Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**TERI UNIVERSITY**
Name of the head of the Institution	**Prof. Manipadma Datta**
Designation	**Vice Chancellor**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01171800223**
Mobile no.	**9350185545**
Registered Email	**registrar@teriuniversity.ac.in**
Alternate Email	**vc@terisas.ac.in**
Address	**Plot No. 10, Vasant Kunj Institutional area**
City/Town	**Delhi**
State/UT	**Delhi**
Pincode	**110070**

2. Institutional Status

University	**Deemed**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Nandan Nawn**
Phone no/Alternate Phone no.	**01171800222**
Mobile no.	**9711514813**
Registered Email	**iqac@terisas.ac.in**
Alternate Email	**nandan.nawn@terisas.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://terisas.ac.in/assets/pdf/AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://terisas.ac.in/pdf/AcademicCalendar2019_20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**A**	**3.26**	**2013**	**23-Mar-2013**	**22-Mar-2018**
2	**B++**	**2.84**	**2018**	**02-Nov-2018**	**30-Apr-2024**

6. Date of Establishment of IQAC

19-Feb-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

lecture on Research and Publication Ethics	12-Feb-2020 1	50
Initiated the process for finalising the templates for Career Advancement Scheme for faculty member involving Deans, Registrar and VC	18-Apr-2020 1	4
Initiated and completed the process for capturing information from the faculty members towards 'Annual Appraisal' in line with the information required for submission of AQAR and SSR involving Deans, Registrar and VC	18-May-2020 1	4
Meeting on NAAC re-assessment preparation involving all Heads of Departments and Centre, Controller of Examination, Deans, VC. An expected score was projected based on level of preparation and gaps were identified for improvement	15-Jul-2020 1	21

[View File](#)

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**10**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Ensured approval of outline of all programmes, including programme specific outcomes by the statutory bodies after due diligence (IQAC meeting held on 21st August 2019). 2. Preparation of AQAR 201718 and AQAR 201920 (submitted on NAAC portal after due approval from Board of Management). 3. Initiated the process of formation of Student Council after due approval from the statutory bodies (IQAC meeting held on 21st August 2019). 4. Initiated the process of revenue sharing arrangements for professional consultancies after due approval from the statutory bodies (IQAC meeting held on 21st August 2019). 5. Initiated the process of having reservation of seats for admission to all degree programmes of the University as per the Constitution of India (IQAC meeting held on 21st August 2019).

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
9. Re-assessment by NAAC	Preparation has started
8. Display of outreach activities on the website	Fully achieved
7. Improved record keeping for all events organised by TERI SAS and their display on the website	Largely achieved
6. Distribution of responsibilities towards collection, collation and documentation of data for NAAC purposes (Five IQAC meetings held during October and November 2019)	Largely achieved
5. External review of all programmes, at least once in five years	Largely achieved
4. External Audit of all departments, at least once in five years	Largely achieved
3. Course outcomes for all courses	Achieved
2. Single template based collection of information from the faculty members, for the Annual Appraisal Process in line with requirements of IQAC	Fully achieved
1. Approval of Programme Specific Outcomes for all programmes by statutory bodies	Achieved. Process of upload on the respective programme webpages is near complete

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Board of Management	05-Jun-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	10-Jan-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	For handling the MIS data we have University management system (UMS) designed to automate the entire operations of a TERI School of Advanced Studies. The University management system allows multiStream, multidepartment system handling. Ums is developed using Oracle 10g Developer 6i (Forms 6i Reports 6i) and front end developed in .Net. It maintains all the activities of Student life cycle like Admission, Examination and Results, Student Information System, Major Project , and Placement. It is a user friendly, extremely flexible, menudriven application. It has a centralized data repository with proper backup and restoration processes to ensure data safety and availability. UMS offers a flexible design, which readily adapts to the operational requirements by enhancing efficiency, productivity, information access, and strategic decisionmaking. UMS is a fully integrated, user friendly, reliable, secured, customizable upgradeable product. Following are the modules which are automated: 1. Admission Module: Admission data is handle by UMS and rank generation is done through it as well as we are able

