

6.1.2	<i>Effective leadership is reflected in various institutional practices such as decentralization and participative management.</i>	5
QM	Write description in a maximum of 500 words File Description <ul style="list-style-type: none"> • Provide the link for additional information • Upload any additional information 	

TEXT

1. Participation of faculty in the Statutory Bodies: Be it the concept paper on TERI SAS approved by in the third meeting dated 14.06.2001 ([link](#) to Minutes) or the MoA as adopted by BoM in its 20th meeting held on 30.05.2016 ([link](#) to Minutes), the revised MoA adopted by BoM in its 22nd meeting held on 22.12.2016 (([link](#) to Minutes), or revised MoA and Rules adopted by the BoM in its 32nd meeting held on 06.06.2019 (([link](#) to Minutes), composition of all the Statutory Bodies included faculty participation, both ex-officio and as nominated member at levels of Professor, Associate Professor and Assistant Professor (Link to present compositions: [BoM](#); [AC](#); [PMB](#); [FC](#); [BoS](#) of one department). Confirmed minutes of meetings of all statutory bodies are available on the website.

2. Delegated responsibilities by Statutory Bodies or Committees due to regulatory compliance:

(a) A concept paper on TERI SAS approved by in the third meeting [resolution no. BM/05/2011] dated 14.06.2001 ([link](#) to Minutes) approved an Executive Committee to the Academic Council with Director of TERI SAS, Dean, HoD/C and Registrar as members to consider any urgent matter within the purview of the AC, as decided by the Director.

BoM in its 32nd meeting held on 06.06.2019 ([link](#) to Minutes; Policy as Enclosure 6) modified the composition as well as powers and functions (Resolution no. TS/BM/32.8.1). It was allowed to “take up any pressing issues that need a decision urgently and recommend issues related to major policies to Board of Management or Academic Council as applicable”. It consisted of the following members: (a) Controller of Examinations, (b) Convenor IQAC, (c) Internal members of the Board of Management, (d) Internal members of the Academic Council, with Vice Chancellor as its Chairperson and the Registrar as its Secretary.

This committee replaced the erstwhile informal Heads and Deans Committee. [Annexure 6.1.2.A](#) includes Minutes of one EC meeting. [Annexure 6.1.2.B](#) includes Minutes of one Heads and Deans meeting that decided on the formation of a Doctoral Programme Executive Committee (DPEC). [Annexure 6.1.2.C](#) includes the Office Order on the formation of first DPEC, with powers and functions.

(b) Composition of various standing committees that arose due to adoption of policies by BoM or to meet the regulatory requirements reflect participation from teachers, students and administrative staff. Links to composition of such committees:

- (i) [Anti Ragging Committee](#)
- (ii) [Committee of Grievance Redressal](#)
- (iii) [Entrepreneurship Development Cell](#)
- (iv) [Equality Advisory/Diversity, Equality and Ethics Committee/](#)
- (v) [Institution’s Innovation Council](#)
- (vi) [Institutional Biosafety Committee](#)
- (vii) [Internal Complaints Committee](#)
- (viii) [Institutional Postdoctoral Committee](#)
- (ix) [Internal Quality Assurance Cell](#)
- (x) [IPR Committee](#)
- (xi) [Research Advisory Committee](#)
- (xii) [Student Disciplinary Committee](#)
- (xiii) Institutional Ethics Committee

3. There are a set of other ad-hoc Committees that look after the everyday at TERI SAS.

(a) Academic (only Faculty as members):

- (i) Doctoral Programme Executive Committee
- (ii) Master's Programme Executive Committee
- (iii) Student Research Committee (or Research Advisory Committee) for PhD scholars
- (iv) Departmental Research Committee
- (v) Institutional Academic Integrity Panel and Department Academic Integrity Panel(s)

[Composition, Power and Functions are approved by BoM from time to time. [Link](#) to 23rd Meeting of the BoM held on 01.03.2017 that includes several such.]

(b) Non-academic (both Faculty and Administrative Staff as members with each supported by a member secretary from the administrative staff. [Annexure 6.1.2.D](#) includes last few notifications.

- (i) [Admissions and Scholarships Committee](#)
- (ii) [Alumni Committee](#)
- (iii) [Committee on MDPs and Online Learning](#)
- (iv) Committee to Operationalise NEP 2020
- (v) [ERP & ICT Infrastructure Committee](#)
- (vi) Faculty Conduct Committee
- (vii) Grievance Redressal for Academic and Non-Academic Staff
- (viii) [Health, Safety and Environment Advisory Committee](#)
- (ix) [Hostel, Canteen and Security Committee](#)
- (x) [Institute/Faculty Seminars Committee](#)
- (xi) [Internal Grants Committee](#)
- (xii) [Library Committee](#)
- (xiii) [Outreach Committee](#)
- (xiv) [Students Engagement, Sports and Clubs Committee](#)
- (xv) Students Grievance Redressal Committee

All committees (both Standing and Ad-hoc) are included in the Organisational Chart ([Annexure 6.1.2.E](#)).

