

<b>2.5.4</b> <b>Q<sub>n</sub>M</b>	<p><i>Status of automation of Examination division along with approved Examination Manual</i></p> <p>A. <b>100% automation of entire division &amp; implementation of Examination Management System (EMS)</b></p> <p>B. Only student registration, Hall ticket issue &amp; Result Processing</p> <p>C. Only student registration and result processing</p> <p>D. Only result processing</p> <p>E. Only manual methodology (Opt any one)</p> <p>Data Requirements: (As per Data Template)</p> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>• Current Manual of examination automation system</li> <li>• Annual reports of examinations including the present status of automation</li> <li>• Current manual of examination automation system and Annual reports of examinations including the present status of automation (Data Template)</li> <li>• Any additional information</li> </ul>	<b>5</b>
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### Data Template

### DVV requirement

### Documents Needed

The report on the present status of Certified automations of examination divisions including screenshots of various modules of the software.

Copies of the purchase order and bills/AMC of the software.

If the EMS is outsourced, copy of the relevant contract and copies of bills of payment to be provided.

### Specific instruction to HEI

The screenshot should reflect the HEI name and the name of the module.

Bills/AMC should be in the name of HEI.

### Avoid the following while uploading data

/Software etc. in the name of the Trust/Society not to be considered.

### Text

1. Annual Report of Examinations (2014-15 to 2019-20) as reported in the BoM in its 39<sup>th</sup> meeting ([link](#) to Minutes, item No. 8g) and Annual Report of Examinations (2020-21) signed by Controller of Examinations are included in [Annexure 2.5.4.A](#).

2. A report on Automation of examination system (as a part of e-Governance) as presented before the BoM in its 39<sup>th</sup> meeting ([Annexure 2.5.4.B](#); also reported under 6.2.3; [link](#) to Minutes, item No. 8h). It includes the manual and dataflow processes.

3. A description of Automated Examination Processes is included in [Annexure 2.5.4.C](#).

4. Screenshots of examination module are included in [Annexure 2.5.4.D](#) (also reported in Annexure 6.2.3.E and 6.2.3.F).

5. Many of the modules of automated processes are developed indigenously. During the initial years, some technical assistance was provided on gratis by TERI, the sponsoring society. Annual expenditure statement on IT, hardware and software between FY 2015-16 and FY 2020-21, is included in [Annexure 6.2.3.K](#).

cooperation agreed were to collaborate on internship opportunities, student placement support, research projects and organising workshops and short term courses relevant to research projects.

- (ii) MoU with Emerson Electric Co (I) Pvt. Ltd, Pune, Maharashtra: TERI School of Advanced Studies signed a MoU with Emerson Electric Co (I) Pvt. Ltd, on 25 January 2021. Areas of cooperation agreed were collaboration on R&D activities, conduct of joint workshops, internship opportunity, conduct of expert lectures, etc.
- (iii) MoU with National Centre for Policy Research of Kabul University: TERI School of Advanced Studies signed a MoU with National Centre for Policy Research of Kabul University on 12 July 2021. Areas of cooperation agreed were capacity building activities, undertaking case studies and consultancy projects, publication of joint articles/journals/books, conducting and supporting conferences, workshops, internship for post graduate students/research scholars, etc.
- (iv) MoU with The University of Rhode Island, Kingston, USA: TERI School of Advanced Studies signed a MoU with The University of Rhode Island, USA, on July 29, 2021. Areas of cooperation agreed were exchange of faculty members, exchange of students, joint research activities, participation in seminars and academic meetings, staff development training programs and projects, etc.

The Board noted the matter.

**(g) Annual Examination report for the period 2015 to 2020 and the status of examination related grievances**

Dr Seema Sangita, Controller of Examination, presented the annual examination report for the period 2015 to 2020 and the status of examination related grievances as submitted by the Controller of Examination for information of the Board as placed in **Enclosure 7**. Chairperson complimented the efforts of the Controller of Examination for preparing such a detailed report and requested the members to send their comments, if any, to the Registrar office for onward transmission to the Controller of Examination. It was also mentioned that it would be presented to the Board members annually for their approval.

**TS/BM/39.8(g).1** The Board resolved to approve the the annual examination report for the period 2015 to 2020 and the status of examination related grievances as placed in **Enclosure 7**.

