

5.1.4 Q_nM	<p><i>The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> <i>1. Implementation of guidelines of statutory/regulatory bodies</i> <i>2. Organisation-wide awareness and undertakings on policies with zero tolerance</i> <i>3. Mechanisms for submission of online/offline students' grievances</i> <i>4. Timely redressal of the grievances through appropriate committees</i> <p>Options: All of the above (Opt any one)</p> <p>Data Requirement: Upload the institutional grievance redressal policy document with reference to prevention of sexual harassment (Internal Complaints Committee) and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.</p> <p>File Description (Upload)</p> <ul style="list-style-type: none"> Minutes of the meetings of student redressal committee, Internal Complaints Committee prevention of sexual harassment committee and Anti-Ragging committee; Upload any additional information; Details of student grievances including sexual harassment and ragging cases 	5
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TEXT

1. Mechanisms for redressal of all kind of grievances are present at TERI SAS, following the statutory guidelines issues from time to time. A trajectory of developments follow:

A. Policy & guidelines for the prevention, prohibition and punishment of Sexual Harassment of Women, 2015 was approved by the Board of Management in its 19th Meeting held on 12 February 2016 (Agenda 4; [link](#) to Minutes). [Annexure 5.1.4.A](#) includes the resolution and the corresponding enclosure. Accordingly a committee to inquire into charges of sexual harassment was notified ([Annexure 5.1.4.B](#)) on February 2016. Following the UGC Guidelines dated 2nd May 2016 subsequent notifications were issued for an Internal Complaints Committee to inquire into the complaints of sexual harassment on 15.02.17, 23.03.18, 26.02.19, 30.07.20 and 25.01.21 ([Annexure 5.1.4.B](#)).

B. Website of [Internal Complaints Committee](#) includes all the details as per the norm, including phone and email address of non-student members and presiding officer. No cases has been handled by Internal Complaints Committee between February 2016 and July 2020 pertaining to students. A statement signed by the Registrar to this effect is included in [Annexure 5.1.4.C](#).

2. Several programmes are held to sensitize students on the matter of harassment of all kinds. More details are included in 7.1.1. A list of some such programmes are below.

Title	Date	Links
'Gendered impacts of Work From Home (WFH) during COVID 19 Pandemic' — panel discussion	17 July 2020	Link
'Gender sensitization and awareness on institutional provisions'—lecture	22 November 2017	Link
'Women's Movement (s): Questions of Equality and Difference'—lecture	12 April 2017	Link
'Gender, Equity and Water Management'— MDP	07-08 November 2016	Link
'Gender and Sex ratio'—lecture	27 March 2018	Link

Orientation programme of the newly admitted students include sessions on Anti-Ragging Measures and Prevention of Sexual Harassment ([link](#) for the coverage of the programme held in September 2020; [Annexure 5.1.4.D](#) includes a copy of the programme).

3. The Committee for Grievance Redressal ([link](#)) follows from the adoption of a Policy on Grievance Redressal by Students ([link](#)) adopted by the BoM in its 28th meeting held on 04.06.2018 ([link](#) to Minutes; resolution TS/BM/28.8.1, Annexure 2). There exists processes to report [grievance redressal](#) online.

4. As per the directions from the Government COVID-19 Grievance Redressal Cells were created at the department level ([link](#)).

5. TERI SAS's Anti-ragging Policy and constitution of Anti ragging committee are available [online](#), as well as the relevant [UGC regulations](#). In compliance with the UGC regulation, on admission [students](#) and [parents/guardians](#) fill up a form. Committee reports are also available online ([2018-19](#), [2019-20](#), [2020-21](#)).



**MINUTES OF THE NINETEENTH MEETING OF THE BOARD OF MANAGEMENT
HELD ON 12 FEBRUARY 2016 AT 4:30 HRS AT THE CONFERENCE ROOM**

The Nineteenth meeting of the Board of Management was held on 12 February 2016 at 4:30 hrs at the Conference Room.

PRESENT:

The following were present:

Dr Leena Srivastava	Chairperson
Dr Rajiv Seth	
Air Marshal K K Nohwar (Retd.)	
Mr TN Thakur	
Mr Ishteyaque Amjad	
Mr Mahesh Vipradas	
Mr S Sundar	
Mr Shri Prakash	
Dr Prateek Sharma	
Mr Amit Kumar	
Dr Manipadma Datta	
Capt Pradeep Kumar Padhy (Retd.)	Secretary

Mr Mahesh Vipradas attended the meeting on behalf of Mr Tulsi Tanti. Dr Yasmine Hilton, Mr Prashant Bangur, Prof Parthasarathi Shome and Mr Ashok Lavasa were unable to attend the meeting.

ITEM NO. 1 To consider and approve the Minutes of the 18th Meeting of the Board of Management held on July 13, 2015.

The Secretary informed that the Minutes of 18th Meeting of the Board of Management held on July 13, 2015 were circulated to the members of the Board. No comments on the Minutes have been received.

TU/BM 19.1.1 The Board discussed and confirmed the minutes of 18th meeting of BoM held on July 13, 2015.

ITEM NO. 2 Matter of Information.**TU/BM 19.2.1** The Board considered the following matters and noted:-

- (i) Status of the MSc, MBA, MA (PP&SD), MA (SDP), MTech and the doctoral programmes at the TERI University.
- (ii) MoU signed with Ministry of Railways on setting up an Indian Railway Chair for Sustainable Mobility.
- (iii) Prof Shigeo Katsu, President of the Nazarbayev University, Kazakhstan invited as Chief Guest at the 8th Convocation of TERI University to be held on 07 March 2016.
- (iv) Status report on new campuses in Guwahati, Hyderabad and Hunsur.

ITEM NO. 3 Action Taken Report on the previous points.**TU/BM 19.3.1** The Board considered the Action Taken Report on the previous points taken at the 18th meeting of BoM held on July 13, 2015 and noted the following:-

- (i) A Policy on Equality, Diversity and Inclusion, 2015 has been promulgated.
- (ii) Mechanism for Student Placement and Career progression of Alumni has been put in place.

ITEM NO. 4 To report the decisions taken by the Chairman on behalf of the Board of Management.**TU/BM 19.4.1** The Board resolved that the actions taken by Chairman, BoM be approved, reported and recorded as per details given below:-

- (a) The decisions taken based on the recommendations of the VC & Selection Committees for appointment of following to the positions as under:-

Name	Designation
Dr Gopal K Sarangi	Assistant Professor
Dr Sukanya Das	Assistant Professor
Dr Neeti	Assistant Professor
Dr L N Venkataraman	Assistant Professor
Ms Fawzia Tarannum	Lecturer
Capt. Pradeep Kumar Padhy (retd.)	Registrar and Head (Outreach)

- (b) Redesignation of Dr Soumendu Sarkar as Assistant Professor.
- (c) Creation of the post of Pro-Vice Chancellor at TERI University.
 - (i) Appointment of Dr Rajiv Seth to the post of Pro-Vice chancellor.
- (d) TERI University Policy and Guidelines for the Prevention, Prohibition and Punishment of Sexual Harassment of Women. (Annexure 1)
- (e) TERI University Policy on Equality, Diversity and Inclusion. (Annexure 2)

(f) Guidelines for award of the title “Emeritus Professor” at the TERI University. (Annexure 3)

(g) Award of title “Emeritus Professor” to Prof S Sundar.

