

26 November 2018

Dr Gopal Krishna Sarangi  
Plot No. 10 Institutional Area  
Vasant Kunj  
New Delhi, 110 070

Dear Gopal Krishna,

### **Honorary Appointment as a Key Technology Partner Visiting Fellow**

The appointment is as a Key Technology Partner Visiting Fellow in the Public Communication Program, within the Faculty of Arts and Social Sciences.

The primary purpose of this appointment is to deepen the partnership between UTS and TERI School of Advanced Sciences (TERI SAS) by undertaking academic exchange and research collaboration with your UTS host academic Dr Jonathan Marshall and other collaborating academics at UTS during the period of the appointment from 3 August 2019 to 18 August 2019.

This honorary appointment is under the Key Technology Partner Visiting Fellow Program. The main objectives of the program include:  
Identifying opportunities for co-supervision of PhD students  
Applying for external research funding  
Broadening collaborative connections with other academics at UTS and the KTP

#### **Expenses**

This is an honorary appointment and as such **you are not an employee of the University and will have no entitlement to salary or payment from the University.**

UTS will provide up to AUD \$7016 towards the cost of expenses associated with your honorary appointment.

Expenses will be limited to airfares, accommodation and living expenses and original evidence of expenditure (e.g. tax invoices, receipts, etc) must be submitted to claim expenses.

Limits applicable to these particular types of expenses over the period are set out below and are based on the Australian Taxation Office's determination:

- Direct airfares totalling no greater than AUD \$1200;
- Accommodation while in Sydney totalling no greater than AUD \$3300; over this period;
- Living expenses while in Sydney totalling no greater than AUD \$2016 over this period;

- Other expenses incurred while in Sydney, for example seminars totaling no greater than AUD \$500

Please refer to table A for a list of items that can be reimbursed.

### **UTS Contact**

Whilst at the University your UTS contact will be Dr Jonathan Marshall, in the Faculty of Arts and Social Sciences, who is responsible for coordinating your visit and activities.

### **Location**

The appointment will operate from the City Campus.

### **Use of Library and Information Technology Resources**

This honorary appointment confers on you similar rights and privileges to that of a member of the academic staff of the University in respect to the use of the Library and information technology resources.

Your key contact can assist you with setting up a UTS email address, and providing you with access to the Library and internal content on the UTS website.

### **Intellectual Property**

The ownership of your pre-existing Intellectual Property will not be changed by your appointment at UTS. UTS acknowledge that the pre-existing IP may be subject to restrictions on its use as notified in writing by you to UTS. You agree to maintain the confidentiality of UTS Intellectual Property that UTS may disclose to you during your appointment at UTS.

Intellectual Property means any patent, patent application, trade secret, confidential information, patentable idea, circuit layout, plant variety right or potential subject of such intellectual property right, design, copyright, know-how, technology and all other like rights.

UTS acknowledge that you will be observing and participating in the research and teaching activities of the Faculty. UTS acknowledge that as a visitor to UTS that you are subject to the intellectual property conditions contained in your contract of employment with your substantive employer. However if you are actively involved in a research project while working as a visitor at UTS then there should be an agreement between UTS and your substantive employer outlining how the research project Intellectual Property will be owned. Any publications or conference papers relating to your work with UTS researchers while working at UTS should acknowledge your visiting appointment with UTS.

### **Insurance**

As an honorary appointee you are not covered by the University's workers' compensation insurance. You will however be covered by the University's Public Liability insurance. Any accident or incident in which you are involved should be reported to Human Resources so that prompt consideration can be given to any insurance claim. You will not be covered by UTS's insurance policies for theft or loss of private property.

Please clarify with your home university if you are covered by their travel insurance policy. If this is not the case, please let your UTS contact know so that they can organise a certificate of insurance to cover you under the UTS Corporate Travel insurance for the length of your engagement at UTS.

### Visa Information

As an academic visiting Australia you are required, by the Department of Immigration and Border Protection, to obtain a valid visa prior to entering Australia. You should make an early application to the nearest Australian Embassy <http://www.immi.gov.au/contacts/overseas/> and submit a copy of this offer letter with your visa application.

