

3.1.1 QM	<p><i>The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented</i></p> <p>Documents: Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy and its adoption</p> <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption • URL of Policy document on promotion of research to be uploaded on website 	2
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TEXT

Research Promotion Policy was placed before the Board of Management for its adoption in its 39th meeting held on 14.10.2021 ([link](#) to the Minutes; item no 1; also included as [Annexure 3.1.1.A](#)). URL of Policy: https://terisas.ac.in/pdf/ResearchPromotion_39BoM.pdf

Intellectual Property Policy adopted by the BoM in its 23rd meeting as a part of Compendium of Policies, Rules and Guidelines (minutes [link](#), pp. 66-70). Link to appropriate authority with respect to implementation of the Intellectual Property Policy is [here](#).

Internal Grant Guidelines as included in the Compendium of Policies ([link](#)). Revised Internal Grant Guidelines was notified on 19.10.2020. A copy of the communication from the Registrar and the guidelines enclosed as [Annexure 3.1.1.B](#).

The chapter in the Compendium of Rules on Awards/Rewards/Honaria adopted by the BoM in its 23rd meeting as a part of Compendium of Policies, Rules and Guidelines can be accessed at this [link](#) (pp. 42-44).

Forms for Annual Performance Assessment Report by the Faculty adopted as a part of Policy on Direct Recruitment & Promotion of Faculty of TERI SAS adopted by BoM in its 35th meeting held on 29 July 2020 can be accessed at this [link](#) (enclosure 6B, pp. 58-63).

Form for computation of Academic Research Score for recruitment and promotion as adopted by BoM in its 35th meeting held on 29 July 2020 can be accessed at this [link](#).

Regulation on Direct Recruitment and Career Advancement Scheme for Teachers as adopted by BoM in its 35th meeting held on 29 July 2020 can be accessed at this [link](#).



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New Delhi 110 070

MINUTES OF THE THIRTY NINTH MEETING OF THE BOARD OF MANAGEMENT

The Thirty-ninth meeting of the Board of Management was held on 14th August, 2021 at 10:30 hours online on Microsoft team platform. The following were present:-

PRESENT:

Members

Professor Eklabya Sharma, Chairperson
Professor Manipadma Datta
Dr V P Singh
Dr Nimmi Singh
Dr Sachin Chaturvedi
Professor George John
Dr Bhim Singh
Professor Arun Kansal
Professor Shaleen Singhal
Professor Ramakrishnan Sitaraman
Mr Kamal Sharma, Secretary

Special Invitees

Dr Vibha Dhawan
Dr Manish Shrivastava
Dr Fawzia Tarannum
Mr Dhanraj Singh
Ms. Pooja Chaudhary

Leave of absence: Professor E Somanathan and Mr RR Rashmi could not join the meeting.

Item No. 1: To confirm the minutes of the Thirty Eighth meeting of the Board of Management held on 29 December 2020.

It was informed that the minutes of the Thirty Eighth meeting of the Board of Management held on 29th December, 2020 were circulated to the members of the Board and no comments had been received on the same.

TS/BM/39.1.1. The Board resolved that the minutes of the 38th meeting of the Board of Management held on 29th December, 2020 be confirmed.

Item No. 2: To consider and approve Policy on Research Promotion

The Registrar requested Prof. Shaleen Singhal, Dean (Research & Relationships) to present the policy.

Prof. Shaleen Singhal informed that the Vice Chancellor has set up a Committee to look into the institution research facilities and come up with a policy for promotion of research at the TERI SAS and an Action Plan for its adoption and

implementation. The Committee has prepared a draft policy on Research Promotion and is presented to the Board as placed in **Enclosure 1**.

Prof. Sachin Chaturvedi lauded the efforts put in preparing the Policy on Research Promotion and said that the Institution Innovation Council and Entrepreneurship Development Cell of the institution should work together. Research accomplishments of students should be highlighted and it would be good to engage the students in more research activities. It would be good to showcase the achievement of the students. Dr Nimmi Singh suggested that it would be good to collaborate with companies from the beginning which would be helpful in filling up the data gaps. Prof. Bhim Singh said it would be a good initiative to set up a separate cell which could collaborate with government agencies for funding. Prof Ramakrishnan suggested allocation of bridge funding in the research policy and a provision for incentive be included in the policy. Prof. Eklabya Sharma welcomed the suggestions of the members and said that showcasing student research activities is important which can enhance TERI SAS' reputation. He requested that the suggestions of the members to be incorporated in the policy.