**Minutes of the Executive Committee meeting held on April 30, 2019
at 09.00 a.m.**

Members present

Dr Leena Srivastava
Dr Prateek Sharma
Dr Arun Kansal
Dr Atul Kumar
Dr Smriti Das
Dr Vishnu Konoorayar
Dr Sudipta Chatterjee
Dr Seema Sangita
Dr Nandan Nawn
Dr Ramakrishnan Sitaraman
Dr Anandita Singh
Dr Shaleen Singhal
Dr Sukanya Das
Dr Akash Sondhi
Capt. Pradeep Kr Padhy (Retd.)

Invitees:-

Dr Shantanu De Roy
Dr Soumendu Sarkar
Dr Chubamenla Jamir
Mr Kamal Sharma
Mr V Ganesh

Dr Manipadma Datta, Dr Sapna Narula, Dr Chaitanya Madhurantakam, Dr Fawzia Tarannum, Dr Nithiyanandam Yogeswaran and Dr Vinay S. Sinha could not attend the meeting.

1. **Procedure for acceptance of PhD thesis.** Dean (Academic) stated that regulations for PhD Programme 2016-17 stipulate, a thesis submission should be accepted only along with published work to include at least one peer-reviewed publication (accepted) relating to the doctoral research, as a first author, and read out the relevant clause from the student handbook for the benefit of the members. He mentioned that to the best of his knowledge the University PhD rules prior to 2016, did not specify whether a publication is to be submitted along with draft thesis (for evaluation) or during final(oral) defence. He informed that Mr Neeraj Dangi a student of AY 2011 -12 had requested through his supervisor Dr Sapna Narula making reference to Student Handbook 2018-19 wherein the research paper acceptance criteria is applicable before adjudication and requested that his case be considered under this clause. As stated by the student, his paper is in review and he had received feedback from editor and reviewers for updating the same. The student had further suggested that the thesis examination process could happen concurrently along with paper acceptance. Dr Prateek brought this issue to the EC as there was confusion and lack of clarity and thus sought the view of the committee and requested the committee to examine the case and suggest a mechanism for acceptance of thesis for Mr Dangi.

Decision: - It was decided that in the case of Mr Neeraj Dangi, the draft thesis

submission will be accepted only after publication (Acceptance) of at least one research paper as first author in peer reviewed journal subsequent to which the thesis will be sent for evaluation.

2. **Consolidation of MSc (ESRM), (CSP) and (WSG) programme.** Dr Prateek Sharma briefed that few faculty members in the past had approached the Vice Chancellor regarding the possibilities of consolidation of few MSc programmes and offering them as a common programme in Environmental Studies with different specialisations. The arguments given by these faculty members in favour of offering of a common degree were; wider acceptability of the Environmental Studies degree, benefit in the UGC NET examination and filling of seats in few programmes which were not running to their full capacity. He said some faculty members had informally approached him as well in this regard. He stated that the Vice Chancellor had therefore asked him to explore if there was any possibility of consolidating some M.Sc. programmes. Three programmes namely M.Sc. ESRM), MSc (CSP) and MSc (WSG) were identified in this regard and discussions were held with the programme coordinators of these three programmes, Dr Chubamenla Jamir, Dr Kamna Sachdeva and Dr Fawzia Tarannum respectively and they were asked to carry out a preliminary exercise to find out in case there were certain overlapping courses in these three programmes and whether possibility existed for consolidation. The three PCs found overlapping courses did exist in all the three programmes and indicated a possibility of offering a common degree with specialisation in three separate discipline. As this would entail detailed need & stakeholder analysis, collection of structured feedback and other due diligence which is required to be undertaken before venturing into such a major exercise, as a first step he wanted the matter be debated and discussed in the EC; the further steps would only be followed once it gets ratified by the EC. The EC debated the issue, some members were of the view that the courses could be merged as proposed whereas, a few members suggested that distinction between the three courses should be maintained for uniqueness and growth of the University. Few members also had reservations of changing/removing programmes as it would have negative impact on the students who have passed out in the past with a degree which would cease to exist in case such a consolidation is done. After going through the deliberation and views presented by the members, Chairperson informed Dr. Prateek consider all the viewpoints this matter may be revisited later and separate discussion be held with the Programme Coordinators.

Decision: - It was decided that the issue will be reviewed at a later date with keeping in view the inputs provided by the EC members and another EC meeting be held where the Programme Coordinators should also be invited.

3. **Presentation on course outline of Labour Economics and Micro II.** The faculty members of Department of Policy Studies presented the course outline of Labour Economics and Micro II

Decision. The EC recommended that since the amendment to course outline involves change in credit structure hence the course outlines be first presented to the BoS for review.

