

Garima Baldewa- Resume

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Synopsis

I worked with the Project planning and Implementation Division of Quality Council of India post my graduation. I joined there initially as a Management Trainee (from Aug 18-Aug19) and later moved on to the Junior Analyst role (Sep'19-Nov'20).

I got opportunities to work in various diverse categories of projects during my stint with QCI and have listed down the same below. I am available to join the work immediately.

Professional Experience

Quality Council of India

Worked in the Project Planning and Implementation Division of QCI as follows:

Management Trainee (*Aug'18- Aug'19*)

Junior Analyst (*Sep'19'-Nov'20*)

Long Term Projects (4-5 Months)

- **Support to Urban Street Vendors (SUSV) Excellence Award 2020** (Ministry of Housing and Urban Affairs)
Conducted for the first time in India - award mechanism for Urban Local Body for their efficient ways to implement SUSV component and Street Vendors Act 2014. An in-depth study of the Vendors Act and SUSV guidelines was done to build a mechanism to identify the best performing ULBs. A two-process method was built to score ULBs and finalize the winners.
- **National Highway Excellence Award 2019** (*Ministry of Road Transport & Highways*)
Developed a mechanism to identify the best performing highway assets and toll plazas across the country in the nominated categories. Framework parameters were quantified to ensure a smooth validation process. Developed a scoring rubric to accurately assess and calibrate the performance of the framework.
- **Assessment of infrastructure of toilets and verification of ODF villages in Uttar Pradesh** (*Ministry of Drinking Water and Sanitation*)
A third-party verification was conducted by designing the exhaustive framework to verify the quality of construction, access, and usage of the toilets across the State to be reported and compared to State claims. A qualitative and quantitative analysis of the collected data.
- **Selection of Area Level Federations, City Level Federations and Urban Local Bodies for Swachhata Excellence Award 2018-19** (*Ministry of Housing and Urban Affairs*)
Lead a PAN India exercise to award ALF, CLF, and ULB based on agreed parameters. 3 separate frameworks were developed covering all the possible aspects of agreed parameters. Created a robust rubric to bring out the winners.

Short Term Project (0.5- 1 Month)

- A short-term project with the Department of Administrative Reforms & Public Grievances amidst COVID-19. Grievances related to COVID-19 were prioritized and a follow-up system was set up to check their status.
- Framework for Open Commerce Network- DPIIT aims to develop a single e-commerce platform for trade. Comprehensive research was done focusing on all the possible aspects of the economy and how they will behave to this.
- A pilot study was conducted to check whether or not City Livelihood Centres required training to register themselves on the GeM portal.
- Framework for Assessment of DGCI&S- The objective was to develop enhanced trade data management processes with data management and analysis that inform policy matters more effectively. During the study, gaps

were identified and deep analysis of all the process flow of data in DGCIS led to the development of a comprehensive questionnaire for a perception survey of stakeholders to identify how much the existing processes can be enhanced.

- Mapping of products according to Harmonized System on GeM Portal.
- In-depth study of identified Champions Sector and made a report by researching the major exporter/producer of the particular sector and what all can be implemented in India.'

Skills

- Working knowledge of Microsoft Office- MS Excel, MS Word, and MS PowerPoint
- Proficient in Exploratory & Descriptive Research
- Working knowledge of Statistical Tool- Tora and SPSS
- Intermediate in R language
- Analysing qualitative and quantitative data

Certification

- Introduction to Public Policy by Grassroots Research & Advocacy Movement
- Embracing Change by Harappa Education

Education

Examination	College/School	Board/University	Year of Passing
B.Sc. (H) Statistics	Kirori Mal College	University of Delhi	2018
XII Standard	Vikas Bharati	CBSE	2015
X Standard	Vikas Bharati	CBSE	2013

Personal Information

- Date of Birth: 08 Jul 1997
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