TS/BM/39.2.1 The Board resolved to approve the Policy on Research Promotion after incorporating the suggestion of the members as placed in **Enclosure 1**.

Item No. 3: To consider and approve the amended rules for the Students Council

The Registrar requested Dr Manish Shrivastava to present the matter to the Board. Dr Manish Shrivastava informed that the rules for the Students Council at TERI School of Advanced Studies were approved in the 35th BoM meeting held on 29th July, 2020 (TS/BM/35.5.1). Based on the comments received during the operationalising of the rules, a Committee was set up to review the rules and the revised rules are presented to the Board as placed in **Enclosure 2**.

TS/BM/39.3.1 The Board resolved to approve the amended rules for the Students Council as placed in **Enclosure 2**.

Item No. 4: To consider and approve IT Policy of TERI SAS

The Registrar requested Dr Fawzia Tarannum to present the IT Policy of TERI SAS. Dr Fawzia Tarannum explained in detail to the Board members the IT Policy of TERI SAS as placed in **Enclosure 3**. With regard to the validity of the students' official email ID for life time, Board members raised their apprehension and suggested suitable security measures should be taken so that it cannot be misused. Members suggested that strong cyber security and monitoring mechanism should be in place and provision of deactivation should be there. Proper handing over and taking over should be in place. Prof. Eklabya Sharma welcomed the views of the members and informed that the suggestions would be incorporated in the revised policy and be sent to the Board members for approval along with the minutes.



New Delhi

Research Promotion Policy

TERI School of Advanced Studies was established as an outcome of cutting-edge research being undertaken by its parent organisation TERI in the area of environment, renewable energy, biotechnology and policy research. The School had been demonstrating research leadership in examining the complex dimensions of sustainable development since its founding in 1999. The School has a mission to accelerate the transition towards a more sustainable world through knowledge and by building human capacity based on research and through active engagement with the discourse for sustainability solutions. The intellectual atmosphere of TERI School is defined through an interdisciplinary approach adopted to undertake advanced research. The School aims to demonstrate its research excellence through an extensive record of high-impact, multidisciplinary research in overarching and interrelated themes such as natural resources, energy and environment, water studies, biotechnology, business and sustainability, and policy studies. The research excellence in thematic areas is led by the distinct departments at TERI School. The TERI School adopts a combination of active promotion and incentivisation as well as subtle promotion and motivation for advancing the research profile of faculty members through their respective departments.

The mechanisms aiming to incentivise faculty members shall include:

- Provision of seed funding for young faculty members (mainly assistant professor/ lecturer level) to support them for research and collaborative efforts, facilitated through the Internal Grant Committee (IGC) administering a dedicated internal grant. Over time, TERI School shall make continual efforts to strengthen IGC through access to enhanced funding.

- Encouragement for faculty members for accessing external funding for research and national and international collaboration.
- Recognition of research related efforts and outputs (including patents and scholarly publications) into the annual appraisals of individual faculty member.
- Recognition of research achievements and agenda in the faculty direct recruitment process and recognition of research outputs into career progression through the Career Advancement Scheme application process of individual faculty applicant.
- Provision of efficient research related administrative support and streamlined decision making by concerned personnel at the TERI School.
- Promotion of the research profile of individual faculty members and departments by offering the services of its faculty members and researchers for collaborative research and consultancy services. Enabling mutually beneficial opportunities for TERI School and its faculty members and researchers to engage into collaborative research and consultancy services, facilitated through the provision of policy on revenue sharing.