4. **Academic calendar for 2019-20.** The Dy Registrar presented the Academic Calendar for the year 2019-20. Members discussed the Calendar.

Decision: - The EC resolved to recommend the Academic Calendar as amended (Placed at Enclosure).

5. **Amendments in Compendium:** The Registrar presented several proposed new provisions and amendments to the compendium. The committee held detailed discussion on all the amendments.

Decision: - The following amendments were recommended: -

(a) **Salary Advance:** Employees can avail up to one month advance of basic salary once in a financial year. The amount will be recovered in 10 equal interest free instalments.

(b) **Duties of Warden:** The Warden of Hostel shall be chosen from the regular faculty member of TERI SAS and perform such duties as are assigned to him/her by the Vice chancellor from time to time and he/she shall function under the overall charge of the Vice Chancellor. In addition to the specific duties assigned by the VC, the Warden shall perform the following functions:

- (i) Keep close contact with the residents and shall pay attention to their health, hygiene and general life in the hostel.
- (ii) responsible for the smooth functioning of the hostel.
- (iii) shall ensure that the residents observe the hostel rules and maintain discipline and decorum and shall promptly report all cases of misbehaviour, indiscipline to competent authority.
- (iv) can impose fines (as assessed by the finance) upon residents for any damages.
- (v) will coordinate the proper upkeep and maintenance of hostel area in coordination with Associate Director (Administration).

(c) **Admissions-PhD programmes:**

Written Test – 70% (Research methodology test – 35 %
Subject specific test – 35%)

Interview – 30%

- (d) **Internship at University: Honorarium:** As a principle no honorarium or remuneration of any kind shall be paid to the Intern by the TERI SAS or any of its Department/Center during the period of internship. Honorarium for internship under projects will be decided by the PC/PI. Honorarium proposals for non-project cases up to Rs 15000/- are to be submitted to Dean (Research and Relationship) for approval.

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SEMESTER SCHEDULE FOR THE ACADEMIC YEAR 2019/20

Sl. No.	Event	Dates
First and Third semesters begin		
1	Identification of faculties by Programme Coordinators for time table	09 July 2019
2	Last date to pay the fee for 3 rd semester (Masters programme/Ph.D programmes)	22 July 2019
3	Orientation and registration for 1st semester 2019/20 - Ph.D., M.Sc., M.B.A., M.A., M.Tech and LLM Programmes	22 July 2019
4	Commencement of classes	23 July 2019
5	Add/drop of courses by students	5 August 2019
6	System mail regarding final selection of courses by students (14 days)	9 August 2019
7	Attendance upload in portal by faculty (within 20 days)	14 August 2019
8	Tests I	2 -6 September 2019
9	Upload/Display of marks – tests I	13 September 2019
10	MPEC meetings	20 September 2019
11	Curriculum coordination meeting/BOS	3-4 October 2019
12	Mid semester feedback (six weeks)	1 – 4 October 2019
13	Study tours (where relevant) & Mid Sem. break	14 – 19 October 2019
14	Tests II	21 – 25 October 2019
15	Finalization of courses by Programme Coordinators for pre-registration	24 October 2019
16	Upload/Display of marks – tests II	01 November 2019
17	Climate Jamboree	04-06 November 2019 (Tentative)
18	Academic Council Meeting	07/08/09 November 2019 (Tentative)
19	Convocation	14 November 2019 (Tentative)
20	Alumni Meet 2019	16 November 2019 (Tentative)
21	System mail to students for short fall of attendance	18 November 2019

6.2.1.A

22	Final feedback and Pre-registration for next semester	18 – 22 November 2019
23	Last day of classes	22 November 2019
24	Examination preparation/presentation/group activities	25 - 29 November 2019
25	Tests III	2 – 13 December 2019
26	Completion of all evaluation processes ¹	13 December 2019
27	Completion of grading and MPEC meetings	16 December 2019
28	Display of grades	23 December 2019
29	Meetings of SRCs (Post Comprehensive)	9 December – 01 January 2020
30	Identification of faculties by Programme Coordinators for time table	26 December 2019
31	Registration of courses for second semester	6 January 2020
32	Last date to pay the fees for 2 nd and 4 th semesters (Masters programme/PhD programmes)	6 January 2020
33	Commencement of all classes & second semester	6 January 2020
34	Add/drop of courses by students	17 January 2020
35	Attendance upload in portal by faculty (within 20 days)	27 January 2020
36	Curriculum coordination meeting/BoS(Analysis of Research work)	30- 31 January 2020
37	Tests I	10 – 14 February 2020
38	Upload/Display of marks – tests I	20 February 2020
39	MPEC meetings	27 February 2020
40	Academic Council Meeting	02 March 2020 (Tentative)
41	Study tours (where relevant) & Mid Sem. Break	02 - 06 March 2020
42	Mid semester feedback	11 – 13 March 2020
43	Open week for parents and prospective students to meet VC/Registrar/Faculty members	23 – 27 March 2020
44	Tests II	30 March - 3 April 2020
45	Finalization of courses by Programme Coordinators for pre-registration	13 April 2020
46	Upload/Display of marks – tests II	13 April 2020
47	Final feedback and Pre-registration for next semester	27 April - 1 May 2020
48	Curriculum coordination meeting/BoS	04-05 May 2020
49	Last day of classes	8 May 2020

