

Work Experience			(April 16- April 18)
Human Resource Generalist, Tata Advanced System Limited (TASL), Bangalore			(June 17 –April 18)
Roles and Responsibility			
<ul style="list-style-type: none">Prepare Human Resource annual budget and hiring plan as per the business requirementCreate and revise Standard Operation Procedure (SOPs) for the newly setup division of TASLEnsure compliance with the applicable labour lawsConduct workshops for employees, organise training programs as per the requirementConduct interviews for vacancies as per the project timelineFormulate and negotiate service contract for consultantsNegotiate salary with applicants, release offer letter and ensure seamless onboarding of employeesOrganise campus recruitment drive for engineers, technicians across the countryManage employee queries, grievance and other requests			
Key Highlights			
<ul style="list-style-type: none">Established HR systems and processes for a newly formed division of TASL, successfully transferred employee from subsidiary to parent organisationHired consultants, team members upto General Manager level within stipulated timeline			
Lead Business HR and Management Trainee,Tata Boeing Aerospace Limited, Hyderabad			(April 16 –June 17)
Roles and Responsibility			
<ul style="list-style-type: none">Prepare Human Resource annual operating plan, conduct manpower planning exercise and optimize manpower costCompile and update HR quarterly report for all the Joint Ventures of Tata Advanced Systems Limited in HyderabadEnsure timely completion of goal setting exercise and administer performance appraisal cycleFacilitate customer specific training, conduct training need analysis and organise engagement initiatives as per policy			
Key Highlights			
<ul style="list-style-type: none">Designed competency based exercise for an assessment centre as part of in house fast track career growth programOrganised outbound training for more then six hundred employees within three months to improve intra departmental effectiveness			
Summer Internship			
Tata Steel Limited, Jamshedpur			April '15 – May '15
Title: Talent Management Framework for Tata Steel and Group Companies			
Objective of the project was to have clear visibility of talent and enable seamless movement of high potential employees within the Group			
Key Highlights			
<ul style="list-style-type: none">Studied systems and processes of established conglomerates which enables identification and movement of high potentials employeesDeveloped a framework with a linkage to talent pipeline, one year action plan was recommended for the implementation of project			
Academic Projects			
Study of Employee Value Proposition	Studied components of Employee Value Proposition (EVP) and its impact on job satisfaction. Conducted a survey to capture the importance of EVP among the students perusing MBA from top B-Schools of India. (Course: Compensation Management; Team Size: 6)		
Gender Diversity in an Organisation	Studied the overall outlook of gender diversity at workplace by conducting an employee perception survey. Analyzed the impact of gender diversity on various organisational aspects and studied its impact on values. (Course: Human Organisational Behaviour; Team Size: 6)		
Education			
Year	Qualification	Institute	CGPA/ %
2016	MBA, Human Resource	Management Development Institute, Gurugram	6.24
2014	B.Tech. (Environmental)	Delhi Technological University	70.35
2009	XII, CBSE	DPS VasantKunj, Delhi	80.80
2007	X, CBSE	DPS VasantKunj, Delhi	85.40
<ul style="list-style-type: none">Qualified National Eligibility Test (NET) and secured 98.15 percentileSecured 98.37 percentile in Common Admission Test (CAT)Secured rank within the Extended Merit List of IIT JEE examAwarded Blue Badge & Coat (Distinguished Meritorious Award) for being a consistent high performer at DPS VasantKunj, Delhi			2019 2015 2010 2006
Position of Responsibility			
MDI Gurugram	<ul style="list-style-type: none">Team members, Delphique, National Management Convention<ul style="list-style-type: none">Sponsorship Vertical: Secured Rs 325,000 worth of sponsorship for the conventionEvent Management Vertical: Successfully organised the event by coordinating with suppliers, participants and other team members		2014 – 16
	<ul style="list-style-type: none">Student Coordinator, Counselling Cell<ul style="list-style-type: none">Responsible for maintaining entrusted environment for students & resolving their concerns		2014 – 16
Delhi Technological University, Delhi	<ul style="list-style-type: none">Member, Go Green Society, Environmental Club<ul style="list-style-type: none">Organised various plantation drives within the DTU's campus		2012 – 13
Extra-Curricular Activities			
<ul style="list-style-type: none">Obtained certificate of excellence for the completion of a course study in Sustainable Development organised by United Nations Conference on Sustainable Development (UNCSD) Rio +20 India Certification Program , DTUWinner of football and snooker tournament at Akshayam an inter - college sports event, MDI Gurugram			2013 2015
Key Interests			
Read articles on international affairs of India, follow the sport of snooker			