to generate various reports related to admission for e.g. M/F ration, statewise admission details, Education qualification of candidates. 2. Academic Module: Entire academic module is available in UMS and the respective part of the same is available in Faculty and Student Portal. It maintains the data for Student information, course wise student attendance, Online Feedback etc. 3. Examination Module: Rolebased access given to various stakeholders and the same is processed through UMS system. For MIS, various reports can be generated through UMS system. 4. Placement Module: Placement module is fully automated. The posted job can approve first by respective placement coordinator then it's visible to the students and students can apply online. 5. Major/Minor Project: Students can submit their project reports online and various report can be generated through the system to know about student progress. 6. Employee Self Service (ESS): Employees can apply for leave online and know the status of their leave application. As well as they can see details of the all leaves. They are able to see your salary slip online 7. Purchase: Purchase module is also automated. Users can initiate the indenting process though their portals and the entire purchase cycle is handled by the system. 8. Reports and Auto mailers: For handling the entire process and making system more health various reports can be generated through the University Management System. As well as various autoreminders mailer are configured in the system for handling the task on time.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
[View File](#)			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Environmental Studies and Resource Management	01/07/2019
MSc	Climate Science & Policy	01/07/2019
MSc	Geoinformatics	01/07/2019
MSc	Economics	01/07/2019
MSc	Water Science & Governance	01/07/2019
MSc	Plant Biotechnology	01/07/2019
Mtech	Renewable energy engineering & Management	01/07/2019
Mtech	Urban Development Management	01/07/2019
Mtech	Water Resources Engineering and Management	01/07/2019
MA	Sustainable Development and Practice	01/07/2019
MA	Public Policy & Sustainable Development	01/07/2019
MBA	Infrastructure	01/07/2019
MBA	Business Sustainability	01/07/2019
LLM	Environment and Natural Resources Law / Infrastructure and Business Law	01/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

It is mandatory for every student in every course to submit feedback two times against course content and teacher: (a) at the end of 8 weeks in the course and (b) at the end of semester. These activities are a part of the Academic Calendar. Following the exercise that was carried out in 2018-19 to modify the forms, in 2019-20 feedback was collected in the new form. Feedback (quantitative and qualitative) collected from the students are made available to the respective Course Coordinators, Programme Coordinators, Head of the Departments/Centre and Dean (Academic). In the Annual Faculty Appraisal of the faculty members feedback is discussed. As a part of process involved in introduction of any new course, feedback is collected from fellow teachers and researchers in other institutions and industry experts. Such feedbacks are presented before the Masters Programme Executive Committee and Doctoral Programme Executive Committee as the case may be, and outlines are modified accordingly, if any. Later, the Board of Studies is informed about the feedback and the action taken including modifications, if any. As a part of the process involved in review of a programme including syllabus revision, feedback is obtained from alumni, current students and employers besides the peers in academic community and industry experts. Feedback is presented before the Board of Studies as well as Academic Council. In addition, a Committee was set up in February 2020 consisting of three programme coordinators with recent experience of handling programme revisions, to (a) prepare the template for questions to solicit regular (preferably, annual) feedback from teachers/peers, alumni and employers for the purposes of meeting the requirements of metric 1.4 of SSR, (b) circulate the same to all Programme Coordinators, and get it approved by the respective MPEC, with minor modification, if any, (c) shepherd the process of collection of feedback for all programmes, (d) submit a report to Dean (Academic) on the process (documentation) and analysis of feedback and (e) advise the Dean (Academic) on the processes to make this collection of feedback as an Annual event and display of results on the website. The Committee prepared the questionnaire in March 2020. The Committee collected feedback from all stakeholders (faculty, alumni, and employers) and submitted the report to the Dean (academic) in June 2020. The same process will be repeated at the end of examinations of AY 2020-21 and subsequently thereafter as an annual exercise.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	Nill	240	Nill	51	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
51	51	1	16	5	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Masters Programme Executive Committee (MPEC) of every Master's Programme assigns a mentor to every admitted student. This list is made a part of official records through certified Minutes of Meetings of MPEC. Students are informed through email. They are advised to connect with their respective mentors. Students consult the mentors on academic, administrative and emotional matters. In particular, most students prefer to consult the mentor to seek guidance on choice of electives, exploring internship possibilities and career options. It was observed that during the pandemic induced by COVID 19 more number of students contacted their mentors not just for academic matters but for their general well-being. Some of the programmes collects regular feedback on mentorship from students. One example is MSc Economics programme (https://terisas.ac.in/pdf/ExperiencesSharedbystudents_Mentorshiprogramme_M.ScEconomics.pdf). Minutes carrying the list of mentors and mentees are shared with the Department Office and deposited at the Office of the Registrar, who maintains records on shared folder on the SharePoint platform. For PhD students, supervisors act as a mentor generally, but also members of Student Research Committee/ Research Advisory Committee. In addition, most of the teachers maintain an 'open door' policy, while some announce 'contact hours' for meeting students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
531	51	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

51	51	Nill	2	50

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	531	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.terisas.ac.in/msc-economics.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://terisas.ac.in/pdf/SSS_2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the	Name of the award	Date of award	Awarding agency

	fellowship			
Nill	Nil	Nill	Nill	Nill
No file uploaded.				