ITEM NO. 5 Setting up of Centre for Post Graduate Legal Studies at the TERI University.

TU/BM 19.5.1 The Board discussed and approved the setting up of Centre for Post Graduate Legal Studies at the TERI University.

ITEM NO. 6 To approve Audited Accounts of the Financial Year 2014-15.

BM 19.6.1 The Board considered and approved the Audited Accounts of Financial Year 2014-15 based on the recommendations of the Finance Committee made at its meeting held on December 11, 2015 (Annexure 4).

ITEM NO. 7 To consider and approve the Financial Estimates for the Financial Year 2015-16.

BM 19.7.1 The Board approved the financial estimates for the financial year 2015-16 as recommended by Finance Committee in its meeting on December 11, 2015 (Annexure 5).

Items discussed with the permission of the Chair

ITEM NO. 8 To address issues arising out of UGC (Institutions Deemed to be University) Regulations, 2010, amended regulations 2014 and 2015.

The amended regulations of the UGC in respect of Deemed Universities stipulate that the Vice Chancellor be designated as the Chairman of Board of Management.

The Chairman informed that to conform to UGC regulations the Vice Chancellor be designated as Chairperson of the BoM.

TU/BM 19.8.1 The Board considered the matter and resolved to designate the Vice Chancellor, TERI University as the Chairperson of Board of Management with immediate effect.

There being no other items for discussion the meeting was adjourned.

Annexure 1. TERI University Policy & guidelines for the prevention, prohibition and punishment of Sexual Harassment of Women, 2015

Annexure 2. TERI University Policy on Equality, Diversity and Inclusion, 2015

Annexure 3. TERI University Policy on award of title of Emeritus Professor

Annexure 4. Audited Accounts of the Financial Year 2014-15

Annexure 5. Financial Estimates for the Financial Year 2015-16

Annexure -1

(Refers to Para TU/BM 19.4.1 (d))

TERI University Policy & guidelines for the prevention, prohibition and punishment of Sexual Harassment of Women, 2015**Preamble**

1. The TERI University is committed to creating and maintaining a gender-sensitive and congenial democratic working environment in which students, teachers and non-teaching staff can work together in a community free of all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender. Every member of the University should be aware that while the University is committed to the right to freedom of expression and association, it strongly supports gender equality and opposes any form of gender discrimination and violence. Article 16 of the Constitution of India declares “There shall be equality of opportunity for all citizens in matters relating to employment or appointment to any office under the State.” In keeping with the spirit of the Constitution, the Government of India ratified the United Nations Convention on Elimination of All Forms of Discrimination against Women on 25 Jun 93. Subsequently, the Indian Parliament enacted *The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013* (Herein after referred to as Act). In pursuance to the above directive, the TERI University, New Delhi has decided to formulate the policy and guidelines to deal with the problem and cases of sexual harassment.

Scope

2. These rules may be called the TERI University Policy and Guidelines for the prevention, prohibition and punishment of Sexual Harassment of Women, 2015. These rules shall be applicable to all complaints of sexual harassment made by any woman member of the TERI University (any person on the rolls of TERI University including temporary, part-time or honorary employees by whatever name called and would include persons engaged on a casual or a project basis and also those engaged through a contractor, students and campus residents).

These Rules shall be applicable to sexual harassment taking place within the TERI University campus, hostels, any place visited by the employee or the student as part of official/study work including study trips provided by the TERI University.

Definition - Sexual Harassment

3. As described in section 2(n) of the Act, Sexual Harassment includes any one or more of the following unwelcome acts or behaviour:-
 - a) Physical contact and advances; or
 - b) A demand or request for sexual favours; or
 - c) Making sexually coloured remarks; or
 - d) Showing pornography; or
 - e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

In addition, the following circumstances, among other circumstances, if it occurs or are present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment in case of :

- a) Implied or explicit promise of preferential treatment in employment/admission/evaluation/grading process; or
- b) Implied or explicit threat of detrimental treatment in employment/admission/evaluation/grading process; or
- c) Implied or explicit threat about present or future employment/admission/registration status; or
- d) Interference with work or creating an intimidating or offensive or hostile work/learning environment; or
- e) Humiliating treatment likely to affect health or safety.” (Section 3 (2)).

Procedure for Handling of Sexual Harassment Cases

Constitution of ICC

- 4. The Vice Chancellor, by an order (format placed at Annexure 1.1) in writing shall constitute a Committee to be known as the “Internal Complaints Committee (ICC)”. The committee will consist of five members (one external and four internal members). The Presiding Officer and majority of members shall be women.
- 5. As mandated in section 4(3) of the Act, each Office Bearer shall hold office for a maximum period of three years from the date of appointment.
- 6. As mandated by section 4(5) of the Act, any Office Bearer would be removed by the Vice Chancellor through a communication in the following circumstances:-
 - a) If an inquiry against the Office Bearer is initiated, or
 - b) If the Office Bearer is convicted for an offence.
 - c) On dismissal/resignation/withdrawal of the office bearer from the employment of TERI University.
- 7. The ICC shall function from the office of its Presiding Officer.
- 8. The ICC shall create awareness about sexual harassment amongst its employees/students. It will help deal with and recommend punishment for non-consensual acts of sexual harassment. Members are expected to be sensitive to the issue and not let personal biases and prejudices and stereotypes affect their functioning as members of the ICC.

Complaint

- 9. Any woman, of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent is an aggrieved woman.
- 10. An aggrieved woman may pursue the matter related to sexual harassment through a formal procedure by lodging a complaint with the President or any members of ICC as follows:-
 - a) In writing;
 - b) Lodge within a period of three (03) months from the date of the incident or the last incident in case of a series of incidents.

11. However, a complaint may be accepted even after the aforesaid period if the ICC is satisfied that the circumstances prevented the aggrieved to lodge a complaint within the stipulated time. 6 copies of a written complaint should be submitted to the Committee or any of its members along with list of witnesses and supporting documents. Additional documents and list of witnesses can be submitted to ICC at a later stage during the proceeding.
12. Provided that where such complaint cannot be made in writing, the Presiding Officer or any other member of the ICC shall render all reasonable assistance to the woman for making the complaint in writing.
13. The University shall develop a page in the website on the procedures of lodging complaint.