**(h) To report submission of AQAR 2018-19 and 2019-2020.**

# TERI School of Advanced Studies

## *Annual Examination Reports 2015-16 to 2019-20*

Office of the Controller of Examinations



## **Contents**

1. Examination Report of Academic Year 2015-16
2. Examination Report of Academic Year 2016-17
3. Examination Report of Academic Year 2017-18
4. Examination Report of Academic Year 2018-19
5. Examination Report of Academic Year 2019-20
6. Annual Status of Automation from 2015-16 to 2019-20
7. Annual Status of Examination Related Disciplinary Actions from 2015-16 to 2019-20

## Academic Year 2015-16

Table 1: CGPA of the Graduating Class (Class of 2014, awarded degree in 2016)

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA < 6	No. of requests for re-evaluation
Department of Energy and Environment	M.Tech (Urban Development and Management)	16	16	7.87	8.19	6.96	0	0
Coca-Cola Department of Regional Water Studies	M.Tech (Water Science and Governance)	11	11	7.72	8.82	6.47	0	0
Department of Policy Studies	MA (Public Policy and Sustainable Development)	16	14	8.01	8.66	7.69	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	21	20	7.87	9.33	6.95	0	0
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	8	8	7.90	8.89	6.93	0	0
Department of Energy and Environment	MSc (Climate Science and Policy)	13	11	7.58	8.87	6.14	0	0
Department of Policy Studies	MSc (Economics)	21	21	7.89	8.97	6.99	0	0
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	34	30	7.63	9.23	6.22	0	0
Department of Natural Resources	MSc (Geoinformatics)	16	16	7.50	9.08	6.43	0	0
Department of Biotechnology	MSc (Plant Biotechnology)	7	7	7.96	8.76	6.78	0	0
Department of Energy and Environment	MTech (Renewable Energy Engineering & Management)	24	24	7.79	9.29	6.63	0	0
Department of Business and Sustainability	MBA (Business Sustainability)	11	11	7.61	8.91	6.03	0	0
Department of Business and Sustainability	MBA (Infrastructure)	3	3	7.23	8.28	6.27	0	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades

## Academic Year 2016-17

Table 2: CGPA of the Graduating Class (Class of 2015, awarded degree in 2017)

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA < 6	No. of requests for re-evaluation
Department of Energy and Environment	M.Tech (Urban Development and Management)	9	9	7.44	8.76	5	1	0
Coca-Cola Department of Regional Water Studies	M.Tech (Water Science and Governance)	4	4	7.27	9.07	6	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	23	23	7.83	9.05	5.71	1	0
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	3	3	8.59	9.38	7.91	0	0
Department of Energy and Environment	MSc (Climate Science and Policy)	17	15	7.52	8.68	6.45	0	0
Department of Policy Studies	MSc (Economics)	28	28	7.59	9.19	6.40	0	0
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	43	43	7.66	9.49	6.24	0	0
Department of Natural Resources	MSc (Geoinformatics)	6	5	7.18	8.47	5.71	1	0
Department of Biotechnology	MSc (Plant Biotechnology)	14	14	8.05	9.53	6.79	0	0
Department of Energy and Environment	MTech (Renewable Energy Engineering & Management)	34	34	7.6	8.93	6.24	0	0
Department of Business and Sustainability	MBA (Business Sustainability)	8	8	7.29	8.21	6.69	0	0
Department of Business and Sustainability	MBA (Infrastructure)	3	3	7.23	8.28	6.27	0	0
Centre for Postgraduate Legal Studies	LLM	10	10	8.05	9.14	6.76	0	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades

## Academic Year 2017-18

Table 3: CGPA of the Graduating Class (Class of 2016, awarded degree in 2018)

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA < 6	No. of requests for re-evaluation
Department of Energy and Environment	M.Tech (Urban Development and Management)	12	12	7.54	8.37	6.58	0	0
Coca-Cola Department of Regional Water Studies	M.Tech (Water Science and Governance)	9	9	7.17	8.93	6.11	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	24	24	7.88	9.03	6.20	0	0
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	6	6	6.75	9.10	5.63	1	0
Department of Energy and Environment	MSc (Climate Science and Policy)	19	17	6.59	8.78	5.28	1	0
Department of Policy Studies	MSc (Economics)	31	31	7.52	9.16	5.84	2	2
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	43	42	7.38	9.08	6.04	0	0
Department of Natural Resources	MSc (Geoinformatics)	12	12	7.22	8.79	5.64	2	0
Department of Biotechnology	MSc (Plant Biotechnology)	19	19	7.85	9.23	6.41	0	0
Department of Energy and Environment	MTech (Renewable Energy Engineering & Management)	34	34	7.36	9.93	5.82	1	10
Department of Business and Sustainability	MBA (Business Sustainability)	24	24	7.32	9.44	5.78	1	1
Department of Business and Sustainability	MBA (Infrastructure)	8	8	7.54	9.13	6.68	0	0
Centre for Postgraduate Legal Studies	LLM	20	20	7.77	9.06	6.13	0	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades

