

Library Committee Meeting

Minutes of the Meeting held on February 26, 2021

An online meeting of the Library Committee was held over Microsoft TEAMS at 4:00 pm on 26th February 2021.

The following members were present:

Dr. Gopak K. Sarangi (Convener)

Dr. Bhawna Bali (Member)

Dr. Som Mondal (Member)

Mr. Ratan Kr. Jha (Secretary)

Following agenda points were discussed regarding the TERI SAS library activities and action plans for 2021-22.

1) Procurement of E-Books

In view of the pandemic, the Committee suggested to initiate processes related to procuring of E-book versions of core reading materials wherever possible.

A detailed list of books purchased in last three years with their cost is presented in **Table 1** of Annexure A.

2) Procurement of Journals and Magazines (Print copies):

Journals and magazines are important library services and constitute an important IQAC parameter as far as library services are concerned. Hence, the Committee recommends procurement of journals and magazines on a continuous basis and requests appropriate authority to allocate a dedicated budget for the same.

The expenditure details of procurements of print journals and magazines in last three years of TERI SAS library are presented in **Table 2** of Annexure A.

3) Procurement of E-Journals and other online resources:

Considering the importance of e-journals for teaching, research and statutory requirements, Committee urges that necessary budgetary provisions should be made to procure journals from online sources such as **ScienceDirect, Manupatra, Capitaline Plus, Knimbus, IMD Pune, DELNET and KOHA AMC etc.**

A handwritten signature in blue ink, consisting of a large, stylized initial 'S' followed by a horizontal line and a diagonal slash.

The expenditure details of such online resources in last three years are presented in **Table 3** of Annexure A and usage statistics of ScienceDirect for 2018 and 2019 (Downloaded by TERI SAS Users) is presented in **Table 4** of Annexure A.

4) Budget allocation in progressive trend for TERI SAS library:

The matters related to budgetary allocation of library was discussed in a detailed manner. Committee members recommended that a dedicated annual budget head for library needs to be created. This is very much required given that there has been an increase in the demand for various library resources both by faculty members and students (Please see Table 4 in Annexure A for the usage statistics of ScienceDirect Journals). In addition, in order to meet the statutory requirement of IQAC, a dedicated budget is also very much desirable.

5) Project proposal for creation of TERI SAS library Fund

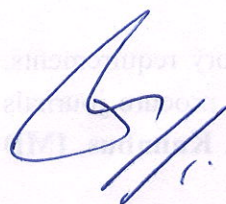
It was also discussed that efforts should be made to mobilise resources through sponsored projects for library on a dedicated manner. In order to initiate the same, a mapping of funding sources needs to be done first, and then efforts should be made to develop proposals in this regard.

All committee members have agreed to extend the needed support for this.

6) Future Plans

Committee recommended the following plan for the library:

- a) Gradual enhancement in e-books stock through an identified procurement system
- b) Creation of separate digital library on sharepoint (work in progress)
- c) Creation of improved and smart library website
- d) Subscription of Science Direct journals
- e) Procurement of Scopus and other databases



Annexure A

Table-1: Details of books purchased and their cost in last three years

1	Total No. of Books	2018-19	209
		2019-20	16
		2020-21	25
2	Total Amount (Rs.)	2018-19	4,65,213.00
		2019-20	32,418.00
		2020-21	88,211.00

Table-2: Cost details of print journals and magazines procured in last three years

1	Print Journals and Magazines	2018-19	Rs.18,653.00
		2019-20	Rs.32,538.00
		2020-21	Rs.25,678.00

Table-3: Cost details of online resource in last three years

1	Online Resources like ScienceDirect (including ScienceDirect for 2018 and 2019), Manupatra, Capitaline Plus, Knimbus, IMD Pune, DELNET and KOHA AMC	2018-19	Rs. 30,72,840.00
		2019-20	Rs. 35,01,146.00
		2020-21	Rs.1,36,290.00

Table 4: Usage statistics of ScienceDirect for 2018 and 2019 (Downloaded by TERI SAS Users)

S. No.	Year	No. of Download
1.	2018	16076
2.	2019	13442