Duties of ICC

14. Gender Sensitisation. Conduct an orientation seminar to discuss the nature and scope of the sexual harassment of women at the workplace, at the beginning of the academic year. The ICC shall also further facilitate spreading awareness of the policy and implementation of the same through informal sessions, performances, cultural events etc., during the academic year.
15. Duly acknowledge receipt of any complaint received from an aggrieved woman.
16. Any complaint received by the members should be immediately forwarded to the Presiding Officer, and this must be notified to other committee members at the earliest and not later than 3 days and a meeting should be called for discussing the matter.
17. No legal practitioner will be allowed to represent either the aggrieved woman or the respondent in proceedings before the ICC.
18. If the ICC finds any complaint to be outside the purview of sexual harassment as defined above, it shall inform the complainant of the same in writing within **five days** of receiving the complaint and close the case without any inquiry; furthermore, the ICC shall report such closure to the Vice Chancellor within **five days** from its decision.
19. The ICC may, before initiating an inquiry, at the request of the aggrieved woman, take steps to settle the matter between her and the respondent through conciliation. No monetary settlement shall be made as the basis of conciliation. The ICC shall provide the copies of the settlement as recorded to the aggrieved woman and the respondent. Where a settlement is arrived at, no further inquiry shall be conducted. The ICC shall then record the settlement so arrived and forward the same report to the Vice Chancellor.
20. If conciliation is found to be not feasible, notice will be issued to both parties for hearing. Notice shall be issued to the respondent within 7 working days of receipt of the complaint and 10 working days shall be given for submission of reply (along with the list of witnesses and documents).
21. If the ICC is satisfied that the complaint does fall under the purview of sexual harassment as defined above, it shall conduct an inquiry into the case, if the respondent is an employee/student. In case of other workers, if a prima-facie case exists, the ICC will forward the complaint to the police. During the inquiry, the ICC is authorized to take the following steps:-
 - a) Summon any employee/student of the TERI University, if required.

- b) Examine the complainant / respondent / witness on oath, if required; every party involved in a case shall be given an opportunity of being heard, as mandated by section 11(1) of the Act; and
 - c) Demand the production of relevant documents, if required.
22. The ICC shall close a case if the complainant withdraws the complaint in writing; and report the closure to the Vice Chancellor within one week of the withdrawal as mandated in section 10(2) of the Act.
 23. Complete the inquiry within a period of ninety days from the date of receiving the written complaint, as mandated by section 11(4) of the Act.
 24. Report the findings of every inquiry to the Vice Chancellor within a period of 10 days from the date of completion of the same inquiry, as mandated by section 13(1) of the Act.
 25. As mandated by section 16 of the Act, the ICC shall not communicate the nature of the complaint / identity / address of the complainant or respondent or witness in response to any application under the Right to Information Act or to the public / media.
 26. Where the conduct of sexual harassment amounts to a specific offence under IPC (45 of 1860) or under any other law it shall be the duty of the ICC to immediately inform the complainant of her right to initiate action in accordance with the law.
 27. Make inquiry into the complaint in accordance with the provisions of the service rules/ disciplinary rules applicable to the respondent considering sexual harassment as misconduct. The ICC shall provide reasonable opportunity to the aggrieved woman and the respondent for presenting and defending her/his case. The ICC may at any time during the enquiry proceedings, preclude the face-to-face examination of the respondent and the aggrieved woman and/or their witnesses. The past sexual history of the aggrieved woman shall not be probed into as such information shall be deemed irrelevant to a complaint of sexual harassment.
 28. The ICC shall have the right to terminate the enquiry proceedings and to give an ex-party decision on the complaint, should the respondent fail, without valid ground, to be present for three consecutive hearings convened by the Presiding Officer.
 29. The aggrieved woman and the respondent, or any one person on her/his behalf, shall have the right to examine written transcripts of the recordings with the exclusion of witnesses' names and identities. Any person nominated by the aggrieved woman and/or the respondent on her/his behalf shall be (only) either a student, or a member of the academic or non-teaching staff. No person who has been found guilty of sexual harassment shall be accepted as a nominee. The aggrieved woman/respondent should inform the Presiding Officer specifically if they wish to exercise this right. The Presiding Officer shall allow access to such documents on a specific date to be intimated at least **two days** in advance to each of the parties concerned. At no point in time, however, can the concerned parties take these documents outside the office.
 30. The aggrieved woman and the respondent shall be responsible for presenting their witnesses before the ICC. However, if the ICC is convinced that the absence of either of the parties to the disputes is on valid grounds, the ICC shall adjourn that particular meeting of the ICC for a period not exceeding five days. The meeting so adjourned shall be conducted thereafter, even if the person concerned fails to appear for the said adjourned meeting without prior intimation/valid ground.

31. All proceedings of the ICC shall be recorded in writing. The record of the proceedings and the statement of witnesses shall be endorsed by the persons concerned as well as the ICC members present. In case the minutes cannot be reduced in writing the same day, an audio recording of the proceedings may be made, and the written proceedings will be authenticated on a next available opportunity.
32. If the aggrieved woman desires to tender any documents by way of evidence, the ICC can supply true copies of such documents to the respondent. Similarly, if the respondent desires to tender any documents in evidence, the ICC shall supply true copies of such documents to the aggrieved woman. In the event the ICC thinks that supplementary testimony is required, the Presiding Officer shall forward to the persons concerned a summary of the proceedings and allow for a time period of seven days to submit such testimony, in person or in writing, to the ICC.
33. The aggrieved woman and the respondent shall have the right of cross-examination of all witnesses. However such cross-examination shall be conducted in the form of written questions and responses via the ICC only. The respondent shall have no right to directly cross-examine the aggrieved woman or her witnesses. The respondent/aggrieved woman may submit to the ICC, a written list of questions that he/she desires to pose to the aggrieved woman/witness. The ICC shall retain the right to disallow any questions that it has reason to believe to be irrelevant, mischievous, slanderous, derogatory or gender-insensitive. Amicus Curie can be called for helping the ICC if and when required. After concluding its investigation, the ICC shall submit a detailed reasoned report to the Vice Chancellor.
34. The ICC shall maintain records with the following details of every complaint received:-
 - a) Date of receiving the complaint.
 - b) Name, designation/Roll No., Department and Programme of the complainant;
 - c) Summary of the complaint.
 - d) ICC's decision, in brief with signature of the ICC members and President.

ICC Recommendations

35. The report of the ICC shall include any of the following recommendations:-

Appropriate action be taken against the respondent/s if the allegation has been proved in the inquiry, as mandated by section 13(3). The following actions may be recommended for:-

Employee :

- a) Written apology.
- b) Warning.
- c) Reprimand or censure.
- d) Withholding of promotion.
- e) Withholding of pay rise or increments.
- f) Undergoing a counseling session.

- g) Carrying out of community service.
- h) Terminating the respondent from service.
- i) Any other punishment according to the service rules applicable to the respondent.

Students:

- a) Disciplinary probation.
- b) Warning.
- c) Suspension from the University for one or more semesters.
- d) Expulsion from the University.

No action be taken against the respondent(s) if the allegation has not been proved in the inquiry, as mandated by section 13(2) of the Act;

When the ICC arrives at the conclusion that the allegation against the respondent is malicious or the aggrieved woman or any other person making the complaint has made the complaint knowing it to be false or the aggrieved woman or any other person making the complaint has produced any forged or misleading document, it may recommend to the Vice Chancellor to take action against such falsification. However, a mere inability to substantiate a complaint or provide adequate proof need not attract any action against the complainant.

