

**TERI SCHOOL OF ADVANCED STUDIES**  
**NEW DELHI**

**MINUTES OF THE FOURTH MEETING OF THE FINANCE  
COMMITTEE HELD ON 22 DECEMBER 2003**

**TERI SCHOOL OF ADVANCED STUDIES  
DARBARI SETH BLOCK, INDIA HABITAT CENTRE, NEW DELHI**

**MINUTES OF THE FOURTH MEETING OF THE FINANCE COMMITTEE  
HELD ON 22<sup>ND</sup> DECEMBER 2003 AT 1500 HRS IN THE BOARD ROOM**

The Fourth Meeting of the Finance Committee was held on Monday, 22 December 2003 at 1500 hours in the Board Room.

**PRESENT:**

The following members were present:

Dr T P Singh	Chairman
Shri V K Pipersenia	Joint Secretary & Financial Adviser, Ministry of Human Resource Development
Dr Leena Srivastava	Dean, Faculty of Policy & Planning Nominee – Board of Management
Prof. Subhash Chander	Special Invitee
Mr A Kalyanasundaram	Secretary, Finance Committee
Gp Capt Rajiv Seth (Retd)	Registrar

Nominee of UGC could not attend the meeting

Air Cmde M.M Joshi (Retd.), Director, Administrative Services, TERI, Nominee – Board of Management regretted his inability to attend.

Prof. Sanjaya Baru, President's Nominee regretted his inability to attend the meeting.

Before taking up the Agenda, the Chairman welcomed the members. The Chairman briefed the members regarding the activities of the School.

**Item No. 1: To confirm the minutes of the third meeting held on 4<sup>th</sup> March, 2003**

The Finance Committee approved the minutes of the third meeting of the Finance Committee, which was held on 4 March 2003, as circulated.

**Item No. 2: To report the matters arising from the third meeting of the Finance Committee held on 4<sup>th</sup> March 2003**

The actions taken in the previous meeting were noted by the Finance Committee.

**Item No. 3: To approve the audited accounts for the Financial Year 2002-2003**

Action The Finance Committee approved the audited accounts for the  
Finance Financial Year 2002-2003 and recommended that these be put up to the  
Officer/ Board of Management for their approval.  
Registrar

**Item No. 4: To approve the revised financial estimates of the TERI School of Advanced Studies for the Financial Year 2003-2004**

Action The revised financial estimates for the year 2003-2004 were placed  
Finance before the Finance Committee. The revision was necessitated mainly  
Officer/ because of a project awarded to TERI School of Advanced Studies and  
Registrar due to upward revision of stipend/assistantship by UGC/CSIR.

The Revised Financial estimates were approved by the Finance Committee and recommended to be put up to the Board of Management for their approval.

**Item No. 5 : To scrutinise the Financial Estimates of the TERI School of Advanced Studies for the Financial Year 2004-2005**

Action  
Finance  
Officer/  
Registrar

The Financial Estimates for the Financial Year 2004-2005 were placed before the Committee and were duly scrutinised.

The proposed estimates for the Financial Year 2004-2005 were approved by the Finance Committee and recommended to be put up to the Board of Management for their approval.

There being no other item for discussion, the meeting ended with a vote of thanks to the Chair.

*Kalyan* 17.1.04  
(A Kalyanasundaram)  
Finance Officer

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**Darbari Seth Block, India Habitat Center, New Delhi**

No.: 2001/Ad1/004

Dated: 17.01.2004

Copy forwarded to all members of the Finance Committee for favour of their comments. They are requested to kindly forward their comments, if any, by 31.01.2004. If no comments are received by this date, it will be presumed that they have no comments to offer and approve of the minutes as recorded.

*Kalyan* 17.1.04  
(A Kalyanasundaram)  
Finance Officer