## Academic Year 2018-19

Table 4: CGPA of the Graduating Class (Class of 2017, awarded degree in 2019)

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA <6	No. of requests for re-evaluation
Department of Energy and Environment	M.Tech (Urban Development and Management)	14	13	7.50	8.96	6.44	0	0
Coca-Cola Department of Regional Water Studies	M.Tech (Water Science and Governance)	5	5	7.33	8.10	6.22	0	0
Department of Policy Studies	MA (Public Policy and Sustainable Development)	4	4	8.27	9.05	7.33	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	31	28	7.72	9.84	5.67	1	0
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	2	2	7.74	8.19	7.29	0	0
Department of Energy and Environment	MSc (Climate Science and Policy)	11	10	7.47	9.39	5.76	1	0
Department of Policy Studies	MSc (Economics)	33	31	7.55	9.13	5.72	2	1
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	41	41	7.40	9.30	6.07	0	0
Department of Natural Resources	MSc (Geoinformatics)	10	9	7.46	8.78	6.13	0	1
Department of Biotechnology	MSc (Plant Biotechnology)	9	9	8.14	9.24	7.10	0	0
Department of Energy and Environment	MTech (Renewable Energy Engineering & Management)	42	42	7.55	9.54	6.12	0	0
Department of Business and Sustainability	MBA (Business Sustainability)	23	23	7.22	9.10	6.06	0	0
Centre for Postgraduate Legal Studies	LLM	15	14	7.70	9.24	5.52	1	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades

## Academic Year 2019-20

Table 5: CGPA of the Graduating Class (Class of 2018, awarded degree in 2020)

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA < 6	No. of requests for re-evaluation
Department of Energy and Environment	M.Tech (Urban Development and Management)	17	17	7.50	8.92	6.31	0	0
Coca-Cola Department of Regional Water Studies	M.Tech (Water Resources Engineering and Management)	9	9	7.91	9.24	6.67	0	0
Department of Policy Studies	MA (Public Policy and Sustainable Development)	2	2	8.46	8.73	8.19	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	24	24	7.85	9.63	6.21	0	1
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	3	3	7.44	7.73	6.91	0	0
Department of Energy and Environment	MSc (Climate Science and Policy)	9	9	7.67	8.86	6.45	0	1
Department of Policy Studies	MSc (Economics)	20	20	7.65	8.88	6.74	0	0
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	38	37	7.93	9.33	6.22	0	4
Department of Natural Resources	MSc (Geoinformatics)	17	16	7.52	9.04	6.33	0	1
Department of Biotechnology	MSc (Plant Biotechnology)	7	7	8.57	8.99	7.75	0	0
Department of Energy and Environment	M.Tech (Renewable Energy Engineering & Management)	28	27	7.67	9.36	6.33	0	1
Department of Business and Sustainability	MBA (Business Sustainability)	16	15	7.55	9.11	6.18	0	0
Department of Business and Sustainability	MBA (Infrastructure)	4	4	7.38	7.91	6.74	0	0
Centre for Postgraduate Legal Studies	LLM	22	21	7.62	9.5	5.88	1	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades

**Table 6: Annual Status of Automation from 2014-15 to 2019-20\***

	2015-16	2016-17	2017-18	2018-19	2019-20
Level of Automation	C	C	A	A	A

\*Codes:

A: 100% automation of entire division & implementation of Examination Management System (EMS)

B: Only student registration, Hall ticket issue & Result Processing

C: Only student registration and result processing

D: Only result processing

E: Only manual methodology

Note: Given the small class strength and policy of continuous evaluation throughout the semester, hall tickets are not issued to the students. Instead, Exam attendance sheet is checked by the invigilator. Therefore, apart from the process of "issue of hall tickets" the entire examination management is carried out through our portal system or UMS or EMS