36. If the allegation(s) is/are proved against the respondent, the ICC may direct the TERI University to ensure the payment of compensation to the aggrieved woman by the respondent. The determination of compensation to the aggrieved woman shall be decided based on the following facts: -
 - a) The mental trauma, pain, suffering and emotional distress caused to the aggrieved woman.
 - b) The loss of career opportunity due to the incident of sexual harassment.
 - c) Medical expenses incurred by the victim for physical or psychiatric treatment.
 - d) The income and financial status of the respondent.
 - e) Feasibility of such payment in lump sum or in installments.
37. The TERI University authorities will file a compliance report to the ICC within 30 days of issuance of such recommendation.
38. The aggrieved woman or respondent may prefer an appeal to the competent authority.

Decision of ICC

39. The ICC's decisions shall be taken in the following manner:-
 - a) If the Office Bearers are in unanimity, then their opinion shall be considered as the ICC's decision;
 - b) If the Office Bearers are not in unanimity, then the opinion of their majority shall be considered as the ICC's decision;
 - c) If there is a tie among the Office Bearers, then the Presiding Officer's opinion shall be considered as the ICC's decision.

Miscellaneous

40. **Remuneration.** As provided for in section 4(4) of the Act, the external member(s) shall be paid such fees as mutually agreed upon in a contract with this institution for attending the ICC's proceedings as and when required by its Presiding Officer.
41. **Support.** Additional General Manager (AS), TERI University shall provide the necessary administrative and logistical support to the ICC if requested by its Presiding Officer.
42. The ICC shall submit an annual report for every year (1st April to 31st March), with brief details of the cases filed and their status, to the **Registrar** by the 1st of April of the following year.
43. The admin office shall render a report to UGC as per letter Ref.No. F. 91-1/2013 (GS) dated 15th June'15, in the format placed at Annexure 1.2, for this policy.
44. In case of any doubts or ambiguity or difficulty in implementing the provision of these rules the decision of Vice Chancellor, TERI University in this regard shall be sought and shall be final.

Annexure 1.1

TERI UNIVERSITY

(Deemed to be University)

Internal Complaints Committee and a policy document to inquire into the complaint of Sexual Harassment at work place

In accordance with the extra ordinary Gazette of India, Part-II, dated April 23, 2013 and UGC guidelines No.D.O.No.F.91-1/2013(GS) dated 23rd July'2015, the Vice Chancellor has constituted the following **“Internal Complaints Committee(ICC)”** vide notification no. _____ dated _____, in the TERI University to inquire into the complaints of Sexual Harassment of woman at work place:-

- | | | |
|-----|---|-------------------|
| (a) | - | Presiding Officer |
| (b) | - | Member |
| (c) | - | Member |
| (d) | - | Member |
| (e) | - | Member (External) |

Annexure 1.2

Annual Return on cases of Sexual Harassment**Period : 1st April To 31st March.....**

Ser .		Ministry / Dept.	Autonomous Bodies
1.	Number of complaints of sexual harassment received in the year		
2.	Number of complaints disposed off during the year		
3.	Number of cases pending for more than 90 days		
4.	Number of workshops on awareness programmes against sexual harassment conducted during the year		
5.	Nature of action		

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Constitution of TU Committees

In accordance with, the TU Notification no. No.TU/100/VC/Policy/Com dated 04 February,2016, the following committees have been constituted in the TERI University. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the notification ibid.

1. Alumni Committee
(a) Dr. Manipadma Datta
(b) Dr.Ranjana Roy Chodhury (Convenor)
(c) Dr.Vinay P. Sinha
(d) Ms.Sonika Goyal
2.Internal Quality Assurance Team (i-QAT)
(a) Capt Pradeep Padhy (Retd.)
(b) Dr. Suresh Jain
(c) Dr. Sapna A Narula (Convenor)
(d) Dr. S.Ramakrishnan
3.Ethics Committee
(a) Dr. Basudev Prasad
(b) Dr. M P Ram Mohan (Convenor)
(c) Dr. LN Venkataraman
(d) Dr. Ritika Mahajan
(e) Mr. Sandeep Arora
4. Sexual Harassment Committee
(a) Dr. Kamna Sachdeva, Presiding Officer (Convenor)
(b) Dr. Smriti Das
(c) Dr. Neeti
(d) Prof.S.Sunder
(e) Ms. Ratna Sudarshan
5. Phd Programme Review Committee
(a) Dr. Prateek Sharma
(b) Dr. Shaleen Singhal
(c) Dr. Anu Rani Sharma (Convenor)
(d) Mr. Prem Suresh

6. Library Committee

- (a) Dr. C.K.Singh
- (b) Dr. Chaithanya Madhurantakam
- (c) Dr. Nandan Nawn (Convenor)
- (d) Ms. Bharti Paliwal

7. Student Engagement and Clubs Committee

- (a) Dr. Soumendu Sarkar (Convenor)
- (b) Dr. Kavita Sardana
- (c) Mr.Kamal Sharma
- (d) Ms.Mangala Dubey

8. Hostel & Canteen

- (a) Dr.Anandita Singh
- (b) Dr.Eshita Gupta (Convenor)
- (c) Dr.Udit Soni
- (d) Ms.Ruchira/Ms.Pratima
- (e) Mr.Rajesh Thakur
- (f) Mr.Vikas Bhatti

9. Admissions Committee

- (a) Capt.Pradeep Padhy (Retd.)
- (b) Dr.Vinay Kr.Tyagi (Convenor)
- (c) Dr.Kaushik R.Bandhopadhyay
- (d) Dr.Atul Kumar
- (e) Mr.Kamal Sharma

10. Hygiene, Security and Smart Campus Committee

- (a) Dr.Anandita Singh
- (b) Dr.Gopal Sarangi
- (c) Mr.Sapan Thapar (Convenor)
- (d) Mr Arun Singh (TERI)
- (e) Mr.Shyam Dogra
- (f) Mr Rajesh Thakur

11. Institute/Faculty Seminars

- (a) Dr.Kamna Sachdeva (Convenor)
- (b) Dr.Sukanya Das
- (c) Mr.Kamal sharma

12. Outreach & Website Committee

- (a) Capt.Pradeep Padhy
- (b) Ms.Fawzia Tarannum
- (c) Dr.Nithyanandam Yogeshwaran
- (d) Dr.Ritika Mahajan
- (e) Dr.Sonika Gupta
- (f) Mr.Naqui Anwer (Convenor)

5.1.4.B.