3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
No Data Entered/Not Applicable !!!		
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Biotechnology	4
Department of Energy and Environment	5
Department of Natural Resources	4
Department of Business and Sustainability	2
Department of Policy Studies	1
Coca Cola Department of Regional Water Studies	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nill	Nill	Nill
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	10	Nill	2
Presented papers	15	8	1	1
Resource persons	14	30	2	5
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nill	Nill	Nill
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nill	Nill	Nill	Nill
No file uploaded.				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nill	Nill	Nill
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	61.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	17.11.05.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	218	2	1	0	1	218	1	100	15
Added	24	0	0	0	0	24	0	0	10

| Total | 242 | 2 | 1 | 0 | 1 | 242 | 1 | 100 | 25 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	https://www.terisas.ac.in/medialab.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5	3.51	175	156.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An appropriate procedures and systems of maintaining building, various utilities and services have been established at TERI SAS. The TERI SAS has Service and Maintenance Committee that monitors the activities of administrative, IT, technical services and also monitors the maintenance of buildings infra structure. This committee is headed by the Registrar. The TERI SASs dedicated staffs assist in day to day basis maintenance and cleanliness of the campus The administrative and building maintenance services are managed by Associate Director (admin). The IT services are managed by I T Officer. ICT assets are maintained by IT section contracted service provider. The IT section maintains the complete inventory of all assets with details viz. Asset name, user name, location, IP address, etc. Freeware software (GLPI) for maintaining updated record has been implemented which is also used for maintaining inventory and incident management. Classrooms: Every classroom at TERI SAS is well equipped with a Projector System attached with a desktop. Routine check-up of all equipment is carried out every day to ensure proper serviceability and a report is forwarded to all concerned. Similarly, serviceability of class rooms are checked once in a week and a report is sent to concerned civil and technical team for necessary compliance. The Technical services are managed by Technical Superintendent. Routine check-up of all Panels, pumps motors, DG, audio visual systems, telecommunication systems etc is carried out every day to ensure proper serviceability and a report is forwarded to all concerned. Similarly preventive maintenance of all critical equipment like HT/LT Panels, Transformer, and centralized UPS etc is carried out in every six month. The building related repair and maintenance services such as Campus Cleanliness, Painting, Plumber and Carpenter work are ensured by housekeeping in charge in association with Associate Director. A Fire Officer coordinates disaster preparedness and is responsible for conducting mock drills The TERI SAS manual on Health, Safety and Environment lays down requisite policy guidelines for safety and maintenance. The material policy brings out provisions of AMC of the assets. All critical equipment like elevators, generator sets, LT/HT Panel, UPS, Photocopiers, EPABX Board, Water R O Systems etc., are covered under AMCs which are renewed every year. The security of the campus is managed round the clock by a Professional security agency and lady guards have been stationed at the entrance of the hostel main gate. Library: TERI SAS has a well-established

library in its campus with around 7000 books. The library network is part of the TERI SAS LAN and is equipped with two workstations for its staff and 12 Workstations for users. Code numbers to books are given on the basis of 'Universal Decimal Classification (UDC) scheme'" and the 'Library of Congress' keyword index is used for standard keywords. A library committee supervises all the activities of the library as per laid down policy. Full statement at https://terisas.ac.in/infrastructure.php

https://terisas.ac.in/infrastructure.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

No Data Entered/Not Applicable !!!
[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

TERI SAS used to have the following student clubs: Dramatics Club, Elocution Club, Music and Dance Club, Social Cause Club, Media and Photography Club, Eco Club, Ideation Club and Sports Club. Following a meeting on 4th September 2019 it was decided to set up a Media and Arts Club subsuming Elocution Club, Music and Dance Club, Media and Photography Club and Dramatics Club. In other words, from AY 2019-20, TERI SAS shall have only three student clubs: 1) Eco-Club, 2) Media and Arts Club, and 3) Sports Club. Each club shall operate under the following parameters: 1. Each club would have 1 Secretary and as many coordinators or executives as required by the Secretary. 2. Each club to be advised to hold at least one student competition/event every year. 3. The responsibility of organising the Ethnic Day to be given to the Media and Arts Club and the Sports Week to the Sports Club. 4. All clubs to be advised to consider Alumni participation in all the events for creating a vibrant community. It was further decided that no new clubs to be allowed to set up in the campus in the future until the size of the student community substantially increases. The following events were organised by the students clubs: 1. Independence Day on 15th August 2019 2. Swacchata hi Sewa Campaign during 25th September- 26th September 2019 3. Sports Week during 3rd October to 12th October 2019 4. Pledge for Unity on 31st October 2019 5. Ethnic Day on 15th

November 2019 6. Constitution Day on 26th November 2019 7. Republic Day on 26th January 2020 8. Swachhata Pakhwada on 16th -31st January 2020 9. Books and E-Waste Collection Drive on 27th February 2020 10. Feed the animals challenge (Online) on 18th April 2020 11. Earth day Quiz (Online) on 22nd April 2020 Students also volunteered in many events including REtopia, a flagship event of the Department of Energy and Environment held during 27-28 September 2019. Particular mention must be made of the two issues of Vasundhara - The Monthly Magazine of TERI SAS Eco Club. First Edition was on Environmental Sustainability and was based on a theme Damini. Theme of second edition was was EcoRenaissance. It covered environmental issues of key concerns including views on EIA 2020

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

TERI School of Advanced Studies Alumni Association is registered under Societies Registration Act XXI of 1860, vide number S 53643 of 2005 dated 9th September 2005 with Registrar of Societies, Govt of NCT of Delhi.