**Table 7: Annual Status of Examination Related Disciplinary Actions from 2014-15 to 2019-20**

	2015-16	2016-17	2017-18	2018-19	2019-20
No. of Cases	0	0	6*	0	0

\*Details of Cases of Examination Related Disciplinary Action in 2017-18

1. Total Cases reported: 6
  - Malpractices during the Exam: 5
  - Plagiarism: 1
2. Action Taken by Disciplinary Committee:
  - F grade in the entire course: 4
  - Zero marks in the specific exam: 1
  - No penalty (insufficient evidence): 1
3. Constitution of Disciplinary Committee:
  - Nominee of VC (Chairperson)
  - Deans
  - Concerned HoD
  - Registrar

## Academic Year 2020-21

CGPA of the Graduating Class (Class of 2019, awards degree in 2021) results released on or before 17<sup>th</sup> November 2021 included

Department Name	Programme Name	No. of students appeared in the final year examination	No. of students passed in final year examination	Average CGPA (4 <sup>th</sup> Sem)	Maximum CGPA (4 <sup>th</sup> Sem)	Minimum CGPA (4 <sup>th</sup> Sem)	No. of 4 <sup>th</sup> Sem Students with CGPA < 6	No. of requests for re-evaluation
Department of Energy and Environment	M. Tech (Urban Development and Management)	17	14	7.73	9.20	6.10	0	0
Coca-Cola Department of Regional Water Studies	M. Tech (Water Resources Engineering and Management)	6	6	8.20	9.05	7.32	0	0
Department of Policy Studies	MA (Public Policy and Sustainable Development)	1	1	8.11	8.11	8.11	0	0
Department of Policy Studies	MA (Sustainable Development Practice)	26	26	7.97	9.22	6.72	0	0
Coca-Cola Department of Regional Water Studies	MSc (Water Science and Governance)	4	4	7.85	9.33	6.49	0	0
Department of Energy and Environment	MSc (Climate Science and Policy)	14	14	8.26	9.33	7.29	0	0
Department of Policy Studies	MSc (Economics)	22	22	7.72	9.11	6.00	0	0
Department of Energy and Environment	MSc (Environmental Studies and Resource Management)	40	40	7.79	9.44	6.07	0	0
Department of Natural Resources	MSc (Geoinformatics)	19	18	7.83	9.92	6.62	0	0
Department of Biotechnology	MSc (Plant Biotechnology)	9	9	8.54	9.30	8.14	0	0
Department of Energy and Environment	MTech (Renewable Energy Engineering & Management)	17	17	8.27	9.74	7.32	0	0
Department of Business and Sustainability	MBA (Business Sustainability)	21	21	7.68	9.48	6.26	0	0
Centre for Postgraduate Legal Studies	LLM	57	55	7.41	8.75	6.13	0	0

\* A minimum CGPA of 6 is required for award of the Masters' degree. This column indicates the number of students who did not meet this criterion. This includes students with "Incomplete" or "Absent" grades



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New Delhi 110 070

### **MINUTES OF THE THIRTY NINTH MEETING OF THE BOARD OF MANAGEMENT**

The Thirty-ninth meeting of the Board of Management was held on 14<sup>th</sup> August, 2021 at 10:30 hours online on Microsoft team platform. The following were present:-

#### **PRESENT:**

##### **Members**

Professor Eklabya Sharma, Chairperson  
Professor Manipadma Datta  
Dr V P Singh  
Dr Nimmi Singh  
Dr Sachin Chaturvedi  
Professor George John  
Dr Bhim Singh  
Professor Arun Kansal  
Professor Shaleen Singhal  
Professor Ramakrishnan Sitaraman  
Mr Kamal Sharma, Secretary

##### **Special Invitees**

Dr Vibha Dhawan  
Dr Manish Shrivastava  
Dr Fawzia Tarannum  
Mr Dhanraj Singh  
Ms. Pooja Chaudhary

Leave of absence: Professor E Somanathan and Mr RR Rashmi could not join the meeting.

#### **Item No. 1: To confirm the minutes of the Thirty Eighth meeting of the Board of Management held on 29 December 2020.**

It was informed that the minutes of the Thirty Eighth meeting of the Board of Management held on 29<sup>th</sup> December, 2020 were circulated to the members of the Board and no comments had been received on the same.

**TS/BM/39.1.1.** The Board resolved that the minutes of the 38<sup>th</sup> meeting of the Board of Management held on 29<sup>th</sup> December, 2020 be confirmed.