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| (g) Dr.Bhawna Bali |
| (h) Mr.Sandeep Arora |
| (i) Ms.Sonika Goyal |
| (j) Mr.Ganesh |
| (k) Ms Pooja Choudhary (TERI) |

13. Equality Committee

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|-------------------------------------|
| (a) Dr.Prateek Sharma |
| (b) Dr. Chubamenla Jamir (convenor) |
| (c) Mr.Sandeep Arora |
| (d) Ms.Sahrin Jahan (Int Student) |
| (e) Md.Shahbaz Khan (Int Student) |

14. Scholarships Committee

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|---------------------------------|
| (a) Dr.Pallavi Somvanshi |
| (b) Dr.Seema Sangita (Convenor) |
| (c) Dr.Sudipto Chatterjee |
| (d) Mr.Prem Suresh |

15. Internal Grants Committee

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|----------------------------------|
| (a) Dr.Prateek Sharma (Convenor) |
| (b) Dr.Manipadma Datta |
| (c) Dr.Udit Soni |
| (d) Mr.M.V.Shiju |
| (e) Mr.Dhanraj Singh |

16. Distance Learning

- | |
|------------------------------------|
| (a) Mr.Amit Kumar |
| (b) Dr.B.Prasad |
| (c) Dr.Priyanka Kaushal (Convenor) |
| (d) Ms.Pooja Choudhary (TERI) |
| (e) Mr.Kamal Sharma |

17. Fund Raising Committee

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|------------------------------|
| (a) Dr.Rajiv Seth (Convenor) |
| (b) Mr.Amit Kumar |
| (c) Dr.Shaleen Singhal |
| (d) Dr.Suresh Jain |
| (e) Mr.Dhanraj Singh |



Dr.Rajiv Seth
Acting Vice Chancellor

Constitution of TU Committees

In accordance with, the TU Notification no. No.TU/100/VC/Policy/Com dated 04 February, 2016, the following committees have been constituted in the TERI University. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the notification ibid w.e.f. February 01, 2017.

All Convenors are requested to take over from the former Convenors previous minutes and briefed about the progress of the committees.

1. Alumni Committee
(a) Dr Suresh Jain
(b) Dr Manipadma Datta
(c) Dr Shaleen Singhal
(d) Ms Ranjana Ray Chaudhuri (Convenor)
(e) Dr Vinay P. Sinha
(f) Dr Prashant Kumar Singh
(g) Ms Sonika Goyal
2. Internal Quality Assurance Cell (i-QAC)
(a) Capt Pradeep Padhy (Retd.)
(b) Dr Suresh Jain
(c) Dr Nandan Nawn
(d) Dr Shaleen Singhal
(e) Dr Arun Kansal (Convenor)
(f) Dr Prateek Sharma
(g) Dr Sapna Narula
3. Internal Complaints Committee to inquire into the complaint of Sexual Harassment
(a) Dr Smriti Das, Presiding Officer (Convenor)
(b) Dr Kamna Sachdeva , Faculty Member
(c) Dr Neeti, Faculty Member
(d) Prof S.Sundar, Member
(e) Mr Kamal Sharma, Member
(f) Ms Ratna Sudarshan
(g) Student members (04)
4. Library Committee
(a) Dr. Naqui Anwer
(b) Dr S. Ramakrishnan
(c) Dr Chander K Singh (Convenor)
(d) Dr. Shantanu De Roy
(e) Dr Rinki Deo
(f) Mr Ratan Kumar Jha

5. Student Engagement, Sports and Clubs Committee

(a) Mr Amrithnath S Babu (Convenor)

(b) Dr Soumendu Sarkar

(c) Dr Swarup Dutta

(d) Mr Vikas Bhati

(e) Ms Mangala Dubey

6. Hostel, Canteen, Hygiene, Safety and Security Committee

(a) Dr Arun Kansal

(b) Dr Anandita Singh

(c) Dr Kavita Sardana, Warden (Convenor)

(d) Dr Gaurav

(e) Dr. Gopal Sarangi

(f) Mr Dhanraj Singh

(g) Mr Sapan Thapar

(h) Mr Vikas Bhati

(i) Mr Sandeep Arora

(j) Mr R.K. Sharma

(k) Mr Shyam Dogra

(l) Asst Warden (one)

(m) One Day Scholar & One Hosteller for representing students' problems.(As on required basis)

7. Admissions and Scholarships Committee

(a) Capt Pradeep Padhy (Retd.)

(b) Dr Sudipto Chatterjee

(c) Dr Chaithanya Madhurantakam

(d) Dr Pallavi Somvanshi

(e) Dr Seema Sangita (Convenor)

(f) Dr Montu Bose

(g) Dr Atul Kumar

(h) Mr Kamal Sharma

(i) Mr Devinder Kumar

8. Institute/Faculty Seminars Committee

(a) Dr L.N. Venkataraman (Convenor)

(b) Dr Sukanya Das

(c) Ms Deepty Jain

(d) Mr Vikas Bhati

9. Outreach, IT & Website Committee

(a) Capt Pradeep Padhy

(b) Dr Nirupam Datta

(c) Dr Nithyanandam Yogeswaran (Convenor)

(d) Dr Sonika Gupta

(e) Dr Som Mondal

(f) Dr Bhawna Bali

(g) Mr V Ganesh

(h) Ms Sonika Goyal

(i) Ms Pooja Choudhary

5.1.4.B.

10. Diversity, Equality and Ethics Committee

- (a) Dr Prateek Sharma, President
- (b) Ms Fawzia Tarannum
- (c) Dr M V Shiju
- (d) Dr Basudev Prasad
- (e) Dr Ritika Mahajan
- (f) Dr Chubamenla Jamir (Convenor)
- (g) Dr Priyanka Kaushal
- (h) Mr Kamal Sharma
- (i) Ms Kiden Gladys Robert (Int Student)
- (j) Ms Sabnam Kalita (Student)


11. Internal Grants Committee

- (a) Dr Manipadma Datta
- (b) Dr Prateek Sharma
- (c) Dr Arun Kansal
- (d) Dr Udit Soni
- (e) Dr Anu Rani Sharma (Convenor)
- (f) Dr Neeti
- (g) Mr Dhanraj Singh

12. Student Disciplinary Committee

TERI University policy TU/BM 20.4.1 dated 30 May 2016 is relevant

2. This notification supersedes all other notifications issued earlier on the subject.


Dr. Rajiv Sethi
Pro Vice Chancellor

15 Feb 2017



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.12 of 2017-18

No : TS/100/VC/Policy

Date:- 23 March, 2018

In accordance with, the Chapter II of the Compendium of Policies, Guidelines Part II, the following committees have been constituted in the TERI School of Advanced Studies. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the above guidelines.

All Convenors are requested to take over from the former Convenors the previous minutes and get briefed about the progress of the committees.

1. Alumni Committee
(a) Dr Suresh Jain
(b) Dr Manipadma Datta
(c) Dr Shaleen Singhal
(d) Ms Ranjana Ray Chaudhuri (Convenor)
(e) Dr Vinay P. Sinha
(f) Dr Prashant Kumar Singh
(g) Ms Sonika Goyal
2. Internal Quality Assurance Cell (i-QAC)
(a) Dr Leena Srivastava
(b) Dr Rajiv Seth
(c) Capt Pradeep Padhy (Retd.)
(d) Dr Arun Kansal (Convenor)
(e) Dr Prateek Sharma
(f) Dr Suresh Jain
(g) Dr Nandan Nawn
(h) Dr Sapna Narula
(i) Dr Sitaraman Ramakrishnan
(j) Dr M.V. Shiju
(k) Mr Romit Sen (Associate Director, WWF), Nominee from Alumni
(l) Mr Anil Kumar Gupta, Nominee from Employer/Industrialist
(m) Mr Surender Kumar Singh, Nominee from Employer/Industrialist
(n) Mr Rohit Sharma, Nominee from student

A handwritten signature in blue ink is written over the date "23/3/18".