5.4.2 – No. of registered Alumni:

2287

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni meet held in Mumbai on Wednesday, March 4,2020. Matters discussed in it are as follows: a) Alumni should share their aspirations with respect to the TERI SAS Alumni Association Mumbai chapter. b) An annual event calendar, including the itinerary for webinars, seminars and other programs should be brought out. c) Funds should be raised for the Alumni Corpus with the help of government projects. 2. Meeting of Alumni Executive Committee on December 16, 2019. The following matters were discussed: a) TERI SAS Alumni association Logo to be designed. The logo, to be updated on website and to be included on the letter head of Alumni Association letter heads b) Alumni association to have a separate account and the funds to be managed by them. c) A payment gateway link should be provided on the alumni page of the website, to raise the funds. 3. Meeting of Alumni Executive Committee on August 23, 2019. The following matters were discussed: a) Annual Alumni Meet b) Alumni Meet Chapters: To be organised at university level in other parts of India and the world c) Alumni Support Committee d) Setting up regular interactive sessions with students alumni: to be done on a quarterly basis (at first) with the support of the student support committee e) Social media for University f) President Secretary: Deepali elected as President and Apurv as Secretary 4. The TERI SAS Alumni Meet 2019 (Reminiscence-2019) was held on 16th November 2019, with a carbon-neutral theme sponsored by A Series and Power Grid. The meet aimed to build synergies between the Alumni, University, and students. Mr. Shahrukh Wasay, an alumnus from MSC-Geoinformatics (2010-12) shared his personal experience and discussed healthy living and maintain work life balance and how his career has progressed with positive thinking. He currently works as Assistant Manager Training at ESRI and visits the University often to share his expertise with students. A beautiful cultural show was put up by the students for their seniors, the event concluded with a vote of thanks by Mr. Apurv Chaturvedi, the current Secretary of TAA. 5. Interactive webinar session with Ankit Tulsyan, Project Manager, Agence Française de Développement (French Development Agency), a TERI SAS alumnus on 6 September 2019 [Link of webinar on YouTube :https://youtu.be/eb9OQolYg7o].

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The Board of Management in its 32nd meeting held on 6 June 2019 approved constitution of an Executive Committee that would consider any urgent matters that might arise within the purview of either the Academic Council or the Board of Management, to be decided by the Vice Chancellor. Duties and responsibilities of the Executive Committee (a) The EC shall be convened by the Secretary on the permission of the Chair:- a. To address any pressing issues. b. Providing oversight to various ad-hoc committees c. Recommend a way ahead for issues of serious nature (b) Sub-committees of EC may be constituted by the Vice Chancellor to address issues related to specific areas. It will consist of the following members: (a) Controller of Examinations, (b) Convenor IQAC, (c) Internal members of the Board of Management, (d) Internal members of the Academic Council. Vice Chancellor shall be its Chairperson and the Registrar shall be its Secretary. 2. The Board of Management in its 32nd meeting held on 6 June 2019 approved constitution of Research Advisory Committee to render advice to the Board of Management for future growth on research related issues. The Committee will provide advice on Academic Research, Sponsored Research, Consultancy, Training etc. The scope of the activities envisaged for the Committee include the following: a) To help set up a research agenda for the university b) To guide faculty and research staff on funding opportunities c) To facilitate the development of industry-academia research collaborations d) To guide the University in development of research infrastructure e) To promote the University's research capabilities and outputs f) To advice on best practices vis-a-vis research policies and procedures It will consist of the following members: (a) Dean (Research Relationships), (b) Dean(Academic), (c) All Heads of Department/Centre or their nominees and (d) External experts from diverse fields nominated by Chairperson (at least three). Vice Chancellor shall be its Chairperson and the Registrar shall be its Secretary. Since then two meetings have been held.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Academic Council (AC) approved opening all Masters level courses for PhD students subject to the approval of the respective Research Advisory Committee. 2. Approval of Research and Publication Ethics a compulsory courses recommended by University Grants Commission, for doctoral students. It was offered in the semester starting in August 2020. 3. Review of all the seven PhD programmes and seven Masters programmes.
Teaching and Learning	1. Seamless transition from face-to-face classes to online mode since 16 March 2020, through Microsoft Teams