#### **Item No. 2: To consider and approve Policy on Research Promotion**

The Registrar requested Prof. Shaleen Singhal, Dean (Research & Relationships) to present the policy.

Prof. Shaleen Singhal informed that the Vice Chancellor has set up a Committee to look into the institution research facilities and come up with a policy for promotion of research at the TERI SAS and an Action Plan for its adoption and

The Registrar informed that the AQAR reports for the year 2018-2019 and 2019-2020 were circulated to the Board members for their approval. These reports were uploaded on the NAAC portal and are approved by NAAC.

The Board noted the matter.

**(i) Report on the development of e-governance at TERI SAS**

Dr. Fawzia Tarannum explained to the Board members the salient aspects of e-governance system at TERI SAS like organisation structure of IT Department, software being used, how it helps the administration etc. Prof. Eklabya Sharma suggested that the ERP should be used more effectively instead of having different systems. Prof. Shaleen Singhal suggested that it would be better for faculty if greater emphasis is given for maintaining separate vertical of research projects. Dr Tarannum informed that it is being looked into and a separate sheet in the format is being prepared. Dr Nimmi Singh wanted to know whether there is any provision of student grievance related to admission process etc. Dr Tarannum informed that as of now there is no provision but it is a good suggestion to include in the student portal for grievance

The Board noted the information.

**(j) Preparing Self Study Report (SSR) for reassessment by National Assessment & Accreditation Council (NAAC)**

The Registrar informed that the Board of Management in its 33<sup>rd</sup> meeting held on 16.09.2019 minuted the following matter:

**"ITEM No.2(e). Appeal to NAAC for re consideration of Grade:**  
The Registrar informed that NAAC had reviewed the appeal filed by TERI SAS for reconsideration of the grade conveyed in November 2018 and retained the original score of 2.84 at "B++" Grade valid for a period of five years from May 1, 2019. He stated that the issue was discussed in the Academic Council meeting held on July 26, 2019. As advised by the Council an in-depth analysis of the NAAC report is being carried out to find the gaps so that corrective measures for the same could be adopted. The Chairperson informed that regular meetings of the Internal Quality Assessment Cell (IQAC) was being held to monitor the progress on various NAAC related issues."

It was decided that TERI SAS shall make an application for re-assessment. Preparations towards making a Self-Study Report (SSR) meeting the Data Validation and Verification requirements are in full swing. Prof. Eklabya Sharma requested Prof. Datta to share the timeline and process of review with the members. Prof. Datta stated that AQAR has been uploaded and within 14 days we have to upload the SSR. SSR is the last document of our application process for reassessment. SSR will be uploaded on 31 August 2021. The SSR will be reviewed by two external experts and then our Dean (Academic), Prof. Arun Kansal, will review it, who has got experience since he is one of the

## 2.5.4.C

### **Description of Automated Examination Processes**

The examination related processes of TERI SAS has been entirely automated by the Portal and the UMS, in place since the beginning. This procedure is designed with checks at multiple stages to avoid any errors. The use of the portal and UMS system increased the efficiency of this process and enables the faculty and administration to declare the results of the examinations as per the schedule.

The students, faculty, MPEC Chairperson, Deans and office of Controller of Examinations have access to their individual portals. They use the portal for various purposes, from adding of courses, changing weights across assessments, registration of and withdrawal from courses, submission and checking of attendance and marks, moderation and approval of grades and generation of final grades/result. From the point of view of examination automation, the portal is used in the following ways:

#### **From the end of Students**

1. Registration for courses, which automatically registers them for all assessments of a particular course.
2. Verification of attendance. A student is automatically debarred from examinations if attendance is not 75% (as mandated by UGC)
3. Display of results after they are declared at the end of each semester.

#### **From the end of Faculty, MPEC and Dean (A)**

1. Faculty members can access the grade page of each of their courses. The grade pages are designed to accommodate the weights across assessments as defined by the course outline approved by the Academic Council.
2. Faculty enters the final marks in their own faculty portal. The system then generates grades which may be retained or modified by the Faculty Members.
3. The chairperson of MPEC can access these marks and grades on his/her portal and may approve or modify them in consultation with the MPEC.
4. The portal of the Dean (Academic) would now reflect the submission of the marks and grades by the concerned faculty and MPEC. S/he may approve them or seek clarifications. In case of the latter, the concerned faculty and MPEC Chairperson uses the portal to provide a response. The communication is recorded in the portal. This process is continued till the grades are approved by Dean (A).