3. Internal Complaints Committee to inquire into the complaint of Sexual Harassment

- (a) Dr Smriti Das, Presiding Officer (Convenor)
- (b) Dr Kamna Sachdeva , Faculty Member
- (c) Dr Neeti, Faculty Member
- (d) Prof Shri Prakash, Member
- (e) Mr Kamal Sharma, Member
- (f) Ms Ratna Sudarshan
- (g) Student members (04)

4. Library Committee

- (a) Dr. Naqui Anwer
- (b) Dr S. Ramakrishnan
- (c) Dr Chander K Singh (Convenor)
- (d) Dr. Shantanu De Roy
- (e) Dr Neeti
- (f) Mr Ratan Kumar Jha

5. Student Engagement, Sports and Clubs Committee

- (a) Mr Abhijit Datey (Convenor)
- (b) Dr Soumendu Sarkar
- (c) Dr Swarup Dutta
- (d) Dr Bhawna Bali
- (e) Ms. Supriya Gulati
- (f) Ms. Kaavya Singh

6. Hostel, Canteen, Hygiene, Safety and Security Committee

- (a) Dr Arun Kansal
- (b) Dr Anandita Singh
- (c) Dr Rinki Deo, Warden (Convenor)
- (d) Dr Gaurav
- (e) Dr. Gopal Sarangi
- (f) Mr Sapan Thapar
- (g) Ms Preeti Dogra
- (h) Mr Sandeep Arora
- (i) Mr R.K. Sharma
- (j) Mr Shyam Dogra
- (k) Asst Warden
- (l) One Day Scholar & One Hosteller for representing students' problems.(As on required basis)

7. Admissions and Scholarships Committee

- (a) Capt Pradeep Padhy (Retd.)
- (b) Dr Sudipto Chatterjee
- (c) Dr Chaithanya Madhurantakam
- (d) Dr Pallavi Somvanshi
- (e) Dr Seema Sangita (Convenor)
- (f) Dr Montu Bose
- (g) Dr Atul Kumar
- (h) Mr Kamal Sharma
- (i) Mr Devinder Kumar

8. Institute/Faculty Seminars Committee

- (a) Dr L.N. Venkataraman
- (b) Dr Sukanya Das
- (c) Ms Deepty Jain (Convenor)
- (d) Ms Preeti Dogra

9. Outreach, IT & Website Committee

- (a) Capt Pradeep Padhy
- (b) Dr Nirupam Datta
- (c) Dr Nithiyanandam Yogeswaran
- (d) Dr Shashi Bhushan Tripathi
- (e) Dr Som Mondal (Convenor)
- (f) Dr Prashant Kumar Singh
- (g) Dr Ritika Mahajan
- (h) Dr Vishnu Konoorayar
- (i) Mr V Ganesh
- (j) Ms Sonika Goyal
- (k) Mr Shobhit Mehra
- (l) Ms Supriya Gulati
- (m) Ms Garima Chhibber
- (n) Ms Kaavya Singh

10. Diversity, Equality and Ethics Committee

- (a) Dr Prateek Sharma, Presiding Officer
- (b) Ms Fawzia Tarannum
- (c) Dr M V Shiju
- (d) Dr Kavita Sardana
- (e) Dr Chubamenla Jamir
- (f) Dr Priyanka Kaushal (Convenor)
- (g) Mr Kamal Sharma
- (h) Ms Hone Paing (Int Student)
- (i) Ms Bahaar Pandey (Student)

11. Internal Grants Committee

- (a) Dr Manipadma Datta
- (b) Dr Prateek Sharma
- (c) Dr Arun Kansal
- (d) Dr Udit Soni
- (e) Dr Anu Rani Sharma (Convenor)
- (f) Mr Dhanraj Singh

12. Student Grievance Redressal Committee

- (a) Prof Shri Prakash - Chairperson
- (b) Dr Anandita Singh
- (c) Dr Naqui Anwer
- (d) Dr Vishnu Konoorayar
- (e) Student Nominee (based on academic merit) – Special invitee
- (f) Mr Kamal Sharma – Secretary



23/3/18

5.1.4.B.

13. Grievance Redressal for Academic & non-academic staff
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TERI SAS policy TS/100/VC/Policy dated March 15, 2018 is relevant

14. Faculty Conduct Committee

Article 8.5 of Chapter VIII of Compendium is relevant

15. Staff Disciplinary Committee

Article 9.2 of Chapter IX of Compendium is relevant

16. Student Disciplinary Committee

Article 15.7 of Chapter XV of Compendium is relevant
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2. This notification supersedes all other notifications issued earlier on the subject.


Dr. Rajiv Sethi
Pro Vice Chancellor



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.21 of 2018-19

No : TS/100/VC/Policy

Date:- 26 February 2019

In accordance with, the regulations specified by Statutory bodies and rules in the Compendium of Policies, Guidelines Part I & II, the following committees have been constituted in the TERI School of Advanced Studies. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the above guidelines.

All Chairpersons/Convenors are requested to take over from the former Chairpersons/Convenors the previous minutes and get briefed about the progress of the committees(whenever applicable).

1. Alumni Committee
(a) Dr Manipadma Datta
(b) Dr Shaleen Singhal
(c) Dr Bhawna Bali
(d) Ms Ranjana Ray Chaudhuri (Convenor)
(e) Dr Soumendu Sarkar
(f) Ms Sonika Goyal
2. Library Committee
(a) Dr Naqui Anwer
(b) Dr Shaleen Singhal
(c) Dr Chander K Singh (Convenor)
(d) Dr Shantanu De Roy
(e) Dr L.N. Venkataraman
(f) Mr Ratan Kumar Jha
3. Hostel, Canteen and Security Committee
(a) Dr Arun Kansal
(b) Dr Nandan Nawn
(c) Dr Sudipta Chatterjee
(d) Dr Kavita Sardana, Warden (Convenor)
(e) Ms Preeti Dogra
(f) Mr Sandeep Arora
(g) One Day Scholar & One Hosteller for representing students' problems.(As on required basis to be nominated by Registrar)

4. Student Engagement, Sports and Clubs Committee

- (a) Dr Abhijit Datey (Convenor)
- (b) Dr Soumendu Sarkar
- (c) Dr Chandan Kumar
- (d) Mr Aviruch Bhatia
- (e) Ms Supriya Gulati
- (f) Ms Sonika Goyal
- (g) Ms Gauri Rana

5. Admissions and Scholarships Committee

- (a) Capt Pradeep Padhy (Retd.)
- (b) Dr Sukanya Das
- (c) Dr Chaithanya Madhurantakam
- (d) Dr Montu Bose
- (e) Dr Manish Shrivastava (Convenor)
- (f) Mr Kamal Sharma
- (g) Mr Devinder Kumar

6. Outreach, IT & Website Committee

- (a) Capt Pradeep Kr Padhy
- (b) Dr Neeti
- (c) Dr Shashi Bhushan Tripathi (Convenor)
- (d) Dr Abhijit Datey
- (e) Dr Ritika Mahajan
- (f) Dr Gopal Sarangi
- (g) Dr Vishnu Konoorayar
- (h) Ms Ranjana Ray Chaudhuri
- (i) Mr V Ganesh
- (j) Ms Sonika Goyal
- (k) Mr Shobhit Mehra
- (l) Ms Garima Chhibber

