



Training Program

on

**Program Management and Curriculum Development**

For the Faculty of Royal University of Bhutan

at

*TERI University, New Delhi*

*May 8<sup>th</sup>, 2017 to May 11<sup>th</sup>, 2017*



**Agenda**

<b>DAY 1 (8<sup>th</sup> May, 2017) Academic Leadership</b>			
		<b>Session Title</b>	<b>Faculty</b>
9:30 – 10.30	Session 0	<b>Inaugural Session</b> <ul style="list-style-type: none"> <li>• Welcome address by VC and Pro VC</li> <li>• Introduction to the Training Programme</li> <li>• Introduction of Participants</li> </ul>	Leena Srivastava Rajiv Seth Pradeep Padhy Shaleen Singhal Seema Sangita
10.30-11.00	Session 2	<b>Campus Tour + Lab Visit</b>	Doris Justina
11:00– 11.30		<b>Tea</b>	
11:30 – 12:30	Session 3	<ul style="list-style-type: none"> <li>• Academic Leadership: Teaching</li> <li>• Monitoring and Evaluation of Programs and Courses at TU</li> </ul>	Prateek Sharma
12:30 – 13:30		<b>Lunch</b>	
13.30 – 14:15	Session 4	<ul style="list-style-type: none"> <li>• Academic Leadership: Research</li> <li>• Time management in Academia</li> </ul>	Arun Kansal
14.15 – 15.00	Session 6	<ul style="list-style-type: none"> <li>• Managing Programs: Academic Perspective</li> </ul>	Shaleen Singhal
15:00 – 15:30		<b>Tea</b>	
15.30 – 16.30	Session 7	<ul style="list-style-type: none"> <li>• Managing Programs: Administrative Aspects</li> <li>• Demo of TU Portal</li> </ul>	Kamal Sharma

<b>DAY 2 (9<sup>th</sup> May, 2017)</b>			
9.30 onwards	Whole Day	Labs and Facilities at TERI GRAM/TERI IHC and Historical Monument Tour	Sandeep Arora

<b>DAY 3 (10<sup>th</sup> May, 2017) Fundamentals of Management</b>			
10.00 – 11 00	Session 1	Team Building	Rajiv Seth
11.00 – 11.30		<b>Tea</b>	
11:30 – 12:30	Session 2	Communication Skills	Namrata Yadav
12:30 – 13:30		<b>Lunch</b>	
13:30-14.30	Session 3	The Role and Importance of Management (Classroom Lecture)	Ritika Mahajan
14:30 – 15.30	Session 4	Break-away session <b>Tea (to be served during the session)</b>	Ritika Mahajan
1530 – 16:30	Session 5	The role and importance of Management (Participants' presentations)	Ritika Mahajan

<b>DAY 4 (11<sup>th</sup> May, 2017) Curriculum Design</b>			
9.30 – 10.30	Session 1	Curriculum Design: Principles	V. K. Srivastava
10.30 – 11.00		<b>Tea</b>	
11:00 – 11:30	Session 2	Curriculum Design: Sciences, (including Laboratory Work) Case Study: M.Sc. Plant Biotechnology	M. Chaithanya
11.30 – 12:00	Session 3	Curriculum Design: Engineering (including Laboratory Work) Case Study: M.Tech. REEM	Naqui Anwer
12:00 – 12:30	Session 3	Curriculum Design: Incorporating Field Work Case Study: M.A. SDP	Smriti Das
12:30 – 13:30		<b>Lunch</b>	
13.30 – 14:00	Session 5	Curriculum Design: Incorporating Research Case Study: M.S. Econ Thesis Program	Nandan Nawn
14:00- 14:30	Session 6	Curriculum Design: Interdisciplinary Program Case Study: M.S. CSP	Chubamenla Jamir
14:30 – 15:00	Session 7	Curriculum Design: Management Case Study: M.B.A (Infrastructure)	Sapna Narula
15:00 - 15:30		<b>Tea</b>	
15:30 – 16:00	Session 8	Curriculum Design: Incorporating Practical Training with External Agencies	Bhawna Bali
16:00 – 16:30		<b>Valedictory Session</b>	Rajiv Seth Pradeep Padhy Seema Sangita