

3.1.2 Q_nM	<p><i>The institution provides seed money to its teachers for research (average per year; INR in Lakhs)</i></p> <p>3.1.2.1: The amount of seed money provided by institution to its faculty year- wise during the last five years(INR in lakhs)</p> <table border="1"><tr><td>Year</td><td>2016-17</td><td>2017-18</td><td>2018-19</td><td>2019-20</td><td>2020-21</td></tr><tr><td>INR in lakhs</td><td>0.261</td><td>0.269</td><td>Nil</td><td>Nil</td><td>Nil</td></tr></table> <p>Data Requirement for last five years: (As per Data Template)</p> <ul style="list-style-type: none">• Name of the teacher getting the seed money• Amount of seed money• Year of receiving the seed money <p>Formula:</p> <div><p>The amount of seed money provided by the institution to its faculty in the last 5 years</p><hr/><p>5</p></div> <p>File Description (Upload)</p> <ul style="list-style-type: none">• Any additional information• Minutes of the relevant statutory bodies of the University• Budget and expenditure statements signed by the Finance Officer indicating the amount of seed money provided and utilized• List of teachers receiving the seed money and details of the seed money received (Data Template)	Year	2016-17	2017-18	2018-19	2019-20	2020-21	INR in lakhs	0.261	0.269	Nil	Nil	Nil	3
Year	2016-17	2017-18	2018-19	2019-20	2020-21									
INR in lakhs	0.261	0.269	Nil	Nil	Nil									

Data Template

Name of the teacher provided with seed money	The amount of seed money(INR in Lakhs)	Year of receiving	Link to the policy document for Sanction of seed money / grants for research from the institution
Kamna Sachdeva and Anu Rani Sharma	0.261	2016-17	link to Minutes; Item no 3
Ramakrishnan Sitaraman	0.020	2017-18	link to Minutes; Item no 3
Kamna Sachdeva and Anu Rani Sharma	0.249	2017-18	link to Minutes; Item no 3

DVV requirement

Documents Needed

- List of faculties who have been provided with seed money for research along with the title of duration and amount year-wise. Template
- Sanctioned letters of seed money to the teachers is mandatory. [Annexure 3.1.2.A](#). signed statement from Auditor and FO.
- Audited Income- Expenditure statement highlighting relevant expenditure endorsed by the Finance Officer indicating the seed money provided and utilized. [Annexure 3.1.2.B](#). excerpts from audited accounts.

Specific instruction to HEI

In case of large data, the DVV will ask for specific enlisted teachers.
Only formal research project seed money will be considered.

Avoid the following while uploading data

Grants for other research projects are not to be considered.
Sponsorship to conferences/seminars etc. are not to be considered.
Grants received from outside agencies for research are not included.


TO WHOM SO EVER IT MAY CONCERN

On the basis of documents and records produced before me, this is to certify the following:

1. TERI SAS has made the following payments to the teachers for research purposes:

Year	2016-17	2017-18	2018-19	2019-20	2020-21
INR in lakhs	0.261	0.269	Nil	Nil	Nil

2. Payments have been made to the following faculty members:

Name of the teacher provided with seed money	The amount of seed money (INR in Lakhs)	Financial Year of receiving
Kamna Sachdeva and Anu Rani Sharma	0.261	2016-17
Ramakrishnan Sitaraman	0.020	2017-18
Kamna Sachdeva and Anu Rani Sharma	0.249	2017-18

3. A sum of INR 5 lakhs per year is allocated to the Internal Grants Committee for seed money to faculty (metric 3.1.2 of SSR) and providing financial support to attend conferences/workshops and towards membership fee of professional bodies (metric 6.3.2. of SSR). This sum is included in schedule 7 of Annual Audited Statement of Accounts. All unspent but allocated money rolls over to the next financial year.

For MS Negi & Associates
(Chartered Accountants)
FRN No. 032560N

Madan Singh Negi
 Prop.
 Membership No. 537833

Place: New Delhi
 Date: 07th December 2021
 UDIN: 21537833AAAACB9286



(Signature)
 Dhanraj Singh
 Deputy Finance and
 Project Management Officer
 TERI School of Advanced Studies

Dhanraj Singh
 Deputy Finance & Project Management Officer
 TERI School of Advanced Studies
 10, Institutional Area, Vasant Kunj
 New Delhi-110070

OFFICE: 16, ARD Complex, Sector-13, R K Puram, New Delhi-110066
Email ID: camsnegi15@gmail.com
Mobile No. +91- 9540794775

3.1.2.B.

