Minutes of the Thirty-First meeting of the Finance Committee held on 24th July 2025 on 3:00 p.m. at Conference Room, TERI School of Advanced Studies and through Microsoft Teams Platform.

The Thirty-First meeting of the Finance Committee was held on 24th July 2025 on 3:00 p.m. at Conference Room, TERI School of Advanced Studies and through Microsoft Teams Platform.

Members present

The following members were present:

Prof Suman Kumar Dhar	-	Chairperson of the Committee
Ms Anjali Sachdev	-	Nominee of the Society (Online through Microsoft Teams)
Mr Sambath Nagaranjan	-	Nominee of the Society (Online through Microsoft Teams)
Prof Chander Kr Singh	-	Nominee, Board of Management
Prof Sukanya Das	-	Nominee, Board of Management
Mr Dhanraj Singh	-	Secretary
Col B Venkat	-	Special Invitee

The Chairperson welcomed all the members of the Committee.

Item No 1 To approve 20% reduction in Tuition Fee for Bachelor of Business Administration (BBA) Programme.

Deputy Registrar (Finance) informed that keeping in view of the low intake of students in BBA programme, the University has proposed to provide 20% reduction in tuition fee for BBA programme.

Deputy Registrar (Finance) has also presented the proposed fee structure for BBA programme enclosed as Annexure 1.

TS/FC/1 The Members of the Finance Committee has considered the matter and after due deliberation approved the 20% reduction in tuition fee for BBA programme.

Item No 2 To approve Programme Fee structure for B.Sc. & Integrated M.Sc. in Energy and Computer Applications.

Deputy Registrar (Finance) has presented the Fee structure for B.Sc. & Integrated M.Sc. in Energy and Computer Applications enclosed as Annexure 2.

Deputy Registrar (Finance) has also informed that the said Fee structure has been approved by the Members of the Fee Committee in 18th Fee Committee meeting held on 20th-June-2025.

TS/FC/2 The Committee considered the matter and approved the Fee structure for B.Sc. & Integrated M.Sc. in Energy and Computer Applications.

Item No 3 To approve the Scholarship for Undergraduate and Postgraduate Students

Deputy Registrar (Finance) has informed that keeping into the consideration the specialized being undertaken by TERI SAS more so in the niche areas of Sustainability, the number of students applying for the programmes are limited and accordingly TERI SAS decided to introduce Fellowship / Scholarship.

Deputy Registrar (Finance) has also presented the proposed structure for providing Scholarship to UG & PG Students enclosed as Annexure 3.

TS/FC/3 The Committee considered the matter and approved the Scholarship to be provided to the Undergraduate and Postgraduate students.

Item No 4 To approve the Cash Flow Budgeted Estimates for the Financial Year 2025-26.

Deputy Registrar (Finance) has presented the Cash Flow Budgeted Estimates for the Financial Year 2025-26 enclosed as Annexure 4.

Deputy Registrar (Finance) has also informed that 60% of the PG students in-take and 40% of the UG students in-take has been considered against the total sanctioned seats for Academic session 2025-26.

TS/FC/4 The Members of the Finance Committee has considered the matter and after due deliberation approved the Cash Flow Budgeted Estimates for the Financial Year 2025-26. The Members of the Finance Committee has also suggested that the Revised Cash Flow Budgeted Estimates shall also be prepared based on the Actual in-take of students on the closure of Admission process for Academic Session 2025-26.

Item No 5 Statement of month ending Bank Balances.

Deputy Registrar (Finance) has presented the month ending Bank Balances of TERI School of Advanced Studies for information to the Members of the Finance Committee.

TS/FC/5 The Committee noted the matter.

Item No 6 Any other points to be discussed with the permission of the Chair

TS/FC/6 There being no other item for discussion, the meeting ended with a vote of thanks to the Chair.

Annexure 1

Reduction in Tuition Fee for Bachelor of Business Administration Programme

Sl No	Particulars	Admission fee	Semester-wise tuition fee							
		One time payment	1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem	7th Sem	8th Sem
			Certificate		Diploma		B.Sc		B.Sc Honours	
1	Present BBA Programme Fee	20,000	1,25,000	1,25,000	1,32,300	1,32,300	1,40,000	1,40,000	1,48,000	1,48,000
2	Scholarship 20 percent	-	(25,000)	(25,000)	(26,460)	(26,460)	(28,000)	(28,000)	(29,600)	(29,600)
3	Proposed BBA Programme Fee	20,000	1,00,000	1,00,000	1,05,840	1,05,840	1,12,000	1,12,000	1,18,400	1,18,400

Notes _

(a) Institute deposits (refundable) of Rs 5,000 and Library deposits (refundable) of Rs 5,000 to be paid separately at the time for registration for 1st semester.

(b) Field visit charges to be paid separately on actual basis before commencement of field visits.

(c) Examination fees of Rs 10,000 (per semester) to be paid separately before registration for semester examinations.

(d) Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.