7. Innovation Development Committee

- (a) Dr Ritika Mahajan - Convenor
- (b) Mr Sapan Thapar
- (c) Dr Bhawna Bali
- (d) Dr Anu Rani Sharma
- (e) Dr Chander K Singh
- (f) Dr Seema Sangita
- (g) Dr Swarup Dutta
- (h) Dr Akash Sondhi

8. Internal Grants Committee

- (a) Dr Manipadma Datta
- (b) Dr Prateek Sharma
- (c) Dr Arun Kansal
- (d) Dr Smriti Das
- (e) Dr Chubamenla Jamir (Convenor)
- (f) Mr Dhanraj Singh

9. Institute/Faculty Seminars Committee
(a) Dr Manish Shrivastava
(b) Dr Neeti (Convenor)
(c) Dr Udit Soni
(d) Dr Chandan Kumar
(e) Mr Aviruch Bhatia
(f) Ms Preeti Dogra

10. Committee on MDPs and Online Learning
(a) Dr Anandajit Goswami – Convenor
(b) Dr Atul Kumar
(c) Mr Shri Prakash
(d) Mr Sapan Thapar
(e) Dr Sapna Narula
(f) Mr Dinesh Varma

11. Doctoral Programme Executive Committee
(a) Dr Shantanu De Roy – Convenor
(b) Dr Vinay S Prasad Sinha
(c) Dr Fawzia Tarannum
(d) Dr Akash Sondhi
(e) Dr Pallavi Somvanshi
(f) Dr Montu Bose
(g) Dr A Saravanan
(h) Mr Devinder Kumar

12. Research Advisory Committee
(a) Dr Leena Srivastava, Chairperson
(b) Dr Arun Kansal
(c) Dr Sapna Narula
(d) Dr Sudipta Chatterjee
(e) Dr Atul Kumar
(f) Dr Chaithanya Madhurantakam
(g) Dr Smriti Das
(h) Dr Jaya Vasudevan
(i) Dr Fawzia Tarannum
(j) Dr Rajesh Tandon, Prof. Dept. of Botany, Delhi University
(k) Dr Yogendra Singh, Prof. Dean Research (Life Sciences) Dept. of Zoology, Delhi University
(l) Dr O.S. Sastry, Former DG, National Institute of Solar Energy, Haryana
(m) Dr Sejal Worah, Programme Director, WWF India, Delhi
(n) Capt. Pradeep Kr. Padhy (Retd.)

13. Health, Safety and Environment Advisory Committee
(a) Capt. Pradeep Kr. Padhy (Retd.)
(b) Dr Kamna Sachdeva
(c) Dr Kavita Sardana
(d) Mr Sandeep Arora (Convenor)
(e) Mr H.R. Gupta
(f) Mr Shyam Dogra, Member (Fire Officer)

5.1.4.B.

14. Institutional Academic Integrity Panel (IAIP)	
(a) Dr S Ramakrishnan, Chairman	
(b) Dr Atul Kumar, Member	
(c) Dr Vivek Suneja, External member	
(d) Dr Jaya Vasudevan, Member	
(e) Assistant Registrar	

15. Faculty Conduct Committee	
(a) Vice Chancellor	
(b) All Deans	
(c) Registrar	

16. Staff Disciplinary Committee	
(a) Presiding Officer	
(b) Two Members (section Incharge – 1; Admin section – 1)	To be nominated by Registrar
(c) Two nominated members (in case complainant is lady there will be minimum of two lady members)	

17. Student Disciplinary Committee	
Nominee of VC – Chairperson	
Deans – Member	
Concerned Head of Department – Member	
Registrar – Secretary	

Other important Committees

18. Institutional Biosafety Committee	
(a) Prof S Ramakrishnan, Chairman	
(b) Dr. Chaithanya Madhurantakam, Member Secretary	
(c) Dr. Baibaswata Nayak, AIIMS, New Delhi – DBT Nominee	
(d) Prof. Anandita Singh, Member	
(e) Dr. Pallavi Somvanshi, Member	
(f) Dr. Udit Soni, Member	
(g) Dr. Shashi Bhushan Tripathi, Member	
(h) Prof. Indranil Das Gupta, Dept. of Plant Molecular Biology, Delhi University - outside expert	
(i) Dr. Tapan Kumar Mondal, Scientist, NRCPB, New Delhi – outside expert	
(j) Dr. Ritabh Kumar, Indian Spinal Injuries Centre, New Delhi – Medical/Biosafety officer	

19. Diversity, Equality and Ethics Committee	
(a) Dr Prateek Sharma, Presiding Officer	
(b) Dr Chubamenla Jamir	
(c) Dr A Saravanan	
(d) Mr Kamal Sharma	
(e) Mr Saurabh Nepal (Int Student)	
(f) Ms Harshita Sharma (Student)	
(g) Member from SC/ST/OBC etc.	

20. Internal Complaints Committee to inquire into the complaint of Sexual Harassment
(a) Dr Fawzia Tarannum, Presiding Officer
(b) Dr Jaya Vasudevan
(c) Dr Sukanya Das
(d) Mr Shri Prakash
(e) Mr Kamal Sharma
(f) Ms Ratna Sudarshan, External member
(g) Students (03)

21. Grievance Redressal for Academic & non-academic staff
(b) Dean (Academic)
(c) Dean (Research & Relationships)
(d) Registrar
(e) One professor
(f) Deputy Registrar

22. Internal Quality Assurance Cell (i-QAC)
(a) Dr Leena Srivastava, Chairperson
(b) Capt. Pradeep Kr. Padhy (Retd.)
(c) Dr Anandita Singh
(d) Dr Sudipta Chatterjee
(e) Dr Vinay S Prasad Sinha
(f) Dr Kamna Sachdeva
(g) Dr Vishnu Konoorayar
(h) Dr L.N. Venkataraman
(i) Dr S. Ramakrishnan
(j) Mr Romit Sen, Nominee from Alumni
(k) Mr Rohit Sharma, Student nominee
(l) Mr Anil Kumar Gupta, Nominee from employer/industrialist
(m) Mr. Surender Kumar Singh, Nominee from employer/industrialist
(n) Mr Dhanraj Singh
(o) Mr Kamal Sharma
(p) Mr Ratan Kumar Jha
(q) Dr Nandan Nawn, Coordinator

23. Anti Ragging Committee
(a) Dr Leena Srivastava
(b) Dr Manipadma Datta
(c) Dr Anu Rani Sharma
(d) Dr Gopal Sarangi
(e) Dr Swarup Dutta
(f) Mr Sandeep Arora (Convenor)
(g) Student (To be nominated by Deputy Registrar)
(h) Parent (To be nominated by Deputy Registrar)
(i) NGO (To be nominated by Placement & External Relations Officer)
(j) Ms Garima Chhibber

24. IPR Committee
(a) Dr Arun Kansal, Chairman
(b) Head of the concerned Department - Member
(c) Faculty In-charge of Laboratory - Member
(d) Representative of Finance Officer – Convenor
(e) Assistant Registrar, Secretary