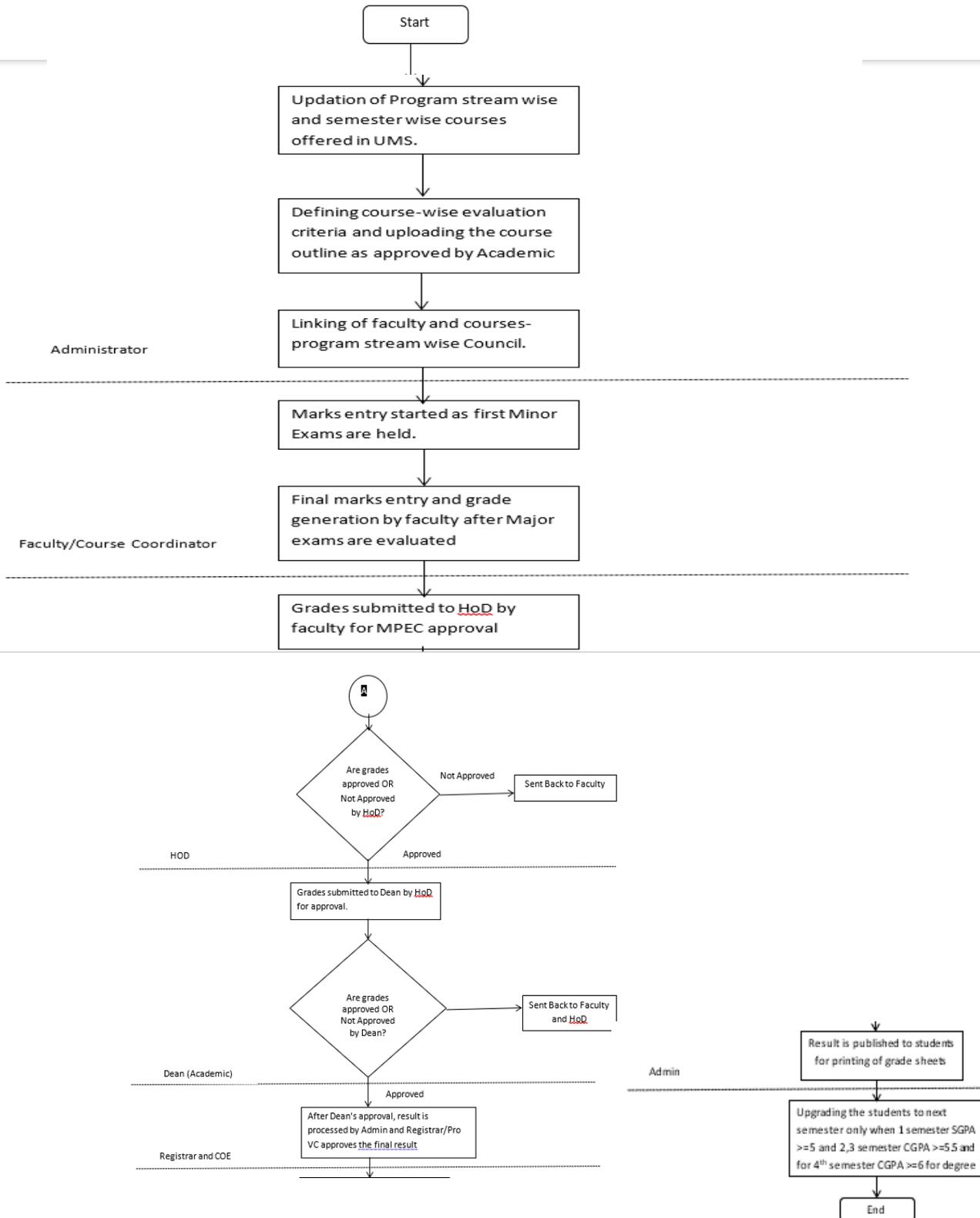
#### **From the end of Administration**

1. Administration is able use the portal to ensure that faculty does not deviate from assessment pattern defined in the syllabi of the course as they do not have the access to make such changes.
2. Examination cell reviews and compiles the grades after they are approved by Dean (Academic).
3. The University Management System (UMS) calculates the SGPA and CGPA of each student.
4. After further reviews and approval by Controller of Examination and Registrar, the final grades are displayed on the students' portal.
5. The UMS also generates copies of the grade card for each student.