	platform. 2. The same platform was used by the faculty members for mentoring their respective students pursuing their major projects, Theses and dissertations. 3. Noting that several students were unable to secure internship at external organizations students were assigned to work with faculty members of their respective departments. Regular internship duration were reduced to 4 weeks at a stretch with external organization, in work-from-home mode, and advised to complete remaining 2-4 weeks under the guidance of an internal supervisor.
Examination and Evaluation	1. PhD regulations were made in line with the latest UGC circular and the resulting TERI SAS PhD Rules 2019 and was approved by AC in its 47th meeting. 2. AC in its 47th meeting decided to modify the was grade-sheets indicate failure to achieve the minimum CGPA requirement by a student. It was decided to change the practice of indicating such failures explicitly with an . Instead, a standard foot note denoting minimum Grade requirements in respect of promotions should be mentioned in all the Grade Cards, instead. 3. Approval of Examination Policy by AC in its 48th meeting.
Research and Development	Planning and Monitoring Board in its 10th meeting, decided to create additional laboratory space after evaluating the requirements from different departments. 2. The Board of Management in its 33rd meeting, recorded the recognition of TERI SAS as Scientific Industrial Research Organization by Department of Scientific and Industrial Research on 23 July 2019 (valid till 31 March 2022). 3. Several MoUs signed to explore establishing collaborative relationship in research and development projects, joint PhD supervision, joint publications, training in PG and industrial research.
Library, ICT and Physical Infrastructure / Instrumentation	1. Bandwidth was upgraded to 100 MBPS from 75 MBPS with effect from 20 June 2020. 2. Setting up of a language lab for language training of Indian and foreign students. 3. Membership of URKUND Plagiarism Detection offered by INFLIBNET Centre (Inter University Centre of UGC) from 1st September 2019 to TERI SAS. 4. A toll-free number as

	mandated vide UGC letter D.O.No. F.91-3/2014 (GS) dated 25 Oct 2019 to register grievances related to women and sexual harrassment is displayed on the TERI SAS Website.
Human Resource Management	Several programmes were conducted towards capacity building of administrative staff. During the periods of lockdown, a team building exercise was conducted that involved recording of a few seconds video (not more than 10 secs) or photo to show Kam mein bhi jyada that could capture how the staff member coped with lock down with minimum things but still spread happiness.
Industry Interaction / Collaboration	1. Several international industry experts delivered Institute Lectures (a) Plutonium for Energy? Lessons for India from Abroad by Alan J Kuperman, LBJ School of Public Affairs, University of Texas at Austin (08.08.2019) (b) Integrated Assessment of the Water-Energy-Land Nexus by Simon Parkinson, International Institute of Applied Systems Analysis (IIASA), Luxenburg, Austria (09.09.2019), (c) Towards the 6th IPCC Assessment Report: Progress and Perspectives by Angel de la Vega Navarro, National Autonomous University of Mexico (09.10.2019) (d) The Metabolism of Islands: An Industrial Ecology Perspective by Simron Singh, School of Environment, Enterprise and Development, University of Waterloo, Canada (11.03.2020).
Admission of Students	1. Amended Admission Policy was approved by AC in its 48th meeting. 2. Orientation programme of newly admitted students at the University level, Prarambh was held during 22 – 25 July 2019. It included a talk on Prevention of Sexual Harassment by Jaya Vasudevan.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Since April 2020, All meetings, including statutory ones conducted smoothly on MS Team platform. All Minutes shared and approved online.
Administration	Since 16 March 2020, all employees worked from home seamlessly connecting with students and other employees. Only since unlockdown started some employees come to the University on a periodic basis, through a roster system.

Finance and Accounts	All payments, including fees from continuing and newly admitted students are received through online modes. All disbursements, including salary, are disbursed through online modes
Student Admission and Support	Since March 2020, students admission at all levels was planned and executed through online mode. Students meet their mentors and attend classes through online platforms. Students were given access to the laboratory computers (and software embedded in them) through VPN.
Examination	Since March 2020, after due training, all examinations took place online, through MS Team platform.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nill	1	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Compendium - HRA, Conveyance Allowance, Lease agreements, Health Insurance Cover, Crèche, Extra time Allowance, Availability of Medical Practitioner and counsellor, Free transport, Role Related Reward Internal grant committee.	Compendium - HRA, Conveyance Allowance, Lease agreements, Health Insurance Cover, Crèche, Extra time Allowance, Availability of Medical Practitioner and counsellor Free transport.	Handbook of Information - Accidental insurance, Free transport, Internal grant committee, Scholarship schemes, Availability of Medical Practitioner and counsellor Placement.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular external financial audits are conducted, and placed before the Board of Management. For FY 2019-20, it was conducted by Rajan K Gupta and Co (FRN-014056N) and submitted on 4th February 2021.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Board of Studies of DEE on 30/07/20 BoS of CPGLS 27-30 July 2020
Administrative	Yes	M/s KONE Elevator India Pvt Limited, M/s S R Electricals, M/s Lakshya Fire Safety and M/s Acktrn	Yes	Environ Lab , Technical Cell

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

NA

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.4 – Development programmes for support staff (at least three)

1. Refresher training for staff on Team Building, New ERP System/ Outlook/Handing students queries 2. Fire and Safety Training for security on Incident Reporting, Patrolling 3. Stress Management for Admin Staff during Covid-19 conducted by Counselling Psychologist Ms. Meenu A

6.5.5 – Post Accreditation initiative(s) (mention at least three)