25. Student Grievance Redressal Committee
(a) Mr Shri Prakash - Chairperson
(b) Dr Anandita Singh
(c) Dr Naqui Anwer
(d) Dr Vishnu Konoorayar
(e) Student Nominee(based on academic merit to be provided by Registrar office) - Special invitee
(f) Mr Kamal Sharma – Secretary

2. This notification supersedes all other notifications issued earlier on the subject.



Capt. Bradeep Kr. Padhy (Retd.)
Registrar



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.43 of 2019-20

Ref.: NOT/R35


30 July 2020

Sub: Internal Complaints Committee (ICC)

1. Refer to UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.
2. The Internal Complaints Committee (ICC) of TERI School of Advanced Studies shall have the following composition: -

(a)	Dr Jaya Vasudevan	Associate Prof	-	Presiding Officer
(b)	Dr Fawzia Tarannum	Assistant Prof	Two faculty members	Member
(c)	Dr Neeti	Assistant Prof		Member
(d)	Mr Shri Prakash	Mentor	Two non-teaching employees	Member
(e)	Mr V Ganesh	Assistant Registrar (Academic Admin)		Member, Secretary
(f)	Ms Harsha K Ramaunni	Reg No. 1900189MSE	Three Students	Member
(g)	Ms Kasvi Singh,	Reg No. 1900039MSO		Member
(h)	Mr Tarun Mehta	Reg No. 1900058MSO		Member
(i)	Dr Anjali Mehta	-	Non-government organizations	Member

3. The term of office of the members of the ICC shall be as per the norms laid down in the regulation ibid and shall be for a period of 03 yrs.
4. The responsibilities and processes of the ICC shall be as per the guidelines specified in the regulations ibid. The Secretary shall maintain the minutes and all records wrt the matters related to the ICC. An annual report on the activities of the ICC in the academic year be shared with IQAC.
5. An annual return on cases of Sexual Harassment to be shared with UGC in the prescribed format.
6. This issues with the approval of the Vice Chancellor.


Capt. Pradeep Kr Padhy (Retd.)
Registrar

Copy to :-
The Vice Chancellor
The Presiding Officer
All Members



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 71800222

NOTIFICATION
No.18 of 2020-21

Ref.: NOT/R35

25 January 2021

1. Refer to para 2(b) of TERI SAS notification No.43 of 2019-20 dated 30 July 2020 with regard to Internal Complaints Committee (ICC). The following amendment is promulgated herewith:-

For

Dr Fawzia Tarannum

Read

Dr Shruti Rana

2. This issues with the approval of the Vice Chancellor.

A handwritten signature in blue ink, appearing to read "Kamal Sharma", is written over a faint circular stamp.

Kamal Sharma
Registrar (Acting)

Distribution:
The Vice Chancellor
Presiding Officer
Notification file

Annual Returns on cases of Sexual Harassment pertaining to students of TERI SAS

Period : 1st April 2016 To 31st March 2017

Sl. No.		Ministry/ Dept.
1	Number of complaints of sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of workshops on awareness programmes against sexual harassment conducted during the year 'Women's Movement (s): Questions of Equality and Difference'—lecture on 12 April 2017 (Link) 'Gender, Equity and Water Management'— MDP on 07-08 November 2016 (Link)	02
5	Nature of action	NA

Period : 1st April 2017 To 31st March 2018

Sl. No.		Ministry/ Dept.
1	Number of complaints of sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of workshops on awareness programmes against sexual harassment conducted during the year 'Gender sensitization and awareness on institutional provisions'—lecture on 22 November 2017 (Link) 'Gender and Sex ratio'—lecture on 27 March 2018 (Link) 'Gender, Equity and Water Management'— MDP (at Gurgaon) on 19-20 December 2018 (Link) 'Gender, Equity and Water Management'— MDP (at Guwahati) on 14-15 March 2018 (Link)	04
5	Nature of action	NA

Period : 1st April 2018 To 31st March 2019

Sl. No.		Ministry/ Dept.
1	Number of complaints of sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of workshops on awareness programmes against sexual harassment conducted during the year 'Gender, Equity and Water Management'— MDP (at Jaipur) on 30-31 May 2019 (Link) 'Gender, Equity and Water Management'—MDP (at Hyderabad) on 20-21 August 2018 (Link)	03
5	Nature of action	NA

Annual Returns on cases of Sexual Harassment pertaining to students of TERI SAS

Period : 1st April 2019 To 31st March 2020

Sl. No.		Ministry/ Dept.
1	Number of complaints of sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	0
5	Nature of action	NA

Annual Return on cases of Sexual Harassment

Period : 1st April 2020 To 31st March 2021

Sl. No.		Ministry/ Dept.
1	Number of complaints of sexual harassment received in the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases pending for more than 90 days	0
4	Number of workshops on awareness programmes against sexual harassment conducted during the year 'Gendered impacts of Work From Home (WFH) during COVID 19 Pandemic' — panel discussion on 17 July 2020 (Link)	0
5	Nature of action	NA



(Registrar)

Sign and Seal

Registrar
TERI School of Advanced Studies
10, Institutional Area, Vasant Kunj
New Delhi-110 070



**Students' E-induction Programme
1 September 2020**

Programme

0945 – 1015	- TERI SAS movie screening Welcome Address <ul style="list-style-type: none"> - Prof Manipadma Datta, Vice Chancellor - Prof Atul Kumar, Dean (Academic) - Prof Shaleen Singhal, Dean (Research and Relationships) - Capt. Pradeep K Padhy, Registrar
1015 – 1045	Plagiarism and Research Ethics (Dr Ramakrishnan Sitaraman & Dr Jaya Vasudevan)
1045 – 1125	Briefing on Academic systems and procedures (Mr Kamal Sharma, Deputy Registrar & Mr V Ganesh, Assistant Registrar)
1125 – 1255	Briefing Session <ul style="list-style-type: none"> - 1125 – 1155: Library Services (Mr Ratan Jha, Assistant Librarian) - 1155 - 1255: Training session on plagiarism prevention about Turnitin software for students ((Mr Ratan Jha, Assistant Librarian)
1255 – 1325	IT infrastructure (Ms Pooja Choudhary, Deputy System Analyst (IT))
1325 – 1400	Lunch Break
1400 – 1450	Safety First <ul style="list-style-type: none"> - 1400 – 1415: Anti-Ragging Measures (Dr Kavita Sardana) - 1415 – 1430: Prevention of Sexual Harassment (Dr Jaya Vasudevan) - 1430 – 1450: Stress Management and Mentoring System (Dr Seema Sangita)
1450 - 1520	Youth Engagement and Sustainability (Dr Chubamenla Jamir)
1520 - 1545	Beyond Classroom <ul style="list-style-type: none"> - 1520 – 1530: Student Engagement Clubs (Dr Abhijit Datey) - 1530– 1545 : Major Events at TERI SAS (Ms Sonika Goyal)
1545 - 1610	Entrepreneurship Development Cell and Innovation Centre (Dr Sapan Thapar)
1610 – 1655	Interaction with Alumni (Coordinator – Ms Sonika Goyal)
1655 - 1730	Briefing on Major and Minor Projects and students achievement (Ms Sonika Goyal)