TERI UNIVERSITY	As on 31.3.2017	As on 31.3.2016
Schedule 7: Office Contingencies and Miscellaneous		
Annual Maintenance Contract	2,634,663	2,877,317
Alumni Meeting Expenses	7,011	39,650
Audit Fees	71,500	71,500
Annual Sports Day Expenses	21,289	23,729
Bank, Interest & Finance Charges	1,984,115	596,841
Building Maintenance Charges for Rented Premises	10,759,680	-
Celebration & Festival Expenses	127,839	118,473
Computer Software and Repairs & Maintenance	747,733	1,016,115
Conveyance Expenses	156,012	63,662
Convocation Expenses	1,430,674	1,030,023
Entertainment, Meeting and Hostel Operating Expenses	2,272,819	2,959,198
Training, Seminar & Workshop Expenses	2,661,727	28,945,919
Electrical & Hardware Items	599,650	383,766
Guest House Operating Exp.	181,728	178,338
Hiring charge - Vehicle	1,030,621	1,126,320
Fellowship and Honorarium - Others	91,177	56,578
Internal Grant Committee - Grant for Faculty	500,000	-
Internal Grant Committee - Grant for Students	200,000	-
Insurance Premium	256,149	138,319
Email/Internet/LAN Network Expenses	1,015,621	1,166,940
Postage Expenses	103,331	72,494
Printing & Stationery	1,488,562	1,023,603
Misc. Expenses	170,794	278,903
Provident Fund - Administration charges	510,991	397,077
Provident Fund - EDLI Charges	42,750	35,622
Provident Fund - Inspection Charge	2,412	2,409
Housekeeping Charges, Office Maintenance Charges & Other Professional Charges	11,249,494	9,227,421
Repair & Office Maintenance - Building	1,264,357	1,001,595
Membership Fee, Subscription and Registration Charges	255,687	534,483
Repair & Maintenance - Furniture	614,766	675,348
Repair & Maintenance Office Equipment	818,564	607,454
Repair & Maintenance Vehicle	202,927	199,849
Security Service Charges	2,986,794	3,005,301
Service Tax Paid	2,531,480	2,463,030
Transit Residence	521,688	702,758
Telephone Expenses	376,673	496,371
Travelling Expenses	799,093	178,588
Vice Chancellor - Car Running Expenses	233,612	85,797
Amount Written Off	273,695	-
Water/Electricity/Diesel A/c	6,153,429	7,879,315
Total	57,351,107	69,660,106



3.1.2.B.

TERI SCHOOL OF ADVANCED STUDIES	As on 31.3.2018	As on 31.3.2017
Schedule 7: Office Contingencies and Miscellaneous		
Annual Maintenance Contract	3,589,977	2,634,663
Audit Fees	71,500	71,500
Annual Sports Day Expenses	34,879	21,289
Bank, Interest & Finance Charges	1,148,663	1,984,115
Computer Software and Repairs & Maintenance	468,527	747,733
Conveyance Expenses	72,000	156,012
Convocation Expenses	1,295,742	1,430,674
Entertainment, Meeting and Hostel Operating Expenses	3,092,761	2,279,830
Training, Seminar & Workshop Expenses	5,341,202	2,789,566
Electrical & Hardware Items	952,534	599,650
Guest House Operating Exp.	164,470	181,728
Hiring charge - Vehicle	1,150,424	1,030,621
Fellowship and Honorarium - Others	355,500	91,177
Internal Grant Committee - Grant for Faculty	500,000	500,000
Internal Grant Committee - Grant for Students	200,000	200,000
Insurance Premium	1,306,144	256,149
Email/Internet/LAN Network Expenses	1,323,563	1,015,621
Postage Expenses	130,242	103,331
Printing & Stationery	1,453,478	1,488,562
Misc. Expenses	157,081	170,794
NAAC Expenditure	250,750	-
Provident Fund - Administration charges	612,199	510,991
Provident Fund - EDLI Charges	72,079	42,750
Provident Fund - Inspection Charge	-	2,412
Housekeeping Charges, Office Maintenance Charges & Other Professional Charges	16,028,555	11,249,494
Repair & Office Maintenance - Building	17,767,157	12,024,037
Membership Fee, Subscription and Registration Charges	251,797	255,687
Repair & Maintenance - Furniture	1,438,169	614,766
Repair & Maintenance Office Equipment	1,517,461	818,564
Repair & Maintenance Vehicle	194,665	202,927
Security Service Charges	3,247,180	2,986,794
Service Tax / GST Charges	6,157,876	2,531,480
Transit Residence	517,000	521,688
Telephone Expenses	310,246	376,673
Travelling Expenses	885,907	799,093
Vice Chancellor - Car Running Expenses	385,139	233,612
Amount Written Off	135,718	273,695
Water/Electricity/Diesel A/c	6,672,283	6,153,429
Total	79,252,868	57,351,107