(e) On rejoning a program after exercising exit option at any stage, an additional amount of Rs 10,000 shall be charges as a case of fresh registration.

(f) One time registration fees of Rs 20,000, would be applicable to all students wishing to join midway at any stage of the exising programmes.

Annexure 2

Semester wise Fee structure proposed for B.Sc & Integrated M.Sc in Energy and Computer Applications:

Semester	One-time payment	Tuition Fees
Semester 1	20,000	75,000
Semester 2	-	75,000
Semester 3	-	82,500
Semester 4	-	82,500
Semester 5	-	90,750
Semester 6	-	90,750
Semester 7	-	99,825
Semester 8	-	99,825
Semester 9	-	1,09,808
Semester 10	-	1,09,808
Total	**20,000**	**9,15,766**

Notes:

1. Institute deposits (refundable) of Rs 5,000 and Library deposits (refundable) of Rs 5,000 to be paid separately at the time for registration for 1st semester.
2. Field visit charges to be paid separately on actual basis before commencement of field visits, if required.
3. Examination fees of Rs 10,000 (per semester) to be paid separately before registration for semester examinations.
4. Tuition fee for sponsored candidates will be 1.5 times that of non-sponsored candidates.
5. On re-joining a program after exercising exit option at any stage, an additional amount of Rs 10,000 shall be charged as a case of fresh registration.
6. One time registration fees of Rs 20,000 would be applicable to all students wishing to join midway at any stage of the existing programmes.

Annexure 3

1. Postgraduate Programme Scholarship for the Financial Year 2025-26

Sl No	Programmes	1st Semester Tuition Fee	20% Scholarship	15% Scholarship	2nd Semester Tuition Fee	20% Scholarship	15% Scholarship	Total Scholarship
1	M.Sc. (Climate Science and Policy)	1,05,000	21,000	15,750	1,05,000	21,000	15,750	73,500
2	M.Sc. (Environmental Studies and Resource Management)	1,10,000	22,000	16,500	1,10,000	22,000	16,500	77,000
3	M.Sc. (Geoinformatics)	1,05,000	21,000	15,750	1,05,000	21,000	15,750	73,500
4	M.Sc. (Biotechnology)	80,000	16,000	12,000	80,000	16,000	12,000	56,000
5	M.Sc. (Economics)	91,000	18,200	13,650	91,000	18,200	13,650	63,700
6	M.Sc. (Energy Studies and Management)	80,000	16,000	12,000	80,000	16,000	12,000	56,000
7	M.Tech. (Renewable Energy Engineering and Management)	95,000	19,000	14,250	95,000	19,000	14,250	66,500
8	M.A. (Sustainable Development Practice)	71,000	14,200	10,650	71,000	14,200	10,650	49,700
9	M.A. (Public Policy and Sustainable Development)	74,000	14,800	11,100	74,000	14,800	11,100	51,800
10	MBA (Sustainability Management)	2,95,000	59,000	44,250	2,95,000	59,000	44,250	2,06,500
11	LLM	69,300	13,860	10,395	76,200	15,240	11,430	50,925
	Total		**2,35,060**	**1,76,295**		**2,36,440**	**1,77,330**	**8,25,125**

2. Undegraduate Programme Scholarship for the Financial Year 2025-26

Sl No	Programmes	1st Semester Tuition Fee	20% Scholarship	15% Scholarship	2nd Semester Tuition Fee	20% Scholarship	15% Scholarship	Total Scholarship
1	B.Sc. Environmental Studies FYUP/FYIPP	1,20,000	24,000	18,000	1,20,000	24,000	18,000	84,000
2	B.Sc. Economics FYUP/FYIPP	1,00,000	20,000	15,000	1,00,000	20,000	15,000	70,000
3	B.Sc. Data Science FYUP/FYIPP	1,35,000	27,000	20,250	1,35,000	27,000	20,250	94,500
4	B.B.A. Business Administration FYUP	1,25,000	25,000	18,750	1,25,000	25,000	18,750	87,500
5	B.Sc. Biotechnology FYUP/FYIPP	75,000	15,000	11,250	75,000	15,000	11,250	52,500
6	B.Sc. Energy and Computer Applications FYUP/FYIPP	75,000	15,000	11,250	75,000	15,000	11,250	52,500
	Total		**1,26,000**	**94,500**		**1,26,000**	**94,500**	**4,41,000**

Annexure 4

TERI School of Advanced Studies
10, Instutional Area, Vasant Kunj, New Delhi - 110070