The mechanisms aiming to evaluate, motivate and guide faculty members shall include:

- Stock taking and recognition by each respective Departmental Research Committee (DRC), of the efforts by faculty members towards success as well as failures of research proposals, active collaborations, project delivery, challenges, outreach and outputs. Brainstorming and assistance by the DRC for faculty members to structure and steer their respective research agenda in alignment with the department's research plan and academic programmes with emphasise on the impact of research measurable as 'Research into Use' (RIU).
- Guidance and assistance from the Research Advisory Committee (RAC), Dean (R&R) and VC, on each department's research plan, progression, outreach and policy influence in alignment with the TERI School's vision.
- Provision of an enabling environment for ideas and innovation at TERI School, facilitated through the Institution's Innovation Council (IIC) and the Entrepreneurship Development Cell (EDC).
- Awareness generation about responsible conduct of research, academic thesis and dissertation work, academic integrity and prevention of misconduct including plagiarism among students, faculty, researcher and associated staff members, facilitated through the Institutional Academic Integrity Panel (IAIP).

- Registration with the Department of Scientific and Industrial Research (DSIR) for the purpose of availing customs duty exemption on the import of articles such as equipment, instrument, spares and consumables and deriving benefits of DSIR recognition as a Scientific and Industrial Research Organization (SIRO).
- Strengthening of research process through assistance from committees such as the DRC, Institutional Academic Integrity Panel, Research Ethics Committee, Institutional Bio Safety Committee (IBSC) and through provision of the Intellectual Property Policy.


3.1.1.B**Addendum to the Internal Grants for the year 2020-21**

Kamal Sharma <kamals@terisas.ac.in>

Mon 19-10-2020 13:00

To: Faculty <faculty@terisas.ac.in>

Cc: Manipadma Datta <manipadma.datta@terisas.ac.in>; Atul Kumar <atul.kumar@terisas.ac.in>; Shaleen Singhal <shaleen.singhal@terisas.ac.in>

 1 attachments (129 KB)

Addendum to the Internal Grants Guidelines_2020-21.pdf;

Dear All,

Keeping in view the current Covid-19 scenario, the IGC has recommended some amendments to the existing guidelines for the current Financial Year 2020-21, which are enclosed.

Kamal Sharma

Addendum to the Internal Grants Guidelines, TERI School of Advanced Studies for the Financial year 2020-2021

Based on recommendations of the IGC meeting held on 16 June 2020

IGC Notification Dated 19 October 2020

Given the current Covid-19 scenario, the IGC has recommended some amendments to the existing guidelines for the current Financial Year 2020-21.

3.1. Grant for supporting research

- Increase upper ceiling to one Lakh rupees for this financial year. To encourage inter-disciplinary research, if two or more faculty is jointly submitting with clearly defined contribution by each faculty, then the ceiling limit will be 2 Lakhs.
- An amount of Rupees two Lakhs from the unutilized IGC funds of the previous years to be added to the Research grant for the current year.
- In case of several proposal of equal quality preference would be given to newly joined and younger faculty.
- Faculty members can send the Research Proposals **by 10 November 2020**.

Additional section

3.1 (a) Funding for research publication

- An amount of Rupees two Lakhs from the unutilized fund is to be added under a separate head, 'Funding for research publication' for the current Financial year)
- Grants can be given for publication of research in high Impact Journals
- Ceiling amount for the Article Processing Charges (APC) to be Rs 15,000/- for High impact Indian Journals and Rs. 25,000 for high impact International journals.
- Each Department will submit a list of High impacts journals in specific areas relevant to their Department.
- Only for processing fee will be partly funded by the IGC. No funds will be granted for reprint or making the article open access.

3.2. Grant for Conference Participation

- The IGC will provide grants to meet 75% of the registration fee for faculty to present research paper online at the conference.
- The ceiling amount is Rs. 5000 for National Conferences and Rs.10000 for International.

3.3. For Student participation in Conferences/Workshops

- The IGC will provide grants to meet 50% of the registration fee for MSc and PhD students to present research papers online in conferences.
- The ceiling amount of Rs. 2500 for National Conferences/ workshops and Rs. 5000 for International Conferences/ workshops.
- Preference will be given to PhD students

*Please note: The guidelines and format of application is as per the details mentioned in the TERI SAS Internal Grants Guidelines 2020-21.

TERI SAS IGC Committee
Dr. Chubamenla Jamir (Convenor)
Prof. Prateek Sharma
Prof. Atul Kumar
Dr. Smriti Das
Mr. Dhanraj Singh