¹ As listed in the evaluation criteria of the respective course file of all the offered courses

6.2.1.A

50	Examination preparation/presentation/group activities	11 – 15 May 2020
51	Tests III	18 – 29 May 2020
52	Completion of all evaluation processes ² (except MPL 104 ³)	29 May 2020
53	Completion of grading and MPEC meetings	5 June 2020
54	Display of grades (except MPL 104)	12 June 2020
55	Academic Council Meeting	10/11/12 June 2020 (Tentative)
56	Meetings of SRCs	25 May – 13 July 2020
57	Orientation and registration for first semester 2020/21	13 July 2020
58	Commencement of classes	14 July 2020
59	Completion of evaluation & display of grades for MPL 104	17 July 2020

Note: This calendar does not include the distance programme schedule.

² As listed in the evaluation criteria of the respective course file of all the offered courses

³ MPL 104 Dissertation (LLM Programme)



Minutes of Meeting of Executive Committee of AC

A meeting of the Exec Committee of AC was held on 01 August 2018 at 12:45h at Conference Room of the University. Following were present: -

1. Dr Leena Srivastava
2. Dr Rajiv Seth
3. Dr Prateek Sharma
4. Dr Arun Kansal
5. Dr Nandan Nawn
6. Dr Atul Kumar
7. Dr Sapna Narula
8. Dr Vishnu Konoorayar
9. Dr Sudipta Chaterjee
10. Dr Chaithanya Madhurantakam
11. Capt Pradeep Padhy (retd.)

The following decisions were arrived at in the meeting:

1. **Discussion on PhD Programme:-.**

- a) Fees will not be accepted by the university unless the SRC minutes of previous semester report has been submitted by a PhD student. (this mean in case of late submission, they have to pay late fees as well).
- b) If SRC forms are not submitted by last date of registration of next semester, it will be considered as 'U' grade.
- c) On receiving a total of 3 U grades or 2 consecutive U grades, the student is required to withdraw from the PhD programme.
- d) Two U grades with a zero semester in between will be considered as two consecutive U grade and the Student will be required to withdraw from PhD program.
- e) Independent study will have 2 credits (fixed) for PhD programme and there will be a separate code. Only one independent study will be counted for minimum credit fulfillment. However, student can take additional independent study. The second one will be over and above minimum credit requirement. Head, Dept of Policy Studies will present the Course outline of the independent study to the forthcoming Academic Council for approval.
- f) Independent study recommendation should be accompanied with detailed proposal consisting of title, course coordinator, topics, learning objective and learning outcome, assessment criteria and assessment methodology.
- g) A student taking admission in the *middle of the Semester* will have a choice to take up an Independent study.
- h) There will be one DPEC at the university level. It will have one representative from each Department/Centre. The DPEC members will be nominated by HoDs and they will be responsible for approving grades of courses which are only for PhD programme (including independent study). DPEC members will also conduct RAT exam.

6.2.1.B 2. **Discussion on co-supervision**

In case of co supervision of PhD, the load will be counted as 0.5 for main as well as supervisor. Same rule applies for external co supervision also.

3. **Admission of Mr Neebir Banerjee:**

Mr Banerjee, an international student, may be considered for the MSc (Geo) programme, based on the admission granted to him in the last academic year. Dept of Natural Resources is to review the case.

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10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.02 of 2018-19

Ref.: NOT/R35

August 7, 2018

A Doctoral Programme Executive Committee (DPEC) is constituted as under:

Name	Department/Centre
1. Dr. Vinay Shankar P Sinha	Dept. of Natural Resources
2. Dr. Rinki Deo	Dept. of Regional Water Studies
3. Dr. Shantanu De Roy (Convenor)	Dept. of Policy Studies
4. Dr. Priyanka Kaushal	Dept. of Energy and Environment
5. Dr. Ramakrishnan Sitaraman	Dept. of Biotechnology
6. Dr. Montu Bose	Dept. of Business and Sustainability
7. Dr. Gaurav	Centre for Post Graduate Legal Studies

The DPEC will be responsible for running all courses which are specific to the pre-PhD programme at the TERI SAS, moderation of grades and all day to day academic matters relating to these specific courses. The DPEC will also be responsible for the RAT exam of the University.