1. A sub-committee consisting of three members of IQAC, was set up with To prepare the draft guidelines for operationalization of detection of suspected cases of plagiarism as the Terms of Reference. The Committee Report, duly recommended by the IQAC was forwarded to the Registrar for further action. [Ref: https://terisas.ac.in/assets/pdf/IQAC_MoM_6thJuly2020.pdf] 2. To address the requirements of consideration would be given to the post-accreditation activities resulting in quality improvement, quality sustenance and quality enhancement during subsequent to first cycle of accreditation, a thorough review was conducted on the observations made by Peer Team and contained in the Report, and Action Taken were reported [Ref: https://terisas.ac.in/assets/pdf/IQAC_MoM_4thMar2020.pdf] 3. Student Satisfaction Survey was initiated, which is being conducted regularly [ref: https://terisas.ac.in/assets/pdf/minutes_28Aug2019.pdf]

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An interactive session, " Sajhedari Mein Khushhali" was held to celebrate the International Womens Day	06/03/2020	06/03/2020	35	11
Gender Audit	01/04/2020	08/05/2020	88	48

by Internal Complaints Committee (participants included 13 administrative staff, 31 faculty members and 94 students; besides 88 female respondents, 48 male respondents, 2 preferred not to disclose their gender)				
Panel discussion on on "Gendered impacts of Work From Home (WFH) during COVID 19 Pandemic" in association with Indian School of Business and Oxfam India (Link to recording: https://www.youtube.com/watch?v=zDIPOePIcW0)	17/07/2020	17/07/2020	31	14
A documentary titled 'Women on Wheels; on the Cab Service for Women by Women (link: https://www.youtube.com/watch?v=apSBYmH_eg4) in association with Azad Foundation & Sakha Consulting Pvt. Ltd..	24/01/2020	24/01/2020	23	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
5.13

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	Nill	Nill	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Handbook 2018-19	01/07/2019	It contains all the guidelines to be followed by the students. It is periodically updated
Code of Conduct is promulgated for compliance by all Teaching and Non-teaching staff. A copy of the same is made available to all and can be accessed in the internal portal.	01/07/2019	Approved by the Board of Management

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water Harvesting 2. Green Campus with Solar Rooftop System 3. Practice "No Paper Cups Day" on every Wednesday 4. Practice of "No Lift Days" on every Tuesday and Thursday 5. Windmill

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. 1. Title of the Practice: Feedback from a variety of stakeholders through structured questionnaires 2. Objectives of the Practice : New Education Policy (pp. 42-43) mentions the importance and relevance of meaningful input from all stakeholders - Board members, institutional leaders, faculty, students, and staff - rather than decisions made by a few individuals to form the basis for

progress towards institutional goals. NEP further calls for creation and enabling of [s]uitable mechanisms for all to participate in forming an institutional vision towards excellence. These stated goals and objectives are shared by the endeavours at TERI SAS to collect responses from a variety of stakeholders on selected aspects of education imparted here. 3. The Context : TERI SAS has been collecting feedback from the stakeholders since its inception. A. The students have been asked to provide feedback two times in every course that they study. B. Feedbacks were taken from present students, alumni, employers and peers during the review of existing courses and programmes as well as for new courses and programmes. However, during the review of feedbacks over the years, some non-uniformities were found and some questionnaires were found to be dated. During 2017-18, an exercise was carried out to revisit the questions under A above. It was initiated through the Heads and Deans meeting and involved all faculty members through respective Heads of Departments. The eventual questionannaire is included in 4 below. During 2019-20, an exercise was carried out to revisit the questions through which (annual) feedback is collected from stakeholders other than students. The questionnaire(s) are included in 4 below. 4. The Practice : A.1. Template for collecting annual feedback at mid-semester: Question 1 . The instructor clearly explain the objectives and teaching plan of the course Question 2 . The reading material suggested by the instructor in relevant and useful Question 3 . I am comfortable with the pace of progress in the course Question 4 . Adequate encouragement given by the instructor to think, question and discuss Question 5 . Question/ clarifications raised in the class were appropriately addressed Question 6 . The instructor could convey her/his command over the subject Question 7 . The instructor could articulate and express adequately Question 8 . The instructor could create an interest in the subject for me Question 9 . Other comments A.2. Template for collecting annual feedback at end-semester: Question 1 . There has been an enhancement of my knowledge through this course Question 2 . The reading material suggested by the instructor is relevant and useful Question 3 . I was exposed to updated material in this course Question 4 . The course content delivered within assigned number of class hours Question 5 . The pedagogy employed by the instructor was appropriate for meeting the objectives of the course Question 6 . The instructor was accessible outside of class for discussions (during contact hours and by appointment) Question 7.1 . The mode of assessment and process of evaluation reflected the course plan Question 7.2 . The evaluation tested in-depth understanding of the subject Question 7.3 . The evaluation helped in understanding the subject better Question 7.4 . The evaluated answer-sheets/assignments/etc. were made available for consultation as per schedule Question 7.5 . The evaluation process was appropriate and fair Question 8.1 . Assigned hours is commensurate with the course content Question 8.2 . Topics covered in the course were appropriate and interconnected Question 8.3 . The course is commensurate with the overall programme Question 8.4 . This course is relevant for my professional development Question 9 . You may write about the aspects of the course and the teaching not captured above. For example,the aspects of the course that you have liked, the problems that you have faced during this course, etc. You may also make suggestions to improve the course delivery? Feedback is collected from each student. Respective teachers can access the feedback. Also it can be accessed by the Programme Coordinator, Head of the Department, Dean (Academic) and the Vice Chancellor. Annual Performance Appraisal Report of every teacher includes a column where average score (between 1 and 10) from the final feedback in every course (taught or coordinated) are to be included, with evidence. B.1. Template for collecting annual feedback from employers Please rate the alumni/intern of TERI School of Advanced Studies presently working in your organisation on a scale of 1 (Very Dissatisfied) to 5 (Very Satisfied) for the given skills. Mark 6 only if the given skill does not apply to the employee due to the nature of work and thus restricts your ability to assess him/her.

