



Minutes of I-QAC Meeting held on 18 May 2018.

Venue: Conference Room, TERI University.

Members Present:

Dr. Leena Srivastava, VC	Chairperson
Dr Rajiv Seth, Pro VC	Member
Dr Arun Kansal, Dean (Research & Relationship), Director, (IQAC)	Member
Dr Prateek Sharma, Dean (Academic)	Member
Capt. Pradeep Kumar Padhy (Retd.), Registrar	Member
Dr Anandita Singh	Member
Dr Sapna Narula, HOD	Member
Dr L N Venkataraman	Member
Dr Sitaraman Ramakrishnan	Member

Could not attend :

Mr Romit Sen (Associate Director, WWF), Nominee from Alumni	Member
Mr Anil Kumar Gupta, Nominee from Employer/Industrialist	Member
Mr Surender Kr Singh, Nominee from Employer/Industrialist	Member
Mr Rohit Sharma, Nominee from Student	Member

1. The I-QAC convenor appraised the agenda of the meeting which is to review and recommend Hostel rules and Policies for grievance redressal.
2. The registrar presented comprehensive rules of the hostel drafted by the joint committee constituted by I-QAC in its meeting on 14 February. There were discussion pertaining to the procedure for allotting hostel, everyday timing and punitive action. With the minor modification the proposed rules, 'Hostel Rules' were finalised for presentation in the next meeting of Board of Management.
3. Registrar presented policy for Grievance redressal for Academic and Non-Academic Staff and Policy for Grievance Redressal for Students.
4. I-QAC members discussed the proposed policy and after discussions and minor modifications approved the policy for presentation in the next Meeting of Board of Management.
5. Dean (Academics) proposed guidelines for engagement of guest faculty. The I-QAC members unanimously accepted the same and requested Registrar to present to Board of Management for approval.

The meeting ended with thanks to Chair.