Rajiv Seth
Pro Vice-Chancellor

Distribution:
Notification file



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.21 of 2018-19

No : TS/100/VC/Policy

Date:- 26 February 2019

In accordance with, the regulations specified by Statutory bodies and rules in the Compendium of Policies, Guidelines Part I & II, the following committees have been constituted in the TERI School of Advanced Studies. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the above guidelines.

All Chairpersons/Convenors are requested to take over from the former Chairpersons/Convenors the previous minutes and get briefed about the progress of the committees(whenever applicable).

1. Alumni Committee
(a) Dr Manipadma Datta
(b) Dr Shaleen Singhal
(c) Dr Bhawna Bali
(d) Ms Ranjana Ray Chaudhuri (Convenor)
(e) Dr Soumendu Sarkar
(f) Ms Sonika Goyal
2. Library Committee
(a) Dr Naqui Anwer
(b) Dr Shaleen Singhal
(c) Dr Chander K Singh (Convenor)
(d) Dr Shantanu De Roy
(e) Dr L.N. Venkataraman
(f) Mr Ratan Kumar Jha
3. Hostel, Canteen and Security Committee
(a) Dr Arun Kansal
(b) Dr Nandan Nawn
(c) Dr Sudipta Chatterjee
(d) Dr Kavita Sardana, Warden (Convenor)
(e) Ms Preeti Dogra
(f) Mr Sandeep Arora
(g) One Day Scholar & One Hosteller for representing students' problems.(As on required basis to be nominated by Registrar)

4. Student Engagement, Sports and Clubs Committee

- (a) Dr Abhijit Datey (Convenor)
- (b) Dr Soumendu Sarkar
- (c) Dr Chandan Kumar
- (d) Mr Aviruch Bhatia
- (e) Ms Supriya Gulati
- (f) Ms Sonika Goyal
- (g) Ms Gauri Rana

5. Admissions and Scholarships Committee

- (a) Capt Pradeep Padhy (Retd.)
- (b) Dr Sukanya Das
- (c) Dr Chaithanya Madhurantakam
- (d) Dr Montu Bose
- (e) Dr Manish Shrivastava (Convenor)
- (f) Mr Kamal Sharma
- (g) Mr Devinder Kumar

6. Outreach, IT & Website Committee

- (a) Capt Pradeep Kr Padhy
- (b) Dr Neeti
- (c) Dr Shashi Bhushan Tripathi (Convenor)
- (d) Dr Abhijit Datey
- (e) Dr Ritika Mahajan
- (f) Dr Gopal Sarangi
- (g) Dr Vishnu Konoorayar
- (h) Ms Ranjana Ray Chaudhuri
- (i) Mr V Ganesh
- (j) Ms Sonika Goyal
- (k) Mr Shobhit Mehra
- (l) Ms Garima Chhibber

7. Innovation Development Committee

- (a) Dr Ritika Mahajan - Convenor
- (b) Mr Sapan Thapar
- (c) Dr Bhawna Bali
- (d) Dr Anu Rani Sharma
- (e) Dr Chander K Singh
- (f) Dr Seema Sangita
- (g) Dr Swarup Dutta
- (h) Dr Akash Sondhi

8. Internal Grants Committee

- (a) Dr Manipadma Datta
- (b) Dr Prateek Sharma
- (c) Dr Arun Kansal
- (d) Dr Smriti Das
- (e) Dr Chubamenla Jamir (Convenor)
- (f) Mr Dhanraj Singh

9. Institute/Faculty Seminars Committee
(a) Dr Manish Shrivastava
(b) Dr Neeti (Convenor)
(c) Dr Udit Soni
(d) Dr Chandan Kumar
(e) Mr Aviruch Bhatia
(f) Ms Preeti Dogra

10. Committee on MDPs and Online Learning
(a) Dr Anandajit Goswami – Convenor
(b) Dr Atul Kumar
(c) Mr Shri Prakash
(d) Mr Sapan Thapar
(e) Dr Sapna Narula
(f) Mr Dinesh Varma

11. Doctoral Programme Executive Committee
(a) Dr Shantanu De Roy – Convenor
(b) Dr Vinay S Prasad Sinha
(c) Dr Fawzia Tarannum
(d) Dr Akash Sondhi
(e) Dr Pallavi Somvanshi
(f) Dr Montu Bose
(g) Dr A Saravanan
(h) Mr Devinder Kumar

12. Research Advisory Committee
(a) Dr Leena Srivastava, Chairperson
(b) Dr Arun Kansal
(c) Dr Sapna Narula
(d) Dr Sudipta Chatterjee
(e) Dr Atul Kumar
(f) Dr Chaithanya Madhurantakam
(g) Dr Smriti Das
(h) Dr Jaya Vasudevan
(i) Dr Fawzia Tarannum
(j) Dr Rajesh Tandon, Prof. Dept. of Botany, Delhi University
(k) Dr Yogendra Singh, Prof. Dean Research (Life Sciences) Dept. of Zoology, Delhi University
(l) Dr O.S. Sastry, Former DG, National Institute of Solar Energy, Haryana
(m) Dr Sejal Worah, Programme Director, WWF India, Delhi
(n) Capt. Pradeep Kr. Padhy (Retd.)