S.No Skills 1 Technical skills and domain specific knowledge 2 Teamwork and interpersonal skills 3 Communication Skills (Oral and Written) 4 Ability to think creatively, objectively and offer insights into solving problems. 5 Proficiency in the use of technology (IT) 6 Analytical skills 7 Project Management skills 8 Ability to handle pressure 9 Time management 10 Adherence to organisational rules and regulations 11 Ability to empathize 12 Gender sensitivity 13 Alignment of the employee skills with the outcome of the programme attended at TERI SAS (Please click on the link to read the programme outcomes prior to answering this question) Please suggest any courses/skills that you think may be included to make our programme more relevant for your organization? B.2. Template for collecting annual feedback from teachers S.No Question 1 The courses/syllabi taught by me have a good balance between theory and application 2 Contents of the curriculum are as per the industry requirement 3 The university has adequate infrastructure facilities to run the programs 4 The university provides adequate opportunities and support to faculty members for upgrading their skills and qualification 5 The books/journals etc. prescribed/listed as reference materials are relevant, updated and cover the entire syllabi 6 The environment in the university is conducive to teaching and research 7 The treatment of the students irrespective of the background of the student (gender, caste, community, creed, etc.) in teaching and evaluation is fair 8 I have the freedom to adopt new techniques/strategies of testing and assessment of students 9 The program in which I teach enhances knowledge and skill in the area of specialization 10 The program instills values and professional ethics in the student 11 The program makes the student industry/research ready 12 Individual mentoring to the students is provided for holistic development Please suggest any courses/skills that you think may be included to make our programme Industry/Research relevant B.3. Template for collecting annual feedback from alumni Please rate the program of TERI School of Advanced Studies on a scale of 1 to 5 for the given skills. Mark 6 only if the given skill does not apply to you. S.No Skills 1 The program inculcated employability skills in me 2 The program played an important role in my personal growth and confidence building 3 The program instilled problem solving and decision-making skills in me 4 The program improved my communication and team working skills 5 The program improved my critical thinking ability 6 The program provided me adequate theoretical knowledge and hands on skills in the field of specialization 7 The nomenclature of the program is unique, and it gave me first mover advantage 8 The program gave me exposure to IT skills 9 The program enabled me to develop strong theoretical and analytical skills 10 I would recommend the program to other prospective students Please suggest any courses/skills that you think may be included to make our programme Industry/Research relevant Needless to say, each feedback is kept annonymous to every user. The feedback is collected, analysed and shared with all the faculty members.irrespective of programme with which one is associated. 5. Evidence of Success : a). Improvement in the scores obtained by teachers against a given course. b) Involvement of alumni in the matters in their alma mater. c) Reflection on the part of the teachers on the entire spectrum of education offered at TERI SAS. d) Inclusiveness on the part of employers. 6. Problems Encountered and Resources Required :a) Getting responses from employers and alumni b) Lack of an in-house programmer compelled use of Google Forms for this purpose. 7. Notes : The process TERI SAS went through in designing the questionnaires are quite robust. In particular the one for students have undergone a number of iterations and now it has passed the test of time. Other HEIs can use this set (A.1 and A.2 in 4 above) B. 1. Title of the Practice :Integration of Information and Communication Technology in all aspects of functioning of HEI 2. Objectives of the Practice :NAAC manual for for Self Study report of Universities (p. 7) mentions the following Technological advancement and innovations in educational transactions have to be undertaken by all HEIs, to make a visible impact on academic development as

well as administration. [...] To keep pace with the developments in other spheres of human endeavor, HEIs have to enrich the learning experiences of their students by providing them with

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://terisas.ac.in/iqac-data.php#collapseFive