## 2.5.4.D

Examination portal

### Examination Process flow



## 2.5.4.D

### Stage A. Marks entry by Course Coordinator

\* Mandatory Fields

**Semester**

Semester\* September 2021-January 202 ▼

**Examination Details**

Course\* Minor project [NRE 103] ▼

Exam-Type\* 1 - Major exam - 1 Submitted ▼      Exam Type Version -Select Exam-Type Version- ▼

Weightage 100%      Max. Marks 100

Date of Examination       Exam Name

**Marks/Grade Sheet - Major exam**

S.No.	Registration No	Name	Programme	Semester	Marks	Published
1	2000134MSE	Simron Parida	MSc (Environmental Studies and Resource Management)	Third	88.87	No
2	1900210MSE	Uday Suryanarayanan	MSc (Environmental Studies and Resource Management)	Fifth	85.53	No
3	2000138MSE	Roy Jacob	MSc (Environmental Studies and Resource Management)	Third	81.85	No
4	2000141MSE	Shashank	MSc (Environmental Studies and Resource Management)	Third	57.95	No
5	2000142MSE	Manish Yadav	MSc (Environmental Studies and Resource Management)	Third	67.7	No

\* Mandatory Fields

**Semester**

Semester\* September 2021-January 202 ▼

**Examination Details**

Course\* Minor project [NRE 103] ▼

Exam-Type\* 2 - Final Grades - Submitted ▼      Exam Type Version -Select Exam-Type Version- ▼

**Marks/Grade Sheet - Final Grades**

S.No.	Registration No	Name	Programme	Semester	Marks	Zscore	Suggested Grade	Grades Accepted	Withdraw
1	2000134MSE	Simron Parida	MSc (Environmental Studies and Resource Management)	Third	88.87	0.58	<span>B+</span> ▼	<span>A</span> ▼	<input type="checkbox"/>
2	1900210MSE	Uday Suryanarayanan	MSc (Environmental Studies and Resource Management)	Fifth	85.53	0.41	<span>B+</span> ▼	<span>A</span> ▼	<input type="checkbox"/>
3	2000138MSE	Roy Jacob	MSc (Environmental Studies and Resource Management)	Third	81.85	0.23	<span>B</span> ▼	<span>B+</span> ▼	<input type="checkbox"/>

2.5.4.D

Stage B: Grade Evaluation by MPEC

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**Grade Approval**

**Grades pending for Approval/Submission**

Course	Exam Name	Status	Faculty	Submitted on
<a href="#">Minor project[NRE 103]</a>	September 2021-January 2022	Pending for Approval	Dr Chander Kumar Singh	11-Nov-2021

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**Grade Approval**

**Grade Sheet for Minor project[NRE 103]**

Grades Consolidated View >>>

\*\* Average: 77.07  
\*\* Standard Deviation: 20.49

S.No.	Registration No	Name	Semester	Zscore	Total Marks	Suggested Grades	Faculty Grades	MPEC Grades	Withdraw
1	2000067MSC	Priyanka Agrawal	Third	-0.51	66.55	C+	C+	C+	<input type="checkbox"/>
2	2000068MSC	Prantika Karmakar	Third	0.49	87.18	B+	A	A	<input type="checkbox"/>
3	2000069MSC	Aditi Muradia	Third	-0.17	73.54	B	B	B	<input type="checkbox"/>
4	2000070MSC	Rashi Lohaen	Third	0.59	89.20	B+	A	A	<input type="checkbox"/>
5	2000071MSC	Shelly Debbarma	Third	0.52	87.63	B+	A	A	<input type="checkbox"/>
6	2000072MSC	Aishwarya Pradip	Third	0.13	79.81	B	B	B	<input type="checkbox"/>
7	2000073MSC	Nandita Dhoke	Third	0.39	85.01	B+	A	A	<input type="checkbox"/>
8	2000074MSC	Srushti Shrinivas Mahabal	Third	-0.41	68.65	C+	C+	C+	<input type="checkbox"/>
9	2000075MSC	Clairedine Alexandria Phanbuh	Third	0.37	84.73	B+	B+	B+	<input type="checkbox"/>
10	2000076MSC	Mathew Tom	Third	0.05	78.03	B	B	B	<input type="checkbox"/>
11	2000077MSC	Saambhavi Nautiyal	Third	0.54	88.20	B+	A	A	<input type="checkbox"/>
44	2000153MSE	Ruhi Chatterjee	Third	-3.76	0.00	F	I	I	<input type="checkbox"/>
45	2000154MSE	Navaneeth Chand S	Third	0.48	86.92	B+	A	A	<input type="checkbox"/>
46	2000156MSE	Ashwini Ashok Huggi	Third	0.22	81.50	B	B+	B+	<input type="checkbox"/>
47	2000157MSE	Malkan Ahmed Syed	Third	-3.76	0.00	F	I	I	<input type="checkbox"/>
48	2000158MSE	Sohini Mullick	Third	0.69	91.15	B+	A+	A+	<input type="checkbox"/>
49	2000159MSE	Sakshi Kaustubh Ronghe	Third	-0.23	72.33	B	B	B	<input type="checkbox"/>
50	2000160MSE	Nikita Golaya	Third	0.41	85.48	B+	A	A	<input type="checkbox"/>
51	2000161MSE	Dhriti Hazarika	Third	0.12	79.45	B	B	B	<input type="checkbox"/>
52	2000162MSE	Pramada Sharan	Third	0.56	88.45	B+	A	A	<input type="checkbox"/>
53	2000257MSE	Tanfiz Hussain	Third	-3.76	0.00	F	I	I	<input type="checkbox"/>
54	2000259MSE	Anagha P	Third	-0.50	66.88	C+	C+	C+	<input type="checkbox"/>
55	2000261MSE	Gayathri Narasimhan	Third	0.39	85.00	B+	B+	B+	<input type="checkbox"/>