TERI SCHOOL OF ADVANCED STUDIES		As on 31.3.2019	As on 31.3.2018
Schedule 7: Office Contingencies and Miscellaneous			
Annual Maintenance Contract	3,151,648	3,589,977	
Audit Fees	71,500	71,500	
Annual Sports Day Expenses & Fest	119,853	34,879	
Bank, Interest & Finance Charges	1,093,045	1,148,663	
Computer Software and Repairs & Maintenance	888,684	468,527	
Conveyance Expenses	272,058	72,000	
Convocation Expenses	1,230,462	1,295,742	
Entertainment, Meeting and Hostel Operating Expenses	4,330,439	3,092,761	
Training, Seminar & Workshop Expenses	3,695,288	5,341,202	
Electrcial & Hardware Items	599,982	952,534	
Guest House Operating Exp.	179,813	164,470	
Hiring charge - Vehicle	1,063,739	1,150,424	
Fellowship and Honorarium - Others	444,931	355,500	
Internal Grant Committee - Grant for Faculty	500,000	500,000	
Internal Grant Committee - Grant for Students	200,000	200,000	
Insurance Premium	1,966,414	1,306,144	
Email/Internet/LAN Network Expenses	2,327,822	1,323,563	
Postage Expenses	41,278	130,242	
Printing & Stationery	1,767,721	1,453,478	
Misc. Expenses	570,483	157,081	
NAAC Expenditure	740,259	250,750	
Provident Fund - Administration charges	581,806	612,199	
Provident Fund - EDLI Charges	82,853	72,079	
Housekeeping Charges, Office Maintenance Charges & Other Professional Charges	15,392,109	16,028,555	
Repair & Office Maintenance - Building	5,591,445	17,767,157	
Membership Fee, Subscription and Registration Charges	250,900	251,797	
Repair & Maintenance - Furniture	66,495	1,438,169	
Repair & Maintenance Office Equipment	357,425	1,517,461	
Repair & Maintenance Vehicle	269,950	194,665	
Security Service Charges	3,428,789	3,247,180	
Service Tax / GST Charges	7,977,504	6,157,876	
Transit Residence	591,500	517,000	
Telephone Expenses	268,788	310,246	
Travelling Expenses	607,500	885,907	
Vice Chancellor - Car Running Expenses	359,696	385,139	
Amount Written Off		135,718	
Water/Electrcitiy/Diesel A/c	7,409,003	6,672,283	
Total	68,491,182	79,252,868	



3.1.2.B.