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"To accelerate the transition towards a more sustainable world through the creation of knowledge and human capacity. To be a globally recognized deemed University in the sphere of sustainability studies" states the Vision of TERI SAS. The importance of reaching out to the wider world was recognised, to further the vision. To that effect faculty members are encouraged to engage in outreach activities and document their efforts on the website. https://terisas.ac.in/events.php deposits all such endeavors. The endeavours continued notwithstanding the challenges posed by the pandemic. Some examples follow: Details of the event Link In association with Skilling You, on July 13, 2020 Manipadma Datta spoke in an interactive session on Higher Education Challenges: In Search of a Sustainable System. The focus was on the challenges posed by COVID-19. https://www.terisas.ac.in/outreach.php?id55 L N Venkataraman spoke on Political Economy of COVID-19: issues and perspectives in a webinar organised by Department of Economics, Assam Don Bosco University, Guwahati on 6th July 2020 https://www.terisas.ac.in/outreach.php?id56 Y Nithiyanandam spoke at a webinar on Future Pathways in Geoinformatics: remote sensing WebGIS organised by Nirmala College for Women, Coimbatore, Tamil Nadu on 16 June 2020 https://www.terisas.ac.in/outreach.php?id57 Lecture series on Environment and Climate Change: Risks, Vulnerablities and Responses--Air and Waste by Kamna Sachdeva and Lakshmi Raghupathy on 16th May 2020 https://www.terisas.ac.in/whats-happening.php?id55 Lecture series on Environment and Climate Change: Risks, Vulnerablities and Responses--Agriculture and Wataer by Chubamenla Jamir, Chander K Singh and Akash Sondhi on 15th May 2020 https://www.terisas.ac.in/whats-happening.php?id56 Lecture series on Environment and Climate Change: Addressing Climate Change: Science and Global Politics by Kamna Sachdeva and Manish Shrivastava on 14 May 2020 https://www.terisas.ac.in/whats-happening.php?id57 Lecture series on Environment and Climate Change: Why Should We Worry About the Environment--A Science Perspective by Kamna Sachdeva and Chubamenla Jamir on 13th May 2020 https://www.terisas.ac.in/whats-happening.php?id58 Webinar on Geospatial Information Science in Support of Sustainable Development Goals by Anu Rani Sharma and Neeti on 16 June 2020/ https://www.terisas.ac.in/whats-happening.php?id59 Lecture on Geogenic contaminants in aquifers of Indogangetic basin by Chander K Singh in the VI-GYAAN (Visualising and Imbibing GYAAN) Lecture Series on 24 April 2020. https://www.terisas.ac.in/outreach.php?id58 Lecture on Recent Epidemics and Pademics: learnings based on Epidemiological Studies by Chandan Kumar on 22nd April 2020. https://www.terisas.ac.in/whats-happening.php?id60 A webinar titled A Primer on Sustainable Urban Development with lectures by Bhawna Bali, Deepty Jain and Abhijeet Datey on 15th April 2020. https://www.terisas.ac.in/whats-happening.php?id38 A webinar titled Business Sustainability--the obvious corporate choice by Shruti Rana on 9th April 2020 https://www.terisas.ac.in/whats-happening.php?id36 A webinar titled 'Water and Climate Change-Implications for India' keeping in mind the World Water Day 2020 (March 22nd) by Fawzia Tarannum on March 26th, 2020. https://www.terisas.ac.in/whats-happening.php?id35 TERI SAS Youtube channel (https://www.youtube.com/user/teriuniversity) also records many such

endeavours.Some examples follow Details of the event Link 24 Hours of Reality - Walk for Climate Emergency and an interactive Session at Sarvodaya Vidhyalaya, Vasant Kunj. Our students educated the Sarvodaya Vidhyalaya students on Air Pollution and Sustainable Development Goals. https://www.terisas.ac.in/whats-happening.php?id62 Celebration of 70th Anniversary of Constitution Day at TERI SAS https://www.terisas.ac.in/whats-happening.php?id19 TERI SAS also organises international conferences and workshops for wider dissemination. Some examples

Provide the weblink of the institution
https://terisas.ac.in/pdf/Areaofdistinctivenss2019-20.pdf

8.Future Plans of Actions for Next Academic Year

1. Finalise a consultancy revenue sharing policy (reported in minutes of Research Advisory Committee held on 2 July, 2020. 2. To launch and conduct Evening and Part time Programmes in allied fields at TERI SAS. In-principle approval was given by AC in its 47th meeting. 3. Development of the ERP system of TERI SAS with support from Director IT, TERI to the IT team of TERI SAS. 4. Preparation of strategic plan for TERI SAS in line with Mission and Vision as captured in MoA. 5. Preparation and adoption of TERI SAS media strategy policy and TERI SAS Social Media Policy. 6. Operationalisation of Policy on Direct Recruitment Promotion of Faculty of TERI SAS approved by BoM. 7. Formation of Students Council, following the approval of Rules for TERI School of Advanced Studies Students Council, 2020 by BoM. 8. Implementation of earmarking up to 5 of seats for affirmative action as approved by BoM. 9. Roadmap consolidating TERI SAS actions with respect to becoming carbon neutral by 2050 as approved by BoM. 10. Making Alumni Association more proactive and collect contributions from the alumni. 11.Apply to NAAC for re-assessment.