



Library Committee Meeting

Minutes of the Meeting held on February 25, 2022

A meeting of the Library Committee was held at 2 pm in the TERI SAS Campus (Room No. 205) on 25th February 2022.

The following members were present:

Dr. Bhawna Bali (Member)

Dr. Som Mondal (Member)

Mr. Ratan Kr. Jha (Secretary)

Dr. Gopak K. Sarangi (Convener)

Following agenda points were discussed regarding the TERI SAS library activities conducted in the year 2021-22 and proposed action plans for 2022-23.

The members deliberated in detailed manner the activities conducted in the current year (2021- 22) as well as proposed activities to be conducted in the upcoming year 2022-23.

I. Activities conducted during the year (2021-22)

The details of the activities conducted in the year 2021-22 are presented below.

- A detailed meeting was carried out by the Library Committee with the former VC Prof. Eklabya Sharma on 26 August 2021 with regard to the available library resources, need for procurement new resource and their forms and structures and most importantly the need for creating a dedicated library fund to be increased progressively on an annual basis. Based on the discussions and suggestions from former VC, the Library Committee prepared a prioritised list of library resources to be procured for the financial year 2021-22 and put it before the VC office. The budget was prepared in consideration with meeting the day-to-day operational aspects of library functioning as well as keeping the regulatory requirement of UGC and NAAC. The details of the presentations made before the VC and prioritised list of resource procurement submitted to him are presented in ***Annexure I: Presentation made before the VC & Annexure II: Prioritised list of library resource procurement.***

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A handwritten signature in blue ink, appearing to be "Som Mondal".

A handwritten signature in blue ink, appearing to be "Bhawna Bali".

A handwritten signature in blue ink, appearing to be "Gopak K. Sarangi".

- In addition, a detailed presentation was delivered by the Library Committee before the 'High-level UGC team' visited TERI SAS on 18-19th September 2021. The presentation is enclosed as **Annexure III**, for your kind reference.

II. Activities proposed to be conducted during the year (2022-23)

The committee also discussed elaborately the plans for enriching the library resources for the year 2022-23 and for future. The emphasis was given in procurement of e-books, the need for procuring journals and magazines (both hard copies and soft copies), procurement of online resources such as ScienceDirect, Scopus, CapitalinePlus, Knimbus, DELNET and KOHA AMC etc. It was also suggested that there is need to allocate budgetary resources on a progressive trend with increased annual budgets. Committee members recommended that a dedicated annual budget head for library needs to be created. This is very much required given that there has been an increase in the demand for various library resources both by faculty members and students over time. It was also discussed that efforts should be made to mobilise resources through sponsored projects for library on a dedicated manner. In order to initiate the same, a mapping of funding sources needs to be done first, and then efforts should be made to develop proposals in this regard.

However, given the limited budgetary resources as hand, it is proposed to go for resource procurement on a prioritised basis, which was already presented before the former VC. In this context, it is a sincerely requested to VC to approve an amount of 10 lakh INR for the year 2022-23 for procurement of most prioritised library resource. The prioritised lists are enclosed for VC's kind consideration and necessary action. Besides, a detailed list of books to be procured are mapped semester wise and presented herewith.

The Library Committee of TERI SAS is sincerely requesting VC to consider the requested action plans for the library and allocate the needed budget.