13. Health, Safety and Environment Advisory Committee
(a) Capt. Pradeep Kr. Padhy (Retd.)
(b) Dr Kamna Sachdeva
(c) Dr Kavita Sardana
(d) Mr Sandeep Arora (Convenor)
(e) Mr H.R. Gupta
(f) Mr Shyam Dogra, Member (Fire Officer)

14. Institutional Academic Integrity Panel (IAIP)	
(a) Dr S Ramakrishnan, Chairman	
(b) Dr Atul Kumar, Member	
(c) Dr Vivek Suneja, External member	
(d) Dr Jaya Vasudevan, Member	
(e) Assistant Registrar	

15. Faculty Conduct Committee	
(a) Vice Chancellor	
(b) All Deans	
(c) Registrar	

16. Staff Disciplinary Committee	
(a) Presiding Officer	
(b) Two Members (section Incharge – 1; Admin section – 1)	To be nominated by Registrar
(c) Two nominated members (in case complainant is lady there will be minimum of two lady members)	

17. Student Disciplinary Committee	
Nominee of VC – Chairperson	
Deans – Member	
Concerned Head of Department – Member	
Registrar – Secretary	

Other important Committees

18. Institutional Biosafety Committee	
(a) Prof S Ramakrishnan, Chairman	
(b) Dr. Chaithanya Madhurantakam, Member Secretary	
(c) Dr. Baibaswata Nayak, AIIMS, New Delhi – DBT Nominee	
(d) Prof. Anandita Singh, Member	
(e) Dr. Pallavi Somvanshi, Member	
(f) Dr. Udit Soni, Member	
(g) Dr. Shashi Bhushan Tripathi, Member	
(h) Prof. Indranil Das Gupta, Dept. of Plant Molecular Biology, Delhi University - outside expert	
(i) Dr. Tapan Kumar Mondal, Scientist, NRCPB, New Delhi – outside expert	
(j) Dr. Ritabh Kumar, Indian Spinal Injuries Centre, New Delhi – Medical/Biosafety officer	

19. Diversity, Equality and Ethics Committee	
(a) Dr Prateek Sharma, Presiding Officer	
(b) Dr Chubamenla Jamir	
(c) Dr A Saravanan	
(d) Mr Kamal Sharma	
(e) Mr Saurabh Nepal (Int Student)	
(f) Ms Harshita Sharma (Student)	
(g) Member from SC/ST/OBC etc.	

20. Internal Complaints Committee to inquire into the complaint of Sexual Harassment
(a) Dr Fawzia Tarannum, Presiding Officer
(b) Dr Jaya Vasudevan
(c) Dr Sukanya Das
(d) Mr Shri Prakash
(e) Mr Kamal Sharma
(f) Ms Ratna Sudarshan, External member
(g) Students (03)

21. Grievance Redressal for Academic & non-academic staff
(b) Dean (Academic)
(c) Dean (Research & Relationships)
(d) Registrar
(e) One professor
(f) Deputy Registrar

22. Internal Quality Assurance Cell (i-QAC)
(a) Dr Leena Srivastava, Chairperson
(b) Capt. Pradeep Kr. Padhy (Retd.)
(c) Dr Anandita Singh
(d) Dr Sudipta Chatterjee
(e) Dr Vinay S Prasad Sinha
(f) Dr Kamna Sachdeva
(g) Dr Vishnu Konoorayar
(h) Dr L.N. Venkataraman
(i) Dr S. Ramakrishnan
(j) Mr Romit Sen, Nominee from Alumni
(k) Mr Rohit Sharma, Student nominee
(l) Mr Anil Kumar Gupta, Nominee from employer/industrialist
(m) Mr. Surender Kumar Singh, Nominee from employer/industrialist
(n) Mr Dhanraj Singh
(o) Mr Kamal Sharma
(p) Mr Ratan Kumar Jha
(q) Dr Nandan Nawn, Coordinator

23. Anti Ragging Committee
(a) Dr Leena Srivastava
(b) Dr Manipadma Datta
(c) Dr Anu Rani Sharma
(d) Dr Gopal Sarangi
(e) Dr Swarup Dutta
(f) Mr Sandeep Arora (Convenor)
(g) Student (To be nominated by Deputy Registrar)
(h) Parent (To be nominated by Deputy Registrar)
(i) NGO (To be nominated by Placement & External Relations Officer)
(j) Ms Garima Chhibber

24. IPR Committee
(a) Dr Arun Kansal, Chairman
(b) Head of the concerned Department - Member
(c) Faculty In-charge of Laboratory - Member
(d) Representative of Finance Officer – Convenor
(e) Assistant Registrar, Secretary

