

ANN MARIA JOSEPH

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EDUCATION

ILLINOIS INSTITUTE OF TECHNOLOGY

CHICAGO, IL

Master of Science in Environmental Management & Sustainability

May 2020

- Courses included Environmental Risk Management, Environmental Policies and Compliance, Sustainable Energy, Data Analytics, Environmental Economics & Finance, Building Science, GIS
- Finalist Collegiate team member Solar District Cup 2020, Department of Energy

MG UNIVERSITY

INDIA

Bachelor of Science, Civil Engineering

August 2016

SKILLS

MS Outlook, Excel, Word, PowerPoint, Project Management, ENERGY STAR, LEED, Tableau, OpenLCA, R, SQLite, Technical writing

EXPERIENCE

VOIZ Co.

CHICAGO, IL

Sustainability Volunteer

June 2020 – Present

- Reviewed and rated consumer products and financial services based on their Sustainability and ESG impact
- Researched and identified potential brand partners for building brand collaborations and business partnerships

BACKYARD FRESH FARMS

CHICAGO, IL

Project Assistant, Illinois Institute of Technology

August 2019 – December 2019

- Quantified greenhouse gas emissions by gathering and analyzing data from material and energy use
- Recommended solutions for reduced environmental impact and increased productivity and energy efficiency
- Coordinated team meetings and summarized findings into reports and presentations

NAVY PIER INC.

CHICAGO, IL

Sustainability Intern, Dept. of Operations & Sustainability

June 2019 – August 2019

- Developed sustainability strategies to support organizational goal of increasing waste diversion limits to 27%
- Contributed to emission reporting by estimating Scope 3 emissions using EPA's GHG Inventory Guidance
- Initiated the installation of water saving technologies by collaborating with a local utility business

RIGHT EDGE INFRASTRUCTURE PVT. LTD.

COCHIN, INDIA

Procurement Assistant, Dept. of Procurement

January 2017 – May 2018

- Provided operations support by establishing relations with third party vendors and negotiating deals worth \$50k
- Tracked and reported key functional metrics and reduced the delivery time by 25% through local sourcing
- Authored over 12 monthly reports and delivered annual progress presentations

Project Engineer

June 2016 – December 2016

- Managed and supervised the construction activities of multiple million-dollar commercial projects
- Ensured compliance with OSHA regulations by organizing meticulous safety inspections and training session
- Regularly updated stakeholders and C-Suite executives on project progress through effective communication