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2.5.4.D

Stage C: Grade Evaluation by Dean(Academic)

### Grade Approval

**Grade Sheet for Minor project[NRE 103]**

Grades Consolidated View »

**\*\* Average: 77.07**

**\*\* Standard Deviation: 20.49**

S.No.	Registration No	Name	Semester	Zscore	Total Marks	Suggested Grades	Faculty Grades	MPEC Grades	Dean Grades	Withdraw
1	2000067MSC	Priyanka Agrawal	Third	-0.51	66.55	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	<input type="checkbox"/>
2	2000068MSC	Prantika Karmakar	Third	0.49	87.18	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
3	2000069MSC	Aditi Muradia	Third	-0.17	73.54	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	<input type="checkbox"/>
4	2000070MSC	Rashi Lohaan	Third	0.59	89.20	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
5	2000071MSC	Shelly Debbarma	Third	0.52	87.63	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
6	2000072MSC	Aishwarya Pradip	Third	0.13	79.81	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	<input type="checkbox"/>
7	2000073MSC	Nandita Dhoke	Third	0.39	85.01	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
8	2000074MSC	Srushti Shrinivas	Third	-0.41	68.65	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	<input type="checkbox"/>

46	2000156MSE	Ashwini Ashok Huggi	Third	0.22	81.50	B <input type="text"/>	B+ <input type="text"/>	B+ <input type="text"/>	B+ <input type="text"/>	<input type="checkbox"/>
47	2000157MSE	Malkan Ahmed Syed	Third	-3.76	0.00	F <input type="text"/>	I <input type="text"/>	I <input type="text"/>	I <input type="text"/>	<input type="checkbox"/>
48	2000158MSE	Sohini Mullick	Third	0.69	91.15	B+ <input type="text"/>	A+ <input type="text"/>	A+ <input type="text"/>	A+ <input type="text"/>	<input type="checkbox"/>
49	2000159MSE	Sakshi Kaustubh Ronghe	Third	-0.23	72.33	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	<input type="checkbox"/>
50	2000160MSE	Nikita Golaya	Third	0.41	85.48	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
51	2000161MSE	Dhriti Hazarika	Third	0.12	79.45	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	B <input type="text"/>	<input type="checkbox"/>
52	2000162MSE	Pramada Sharan	Third	0.56	88.45	B+ <input type="text"/>	A <input type="text"/>	A <input type="text"/>	A <input type="text"/>	<input type="checkbox"/>
53	2000257MSE	Tanfiz Hussain	Third	-3.76	0.00	F <input type="text"/>	I <input type="text"/>	I <input type="text"/>	I <input type="text"/>	<input type="checkbox"/>
54	2000259MSE	Anagha P	Third	-0.50	66.88	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	C+ <input type="text"/>	<input type="checkbox"/>
55	2000261MSE	Gayathri Narasimhan	Third	0.39	85.00	B+ <input type="text"/>	B+ <input type="text"/>	B+ <input type="text"/>	B+ <input type="text"/>	<input type="checkbox"/>

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