TERI SCHOOL OF ADVANCED STUDIES		As on 31.3.2021	As on 31.3.2020
Leave Encashment		1,858,413	1,912,037
Leave Travel Allowance		4,046,850	3,282,450
Total		155,505,620	163,652,316
Schedule 6: Academic Course Expenses			
Admission & Advertisement Expenses		1,671,861	1,167,662
Bank Charges		-	20,337
Books & Periodicals - (Library)		338,649	3,526,295
Computer Software Maintenance Charges		51,098	47,291
Laboratory, Chemical, Glassware & Consumable Expenses		49,428	220,141
Conveyance & Hiring Expenses		103,650	693,385
Membership Fee, Subscription and Registration Charges - Academic		505,024	743,144
Fellowship, Honorarium, Stipend & Internship and Award Expenses		211,663	1,267,768
Students Field Expenses		67,142	3,679,138
Misc. Expenses		-	11,095
Postage Expenses		209	24,661
Printing & Stationery		27,783	73,809
Professional Time Other Consultants		7,820,867	9,120,600
Repair & Maintenance Expenses		26,173	248,790
Meeting, Seminar & Workshop		-	55,326
Travelling Expenses		-	187,763
Total		10,873,547	21,087,205
Schedule 7: Utilities, Maintenance & Overheads			
Audit Fees		71,500	71,500
Annual Sports Day Expenses & Fest		85,216	141,335
Bank, Interest & Finance Charges		519,338	2,376,428
Convocation Expenses		214,155	911,262
Entertainment, Meeting and Hostel Operating Expenses		188,399	3,437,797
Training, Seminar & Workshop Expenses		97,902	2,635,819
Electrical & Hardware Items		99,854	500,895
Conveyance and Vehicle Hiring charge		329,918	842,934
Fellowship and Honorarium - Others		278,300	429,043
Internal Grant Committee - Grant for Faculty		500,000	500,000
Internal Grant Committee - Grant for Students		200,000	200,000
Insurance Premium		1,727,788	2,333,651
Computer Repair Maintenance /Email/Internet/LAN Network Expenses		3,186,416	4,467,696
Postage Expenses		95,221	123,672
Printing & Stationery		915,075	1,451,903
Misc. Expenses		25,815	114,308
NAAC Expenditure		-	25,801
Provident Fund - Administration charges		547,770	577,850
Provident Fund - EDLI Charges		81,524	85,652
Housekeeping Charges, Office Maintenance Charges & Other			
Professional Charges		9,065,776	11,727,697
Repair & Office Maintenance - Building		4,945,643	5,613,858
Membership Fee, Subscription and Registration Charges		54,000	200,984
Repair & Maintenance - Furniture		16,784	114,068
Repair & Maintenance Office Equipment		872,591	2,965,322
Repair & Maintenance Vehicle			177,396
Security Service Charges		2,593,795	3,458,451
GST Charges Ineligible Expenses & Written Off		3,657,655	4,254,165
Telephone Expenses		221,346	250,135
Travelling Expenses		82,814	211,538
Vice Chancellor - Car Running Expenses		84,093	193,762
Vice Chancellor Search Committee Expenses		431,750	422,577
Water/Electricity/Diesel A/c		2,807,113	7,230,216
Total		33,997,551	58,047,715



3.1.2.B.

Schedule 7: Office Contingencies and Miscellaneous		
Audit Fees	71,500	71,500
Annual Sports Day Expenses & Fest	141,335	119,853
Bank, Interest & Finance Charges	2,376,428	1,093,045
Convocation Expenses	911,262	1,230,462
Entertainment, Meeting and Hostel Operating Expenses	3,437,797	4,330,439
Training, Seminar & Workshop Expenses	2,635,819	3,695,288
Electrcial & Hardware Items	500,895	599,982
Guest House Operating Exp.	-	179,813
Conveyance and Vehicle Hiring charge	842,934	1,335,797
Fellowship and Honorarium - Others	429,043	444,931
Internal Grant Committee - Grant for Faculty	500,000	500,000
Internal Grant Committee - Grant for Students	200,000	200,000
Insurance Premium	2,333,651	1,966,414
Computer Repair Maintenance /Email/Internet/LAN Network Expenses	4,467,696	3,216,506
Postage Expenses	123,672	41,278
Printing & Stationery	1,451,903	1,767,721
Misc. Expenses	114,308	570,483
NAAC Expenditure	25,801	740,259
Provident Fund - Administration charges	577,850	581,806
Provident Fund - EDLI Charges	85,652	82,853
Housekeeping Charges, Office Maintenance Charges & Other Professional Charges	11,727,697	15,392,109
Repair & Office Maintenance - Building	5,613,858	5,591,445
Membership Fee, Subscription and Registration Charges	200,984	250,900
Repair & Maintenance - Furniture	114,068	66,495
Repair & Maintenance Office Equipment	2,965,322	3,509,073
Repair & Maintenance Vehicle	177,396	269,950
Security Service Charges	3,458,451	3,428,789
Service Tax / GST Charges	4,254,165	7,977,504
Transit Residence	-	591,500
Telephone Expenses	250,135	268,788
Travelling Expenses	211,538	607,500
Vice Chancellor - Car Running Expenses	193,762	359,696
Vice Chancellor Search Committee Expenses	422,577	-
Water/Electricity/Diesel A/c	7,230,216	7,409,003
Total	58,047,715	68,491,182