Cash Flow Budgeted Estimates for the Financial Year 2025-26

Sl No	Particulars		Amount In Lakhs	
A	**Receipts**			
1	**Receipt from Academic operations**			
a	PG, UG and Doctoral Course Fees		2,693.53	
b	Sales of Applications		4.00	
c	Convocation Fee		3.75	
d	Funded Fellowship for Students		3.00	**2,704.28**
2	**Receipt from Interest income**			**8.00**
3	**Other Receipts**			
a	Rental Receipts (Net of Goods and Service Tax)		584.90	
b	Hostel Fee		180.00	
c	Miscellaneous			
(i)	Bharti Airtel Limited	3.97		
(ii)	Sunny's Catering Services	3.00		
(iii)	Arvind Photo Shop	0.36	7.33	**772.23**
4	**Net Savings from Research projects, Training, Seminar and Workshop**			**50.00**
	Total Receipt (A)			**3,534.51**
B	**Payments**			
1	**Emoluments - Pay and Allowances**			
a	Teaching Staffs - Pay and Allowances		1,144.56	
b	Non-Teaching Staffs - Pay and Allowances		421.75	
c	Professional, Consultants and Adhoc Staff (In House)		60.00	
d	Gratuity and Leave Encashment Provision for Relived Staff		40.00	
e	Staff Retreat - Teaching and Non Teaching		5.00	**1,671.31**
2	**Academic Course Expenses**			
a	Guest Faculties - Professional Charges		60.00	
b	Guest Faculties - Conveyance Charges		5.00	
c	Library Books and Periodicals (Including Case Studies)		20.00	
d	Laboratory, Chemical and Consumables		15.00	
e	Admissions, Advertisments and Outreach		30.00	
f	PhD Examination Evaluation Charges		10.00	
g	Grant, Scholarship and Fellowship			
(i)	Funded Fellowship for Students	3.00		
(ii)	TERI SAS Funded - Undergraduate and Postgraduate Scholarship	12.66		
(iii)	TERI SAS Funded - Doctoral Scholarship	2.40		
(iv)	Internal Grant Committee - Students	2.00		
(v)	Internal Grant Committee - Faculty members	5.00	25.06	
h	Subscriptions, Registration Charges and Memberships			
(i)	CUET PG	2.00		
(ii)	CUET UG	2.00		
(iii)	International Universities Climate Alliance	3.28		
(iv)	AICTE	6.00		
(v)	Miscellaneous	3.42	16.70	
i	Postage Charges		0.25	
j	Printing and Stationery - Programme and Placement Brochures		5.00	**187.01**

Cash Flow Budgeted Estimates for the Financial Year 2025-26				
Sl No	**Particulars**		**Amount In Lakhs**	
3	**Utilities, Maintenance and Overheads**			
a	Bank and Financial Charges		2.00	
b	Convocation Charges		15.00	
c	Hostel Meals, Meetings and Refreshments Charges		85.00	
d	Conveyance, Vehicle Maintenance and Vehicle Hiring Charges		6.30	
e	Insurance Premiums			
(i)	Medical and Accidental Insurance - Teaching and Non-Teaching Staffs	15.00		
(ii)	Building and Assets Insurance	5.00		
(iii)	UG, PG and Doctoral Students Insurance	2.00	22.00	
f	Postage Charges		0.50	
g	Printing and Stationery - Rental and Paper Charges		7.50	
h	Provident Fund Administrative, EDLI Charges		5.00	
i	Outsourced Maintenance and Professional Charges			
(i)	Housekeeping Charges	28.00		
(ii)	Gardner and Other Outsourced Staff	17.00		
(iii)	Security Service Charges	40.00		
(iv)	Legal, Professional, Audit and Certification Charges	13.25	98.25	
j	Building Compliance Expenses			
(i)	MCD Property Tax	32.00		
(ii)	DDA Sublet Charges	35.00	67.00	
k	Repair and Maintenance - Computer		29.85	
l	Repair and Maintenance - Office Equipment, Building and Furniture		48.50	
m	Telephone Expenses		6.92	
n	Students Activities			
(i)	Aahvaan Fest Charges	10.00		
(ii)	Deepawali Charges	0.50		
(iii)	Independence Day Charges	0.50		
(iv)	Republic Day Charges	0.50		
(v)	Yoga Event Charges	0.30		
(vi)	Vasundhra Magazine	0.20		
(vii)	Miscellaneous	2.00	14.00	
o	Water, Electricity and Diesel Charges		80.00	**487.82**
4	**Service of ICICI Bank Term Loan - Hyderabad Campus**			
a	Loan Interest payment		318.39	
b	Loan Principal re-payment		218.53	**536.92**
	Total Payments (B)			**2,883.07**
	Excess of Receipts over Payments			**651.44**
C	**Appropiration of Excess of Receipts over Payments**			
1	Contribution to University Development Fund		100.00	
2	Provision for Terminal Benefits of Staff (Gratuity & Leave Encashment)		150.00	
3	Students Refundable Security Deposits for the year 2025		42.00	
4	Teaching and Non-teaching staff dues, DA Arrears		60.00	
5	IT Infrastructure Revamp and Executive Education Platform		40.00	
6	Capital Expenditures:		259.44	**651.44**
	Building / Furniture / Porta Cabin / Sanitation / Air Conditioner / Dampage Solution / STP / Rain Water Harvesting / Lab Upgradation / Software and Licenses / Introduction of New Programmes Costs			
	Balance			**-**