If you are a Visiting Academic visiting Australia for up to three (3) months or intermittently with each visit less than three (3) months over a twelve (12) month period, you may be eligible to apply for an eVisitor Visa (Subclass 651) OR an Electronic Travel Authority (ETA) Visa (Subclass 601). To obtain one of these visas you must meet the Department of Immigration and Border Protection's eligibility criteria listed on their website. For information pertaining to the eVisitor Visa (Subclass 651) eligibility, visit <http://www.immi.gov.au/visas/visitor/651/>. If you are eligible for this visa then you can apply on-line at <http://www.immi.gov.au/visas/visitor/651/applicants.htm>. For information pertaining to the ETA Visa (Subclass 601), please visit <http://www.immi.gov.au/visas/visitor/601/>. If you are eligible for this visa then information on how to apply can be found at <http://www.immi.gov.au/visas/visitor/601/applicants.htm>

If you are not eligible for an eVisitor or an ETA Visa and you are visiting Australia for up to three (3) months you may be eligible to apply for a Visitor Visa (Subclass 600). For information pertaining to this visa please visit <http://www.immi.gov.au/visas/visitor/600/>.

It is important that you obtain the appropriate visa before entering Australia. If you do not have the appropriate visa for this appointment then the arrangements set out in this letter may be rendered void.


### Other matters

It is a condition of this appointment that you comply at all times with the UTS Code of Conduct and relevant policies and other instruments which the University may adopt, from time to time, in relation to the operation and governance of the University. Access to the present policies and other instruments is available through the UTS website ([www.gsu.uts.edu.au/policies/index.html](http://www.gsu.uts.edu.au/policies/index.html)).

The Faculty will endeavour to assist you with any other requirements that you may have. If you require any assistance or further information please liaise with your supervisor.

Should you wish to accept this offer, please sign and return the enclosed copy of this letter to HR Client Services.

Yours sincerely,

P.P  


**Kathleen Redenbach**

Operations Manager, HR Client Services and Support  
Cc Dr Jonathan Marshall, Faculty of Arts and Social Sciences

FASS: SH

I, Dr Gopal Krishna Sarangi,

- (i) *accept the appointment set out in this letter. I have read and understood the terms of the appointment offered by the University of Technology Sydney*
- (ii) *undertake to comply at all times with relevant policies or other instruments which the University may adopt, from time to time, in relation to the operation and governance of the University.*

(iii) *confirm that*

☒ *I will be receiving a salary from my home university for the duration of my honorary appointment.*

☐ *I will not be receiving a salary from my home university for the duration of my honorary appointment.*

  
Signature

  
Date

**PLEASE RETURN THE SIGNED COPY OF THIS LETTER TO:**  
[hrclientservices@uts.edu.au](mailto:hrclientservices@uts.edu.au)

**Table A: Items that may be reimbursed by UTS**

**Items that may be covered:**

**Airfare:**

If you are booking your own flight please book the lowest possible economy class airfare by any reasonable route

**Accommodation:**

Reasonable accommodation costs up to the amount set by your supervisor or Faculty in the Expenses section of this letter. Please ensure you do not exceed this limit.

You will need to submit receipts for accommodation to be reimbursed.

**Living expenses:**

- Meals for the honorary appointee, including reasonable alcohol consumption (1-2 drinks) as part of a meal in a restaurant.
- Internet access: if required at the accommodation, please choose the most economical suitable package
- Public transport costs between the accommodation and UTS and taxi fees to and from Sydney Airport at the beginning and end of the visit
- Incidentals such as toiletries and reasonable laundry costs

**Items not covered:**

- Hotel mini bar and bottle shop alcohol purchases
- Phone calls: Visiting Fellow may find it beneficial to purchase a local sim card
- Newspapers and magazines
- Books and other equipment, unless there is a direct correlation to project / work purposes
- Gifts
- Excess baggage
- Car hire and petrol costs (unless it relates directly to project / work related meetings)
- Costs related to sightseeing or leisure activities, including gym costs or Opera tickets
- Clothing, including clothing for work purposes
- Meals for others, unless the other attendees are involved in the research collaboration being undertaken at UTS