25. Student Grievance Redressal Committee
(a) Mr Shri Prakash - Chairperson
(b) Dr Anandita Singh
(c) Dr Naqui Anwer
(d) Dr Vishnu Konoorayar
(e) Student Nominee(based on academic merit to be provided by Registrar office) - Special invitee
(f) Mr Kamal Sharma – Secretary

2. This notification supersedes all other notifications issued earlier on the subject.



Capt. Bradeep Kr. Padhy (Retd.)
Registrar



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.27 of 2019-20

Ref.: NOT/R35

Date: 13 March 2020

1. In accordance with the rules in the Compendium of Policies, Guidelines Part I & II, the following committees have been constituted in the TERI School of Advanced Studies. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the above guidelines.
2. All Convenors are requested to take over from the former Convenors the previous minutes and get briefed about the progress of the committees (wherever applicable).
3. The files/documents related to the committee shall be held by the Secretary of the Committee.

1. Alumni Committee

- | |
|---|
| (a) Ms Ranjana Ray Chaudhuri (Convenor) |
| (b) All Programme Coordinators |
| (c) Ms Sonika Goyal (Secretary) |

2. Library Committee

- | |
|------------------------------------|
| (a) Dr Shantanu De Roy (Convenor) |
| (b) Dr Som Mondal |
| (c) Dr Bhawna Bali |
| (d) Mr Ratan Kumar Jha (Secretary) |

3. Hostel, Canteen and Security Committee

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| (a) Dr Sherly M.A., Warden (Convenor) |
| (b) Dr Sudipta Chatterjee |
| (c) Dr Pallavi Somvanshi |
| (d) Ms Gauri Rana |
| (e) Mr Devinder Kumar |
| (f) One Day Scholar & One Hosteller for representing students' problems. (As on required basis to be nominated by Registrar) |
| (g) Mr Sandeep Arora (Secretary) |

4. Student Engagement, Sports and Clubs Committee
(a) Dr Abhijit Datey (Convenor)
(b) Dr Anu Rani Sharma
(c) Dr Deepty Jain
(d) Mr Sandeep Arora
(e) Ms Sonika Goyal
(f) Ms Doris Justina (Secretary)

5. Admissions and Scholarships Committee
(a) Dr Gopal Sarangi (Convenor)
(b) Dr Shashi Bhushan Tripathi
(c) Dr Manish Shrivastava
(d) Capt Pradeep Kr Padhy (Retd.)
(e) Dr Montu Bose
(f) Mr Devinder Kumar
(g) Mr Kamal Sharma (Secretary)

6. (a) Outreach
(a) Dr Shaleen Singhal (Convenor)
(b) All Programme Coordinators
(c) Mr Sandeep Arora
(d) Mr Kamal Sharma
(e) Mr Dhanraj Singh
(f) Ms Sonika Goyal
(g) Mr Maninder Dabas (Secretary)
(b) IT & Website Committee
(a) Dr Soumendu Sarkar (Convenor)
(b) Dr Seema Sangita
(c) Dr Nithiyanandam Yogeswaran
(d) Mr V Ganesh
(e) Ms Sonika Goyal
(f) Mr Maninder Dabas
(g) Ms Pooja Choudhary (Secretary)

7. Internal Grants Committee
(a) Dr Chubamenla Jamir (Convenor)
(b) Dr Prateek Sharma
(c) Dr Atul Kumar
(d) Dr Smriti Das
(e) Mr Dhanraj Singh
(f) Mr Devvrata Guglani (Secretary)

8. Institute/Faculty Seminars Committee
(a) Dr Neeti (Convenor)
(b) Dr Udit Soni
(c) Dr Chandan Kumar
(d) Ms Doris Justina (Secretary)
9. Committee on MDPs and Online Learning
(a) Dr Manipadma Datta -Advisor
(b) Dr Shaleen Singhal – Advisor
(c) Dr Fawzia Tarannum (Convenor)
(d) Dr Kamna Sachdeva
(e) Dr Shruti Rana
(f) Mr Dhanraj Singh
(g) Mr Kamal Sharma
(h) Ms Pooja Chowdhary
(i) Ms Gauri Rana (Secretary)
10. Health, Safety and Environment Advisory Committee
(a) Mr Sandeep Arora (Convenor)
(b) Dr Sherly M.A., Warden, University Hostel
(c) Consultant and Medical Advisor (on invitation)
(d) Capt. Pradeep Kr. Padhy (Retd.)
(e) Dr Chaithanya Madhurantakam, Member Secretary, Institutional Biosafety Committee
(f) Mr Shyam Dogra, Member (Fire Officer) (Secretary)

4. This notification supersedes all other notifications issued earlier on the subject.
5. This issues with the approval of the competent authority.

Capt. Pradeep Kr. Padhy (Retd.)
Registrar



10, Institutional Area, Vasant Kunj, New Delhi - 110 070
Phone: 26122222

NOTIFICATION
No.13 of 2020-21

Ref.: NOT/R35

Date: 25 January 2021

1. In accordance with the rules in the Compendium of Policies, Guidelines Part I & II, the following committees have been constituted in the TERI School of Advanced Studies. All the committees are required to act in their respective areas as per the roles and responsibilities laid down in the above guidelines.
2. All Convenors are requested to take over from the former Convenors the previous minutes and get briefed about the progress of the committees (wherever applicable).
3. The files/documents related to the committee shall be held by the Secretary of the Committee.
4. Committee members are expected to meet and prepare the Agenda and activities, action plan with timeline for the Calendar year and submit to their Reporting office within the month of February 2021.

1. Alumni Committee	Reporting to: Dean (Research)
(a) Ms Ranjana Ray Chaudhuri (Convenor)	
(b) All Programme Coordinators	
(c) Ms Sonika Goyal (Secretary)	
2. Library Committee	Reporting to: Dean (Academic)
(a) Dr Gopal K Sarangi (Convenor)	
(b) Dr Som Mondal	
(c) Dr Bhawna Bali	
(d) Mr Ratan Kumar Jha (Secretary)	
3. Hostel, Canteen and Security Committee	Reporting to: Registrar
(a) Dr Sherly M.A., Warden (Convenor)	
(b) Dr Sudipta Chatterjee	
(c) Ms Gauri Rana	
(d) Mr Devinder Kumar	
(e) One Day Scholar & One Hosteller for representing students' problems. (As on required basis to be nominated by Registrar)	
(f) Mr Sandeep Arora (Secretary)	

4. Student Engagement, Sports and Clubs Committee	Reporting to: Registrar
(a) Dr Abhijit Datey (Convenor)	
(b) Dr Anu Rani Sharma	
(c) Dr Deepty Jain	
(d) Mr Sandeep Arora	
(e) Ms Sonika Goyal	
(f) Ms Doris Justina (Secretary)	

5. Admissions and Scholarships Committee	Reporting to: Registrar
(a) Dr Swarup Dutta (Convenor)	
(b) Dr Shashi Bhushan Tripathi	
(c) Dr Manish Shrivastava	
(d) Dr Montu Bose	
(e) Mr Devinder Kumar	
(f) Mr V Ganesh (Secretary)	

6. Outreach	Reporting to: Dean (Research)
(a) Dr Sudipta Chatterjee (Convenor)	
(b) All Programme Coordinators	
(c) Mr Sandeep Arora	
(d) Mr Kamal Sharma	
(e) Mr Dhanraj Singh	
(f) Ms Sonika Goyal	
(g) Mr Maninder Dabas (Secretary)	

7. ERP & ICT Infrastructure Committee	Reporting to: Dean (Academic)
(a) Dr Fawzia Tarannum (Convenor)	
(b) Dr Aviruch Bhatia	
(c) Dr Sherly M.A.	
(d) Dr Nithiyanandam Yogeswaran	
(e) Mr V Ganesh	
(f) Mr Jagpreet Singh	
(g) Ms Pooja Choudhary (Secretary)	

8. Internal Grants Committee	Reporting to: Dean (Research)
(a) Dr Manish Kumar Shrivastava (Convenor)	
(b) Dr Prateek Sharma	
(c) Dr Anu Rani Sharma	
(d) Dr Vidhi Madaan Chadda	
(e) Mr Dhanraj Singh	
(f) Mr Devvrata Guglani (Secretary)	

9. Institute/Faculty Seminars Committee	Reporting to: Dean (Academic)
(a) Dr Neeti (Convenor)	
(b) Dr Udit Soni	
(c) Dr Chandan Kumar	
(d) Ms Doris Justina (Secretary)	

10. Committee on MDPs and Online Learning	
(a) Dr Manipadma Datta –Advisor	
(b) Dr Shaleen Singhal – Advisor	
(c) Dr Fawzia Tarannum (Convenor)	
(d) Dr Kamna Sachdeva	
(e) Dr Shruti Rana	
(f) Mr Dhanraj Singh	
(g) Mr Kamal Sharma	
(h) Ms Pooja Chowdhary	
(i) Ms Gauri Rana (Secretary)	

11. Health, Safety and Environment Advisory Committee	Reporting to: Registrar
(a) Mr Sandeep Arora (Convenor)	
(b) Dr Jaya Vasudevan	
(c) Consultant and Medical Advisor (on invitation)	
(d) Dr Sudipta Chatterjee	
(e) Dr Chaithanya Madhurantakam, Member Secretary, Institutional Biosafety Committee	
(f) Mr Shyam Dogra, Member (Fire Officer) (Secretary)	

5. This notification supersedes all other notifications issued earlier on the subject.
6. This issues with the approval of the competent authority.


 Kamal Sharma
 Registrar (Acting)

Organisation Structure

